



GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR
A Central University established by the Central Universities Act, 2009 No. 25 of 2009
Website: www.ggu.ac.in Phone: 07752-260413, 260209 FAX: 07752-260154, 260148

Tender Notice No: ATI/Store/600 /2012

Date: 13-2-2012

EXPRESSION OF INTEREST FOR ANNUAL RATE CONTRACT

Guru Ghasidas Vishwavidyalaya (A Central University) Bilaspur (C.G.) invites Expression of Interest from reputed manufacturers/authorized distributors/dealers (who have the current authorization from the principal company) to get registered with the University for supply of (a) Chemicals, glassware & plastic ware (b) Furniture for office, classroom, library & laboratory and enter into Annual Rate Contract for the supply of these items.

1. For vendor registration form and EOI-Annual Rate Contract document please visit university website www.ggu.ac.in
2. Those who are already registered /having valid RC/applied for RC with the University need not to apply again.
3. Last date of submission is 28-2-2012 (3:00 p.m.)

Corrigendum

1. In our earlier Tender/EOI Notice No. 573/2012 dated 25-1-2012; 582/2012 dated 4-2-12; 583/2012 dated 4-2-12 and 584/2012 dated 4-2-12 published in newspapers the STD code of Bilaspur may be read as **07752** in place of 07552
2. In our earlier EOI Notice No. 583/2012 dated 4-2-12 in Point No. 2 the last date of submission of Vendor Registration Form may be read as **25-2-2012 (5:30 p.m.)** instead of 25-2-2002 (5:30 p.m.)

Registrar (Acting)



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The duly filled Vendor registration form along with required documents and registration fees of Rs. 1100/- in the form of DD in favour of Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) may be submitted to Dy. Registrar (Stores), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) by Speed post/Registered post/Courier by 28-2-2012 (3:00 p.m.) superscribed the envelope "REGISTRATION OF VENDOR". Registration is must for Rate Contract.

The EOI-Annual Rate Contract document can be downloaded from our Website www.ggu.ac.in (free of cost) and can be submitted along with authorization of manufacturer as above submitted to Dy. Registrar (Stores), Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) by Speed post/Registered post/Courier by 28-2-2012 (3:00 p.m.) superscribed the envelope "EOI-Annual Rate Contract for supply of".

EOI-Annual Rate Contract applications will be opened on 28-2-2012 at 4:00 p.m.

Those vendors who are already registered with the University need not to submit the Vendor registration form again. Similarly those vendors who are already having valid Rate Contract/applied for RC with the University need not to submit EOI-Annual Rate Contract application form again. The list of registered vendors and valid RC are available in the website.

University reserves the right to reject any or all the tenders without assigning any reason or to accept them in part or full.

Registrar (Acting)

TERMS & CONDITIONS AND OTHER POINTS FOR CONSIDERATION FOR ANNUAL RATE CONTRACT

1. Expression of Interest for entering into Annual Rate Contract is invited for supply of the following items in prescribed format (see schedule-I)
 - a) Chemicals, Glasswares & Plasticwares (complete laboratory range)
 - b) Furniture for Office, classroom, library & laboratory
2. Vendors are requested to offer their products range with company price list, duly authenticated by respective manufacturer.
3. For furniture items, vendors are required to display their products (office, classroom & laboratory furniture) with price tag at the University campus on a specific date, to be intimated later by the University for inspection by a technical committee. Based on the recommendation of the technical committee, RC will be made with the selected vendors.
4. The vendors/firms should be registered with Sales Tax Authorities.
5. The Rate Contract will generally be valid for a period of one year.
6. The Authorization/Dealership letter of principal company issued after the date of publication of this EOI is to be attached in original.
7. Price should be for delivery at Guru Ghasidas University Campus, Bilaspur
8. Prices charged for the items supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organization during the period of contract failing which the "FALL CLAUSE" will be applicable. A certificate to this effect may be provided by the firm that the lowest prices have been offered to Guru Ghasidas University. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.
9. The manufacturer should have similar Rate Contract with the Government academic / research institutions. Credential and documentary evidences should be submitted.
10. The items shall be supplied within a period of 60 days either directly or through dealer.
11. The vendor should adhere with all seriousness to the time schedule provided by the University. The Liquidated Damage will be applicable at the rate of **0.5%** per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10 %.
12. University reserves the right to enter into parallel Rate Contract for similar items during the period of Rate Contract with one or more parties.

13. The rate contract can be terminated at anytime without assigning any reasons by giving one month notice.
14. Conditional, unsigned, late & delayed applications will not be considered.
15. University also reserves the right to test the chemicals and other consumables for their quality if it so desires.
16. The items, so supplied will have to be of high quality and grade and in the inspection/test if these are found to be of inferior quality, the same are to be replaced by supplier at their cost within the stipulated period, failing which the RC of the firm may be cancelled. Delayed supply / non-compliance of complete order may also lead to cancellation of Contract.
17. Discount, taxes and other levies if any are to be specified clearly in the RC application.
18. The items must be insured and delivered without any extra cost at the Institute and will also have to be installed free of cost. Any form of expenses to be incurred due to transport, packing, forwarding, loading-unloading etc. should be borne by the vendor.
19. Payment shall be made after satisfactory installation, commissioning and acceptance of the item. No advance payment to be made in any occasion.
20. Warranty: Comprehensive on-site warranty shall be applicable to the supplied goods generally for a period of 24 months for all manufacturing defects from the date of satisfactory installation, commissioning and acceptance.
21. Concession, if any: Special concession/discount applicable for Educational Institutions, if any, must be clearly mentioned at the RC application.
22. Performance Guarantee (applicable for furniture items only): The Performance Guarantee @ 5% of the ordered value, on the furniture items shall be submitted, before the release of payment by DD or BG from any Nationalized Bank. Otherwise, the same amount will be deducted from the billed amount. On satisfactory completion of the warranty period of two years, Performance Guarantee will be released free of any interest on demand.

Registrar (Acting)

Schedule-I
EOI-Annual Rate Contract application format

Category for which Rate Contract is applied	
Name & address of the vendor/supplier	
Whether duly certified current price list is submitted	
Discount offered on the current price list	
VAT/Taxes etc. if any	
Name & addressed of the authorized dealer/distributor through whom the supply will be made.	
Name of the government institutions where the vendor is having similar rate contract (submit few copies)	
Whether the Authorization/ Dealership letter of principal company issued after the date of publication of this EOI is submitted in original.	
Whether the vendor have read and understood the terms and conditions mentioned above and whether he accepts it unconditionally.	

Signature of Authorized signatory