

Expression of Interest
(EOI)

Selection of Architects /Architectural Consultancy firms / Consortium/
company/Corporation /Design Consultant for
Updating Master Plan of Academic / Residential Campus of
Guru Ghasidas Vishwavidyalaya, Bilaspur, 495-009 (C.G.)



GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR

No. 09/Engg./2010 Bilaspur Dated 08-01-2010
Phone: +91-7752-260209 <http://www.ggu.ac.in> Fax: 07752 260148,07752 260154

CONTENTS

S.No .	Description	Page No.
1.	EOI Notice	02
2.	Overview of the University Campus	03
3.	Vision of the University	04
	i. Proposed Zones	04
	ii. Aims and Objectives	05
	iii. Needs	06
4.	Project Overview	07
	i. Introduction	
	ii. EOI	
5	Guidelines to Applicants	08
6.	Pre-Qualification Criteria	09
7.	Selection and Evaluation Criteria for Short listing of Architect/Consultant/Firm	12
8.	Letter of Transmittal Format : I	15
9.	Organizational Structure Format : II	16
10.	Details of In-House Services Available for the Assignments Format : III	17
11.	Details of Sub-Consultants/Consortia Members and their Experience Format : IV	18
11.	Brief Bio-data of Key Professionals Format : V	19
12.	Details of Similar Projects handled/ Completed during the last Five Years Format : VI	20
13.	Project- wise Details of Similar Natured Assignments Format : VII	21
14	Client-Wise Performance Report of Works Format : VIII	22
15.	Financial Details Format : IX	23



GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR(C.G.)

(A Central University established by the Central Universities Act, 2009 No.25 of 2009)

Tel.-07752-260283, 260209, 260017, Fax-07752-260148, 260154

web www.ggu.ac.in

Advertisement No. 09/Engg./2010

Bilaspur, Date 08.01.2010

EXPRESSION OF INTEREST

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) a Central University, invites "Expression of Interest (EOI)" from reputed Architects /Architectural Consultancy firms / Consortium/ company/Corporation for the complete Master Planning and detailed Architecture and Engineering Services of its campus at Bilaspur. Details & Formats regarding the EOI can be downloaded from the University website www.ggu.ac.in. The EOI document priced Rs. 1000/- and processing fees of Rs. 5000/-total Rs. 6000/- (non-refundable) is to be deposited through bank draft in favour of "**The Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur (CG)**" along with the offer. Short-listed applicants will have to deposit EMD of Rs. **One lac** (refundable).The applicants must be registered with the Council of Architecture, India. Details regarding the eligibility criteria are as per the EOI documents.

Sealed offers addressed as "Invitation for Expression of Interest" should be sent to "**The Registrar, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur-495009 (C.G.)**" upto 15:00 hours on or before 06th February 2010 by speed / registered post only. The University is not responsible for any postal delay in receiving the documents. University reserves the right to accept / reject any or all applications without assigning any reason thereof.

REGISTRAR

2. OVERVIEW OF UNIVERSITY CAMPUS

Guru Ghasidas Vishwavidyalaya, a Central University established by an Act of the Parliament called Central Universities Act 2009, 25 of 2009. Initially the University was established as State University by an Act of State Legislative Assembly of the then undivided Madhya Pradesh on 16 June 1983. GGV is an active member of the Association of Indian Universities and Association of Commonwealth University. The National Assessment and Accreditation Council (NAAC) has accredited the University as B+.

The Vishwavidyalaya is a residential institution. It covers almost the total spectrum of higher education and has 34 teaching departments. The University offers various courses in the areas of Arts, Commerce, Education, Engineering and Technology, Humanities, Life Sciences, Management, Pharmacy, Natural Sciences and Social Sciences.

The lush green sprawling campus, of the Vishwavidhyalaya spread over an area of aprox. 753 acres, is located five Km. away from the main Bilaspur City. River Arpa, the lifeline of Bilaspur, runs parallel to the Vishwavidhyalaya campus. Bilaspur is having a large number of industries and many more units are coming up in the region. The area is the nerve center of trade in iron and steel, coal, aluminum, textiles, food grains, ' Kosa' silk, cement, paper, furniture and jewellery and is internationally known for its rice production.

The city is well connected with all parts of the country by road and rail. Being a railway zone, Bilaspur facilitates travel by train to and from any part of the country. The nearest airport is 120 Kilometers away, at Raipur, the Capital of Chhattisgarh.

3. VISION OF THE UNIVERSITY

GGV Bilaspur proposes to update and modernize the campus to accommodate all its requirements in such a manner that logistics are optimized. Proposed zones in the campus must be planned in an integrated manner to result in aesthetically appealing, nature friendly, functionally suitable & green campus. Planning and design of building & infrastructural facilities need to meet best practice standards in ecologically sustainable design resulting in more efficient use of energy, water and other natural resources and make the campus eco-friendly and comfortable for Physically Challenged persons

(i) PROPOSED ZONES

The campus will mainly comprise of primarily five zones :

1. Academic Zone: Comprising Academic Buildings, Administrative offices, Laboratories, Library, Computer Centre, Auditorium, Central School, Central Store, Canteen, and Workshops.

2. Residential Zone: Accommodation for staff and faculty, Guest House, crèche, Schools, Children's play area, Temple, Community hall, Ladies club, etc.

3. Hostel Zone and Campus amenities: Hostels, Play Grounds, Community Centre, Recreational Centre, Science Park, one Small Amphitheatre, Swimming Pool, Gymnasium, Sports Complex, Student Activity Centre, Shopping Complex, Food Court etc.

4. Civic Services Zone: Health Care Centre, Hospital, Telephone Exchange, Bank, Post office, Advanced Security, Power Back-up System, Internal roads with bright lanes, Watch Tower, Water distribution & Treatment Plant, WiFi network, Solid & waste water disposal facility etc.

5. Scenic Zone: Lake with floating aeraters, Cascades, Parks with specific tree species, lush green lawns with flower beds.

(ii) AIM & OBJECTIVE

- 1 (i) The aim is to shortlist suitable reputed Architectural and Engineering Design Consultancy firms for participation in a competition for preparing an updated master plan for the overall development of university and for providing architectural concept, architectural-engineering designs required for completion of state-of-the art Campus.
 - (ii) The Architect/Architectural firm whose Architectural concept & design is selected through the architectural competition shall be finalized as the Architectural Consultants for providing Comprehensive Architectural Design Consultancy Services according to the new master plan.
-
2. The short listed firms will have to provide the following services:
 - Updating the Master plan by including the new facilities.
 - Conceptual Building plans / perspective-3D views etc.
 - Detail Planning / Design of the new buildings and site development.
 - Revamping the water supply network and sewerage/drainage systems.
 - Envisaging and Designing energy-efficient Electrical fittings / fixtures
 - Electronic, communication, acoustics, HVAC system/ facility details.
 - Augmentation of HVAC System, if necessary, to cater to entire occupants considering the requisite ambience & functionality.
 - Fire detection, fire protection, fire fighting system etc.
 - Building automation services.
 - Gardening and Landscaping.
 - Interior Design & works..
 - Building Automation, LAN, Communication and Audio Visual facilities.
 - Functional requirements of its occupants complete with interaction areas for intermingling of various groups, core facilities, cafeteria etc.

(iii) NEEDS

1. GGV Bilaspur is looking for a reputed Architectural / Design Consultancy firm to

provide for:

- Updating of Campus Master Layout Plan (Restructuring Various zones in view of the additional facilities required)
- Design and Detailing of the various internal and external services related to Architecture & Structural planning.
- Application of Green Building Concepts in the New Building Design.
- Design of additional Roads, Footpaths, Pathways, Street Lighting, Entry Gate(s) etc.
- Construction of new buildings, international guest house with continental facility, convention hall, utility center, cafeteria, humanity block, Theatres, Buildings for various Teaching departments, Laboratory complex, sports complex, Academic Staff College, Guest house, school building, boundary wall, transit hostel, hostel complexes etc .
- Construction of an academic complex.
- Renovation of existing staff quarters and Construction of new staff quarters.
- Incorporation of Building Automation, Communication, Hi-Tech fire safety/ Security System etc.
- Interior designing and Furnishing Works for new facilities.
- Horticulture, Landscaping.
- Integrated Water supply / distribution system & overhead storage tanks for the campus
- Underground Sewerage system for the campus.
- Combined water & waste water treatment plant.
- Solid Waste Disposal facility.
- Water harvesting in all the new structures & the existing structures.
- Water bodies and water conservation designs
- Solar lighting & heating designs.

4. PROJECT OVERVIEW

(i) INTRODUCTION

Guru Ghasidas Vishwavidyalaya spread in an area of 753 acres, is planning to reshape its campus with all state of art facilities. The new campus will accommodate staff, faculty & their family members, and students resulting in a total academic and supporting township population of approximately 25,000. It is proposed to consider an aesthetically appealing, functionally suitable, energy saving, modular architectural design with access control and Intelligent building management system incorporated in the design enabling faster execution with flexibility to accommodate changes / modifications. GGV is looking for a reputed Architectural and Engineering Design Consultancy firm for Architectural Design & detailing as well as Engineering Design Consultancy.

(ii) EOI

GGV Bilaspur invites Expressions of Interest for Consultancy Services from qualified, experienced, reputed, internationally acclaimed, and financially sound Engineering/Architecture and Project Management consultants (PMCs) including overseas firms for the planning and designing of Architectural, Civil, Public Health, Electrical, Air conditioning, Acoustics and other services. It is the intention of GGV to select a single firm responsible for both design and project management. Project management responsibilities for the selected firm will include management of the entire development work including the master plan and, project controls, cost estimating and budgeting, scheduling, site coordination, construction management, quality control, tendering, value engineering, commissioning, and submittals processing.

5. GUIDE-LINES TO THE APPLICANTS

1. Intending Applicants are required to submit their applications in the prescribed format and with full particulars, giving details about their organization, experience, technical personnel in their organization, which will be kept confidential.
2. While deciding upon the pre-qualification of Architects, emphasis will be given on the ability and competence of applicants to do good quality work within the specified time schedule.
3. Each page of the application shall be signed. The application shall be signed by person/persons on behalf of the organization having necessary authorization /Power of Attorney to do so.
4. If the space in the pro-forma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper, stating therein the part of the pro-forma and serial number. Separate sheets shall be used for each part, and a proper reference with page number must be indicated in the main form of application. The application, details & formats regarding the EOI can be downloaded from university web site www.ggu.ac.in .
5. Applications containing false and/or inadequate information will be liable for rejection.
6. While filling up the application with regard to the list of important projects completed or on hand, the applicants shall include projects relating to institutional buildings, preferably the higher education institutional building and shall mention all features and services of the project handled by the applicant such as number of storey of the building, type of foundation and super-structure, total constructed area, services provided such as central air-conditioning system, lift, fire detection and protection, access control system and surveillance etc.
7. The minimum general pre-qualification criteria shall be as stipulated in the EOI document. However, mere fulfillment of minimum eligibility criteria will not entitle Pre-qualification as pre-qualification will be done after taking into account various parameters including receipt of satisfactory reports from clients.
8. Architect/Consultant are requested to visit the site before submitting the application to acquaint themselves with the site conditions.
10. Applicants shall furnish documentary evidence / certificates in support of their claim of work undertaken and work in hand, failing which the application will be liable for rejection.
11. Intimation to pre-qualified Architects for future course of action shall be advised separately.
12. Decision of the University in regard to pre-qualification of Architects shall be final & binding. Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) reserves the right to reject any or all applications without assigning any reason thereto.
13. In case of any dispute, the Court at Bilaspur (Chhattisgarh) shall be the jurisdiction.

6. PREQUALIFICATION CRITERIA

The interested firms/consortium/architect/consultant should meet the following eligibility/prequalification criteria before submitting their proposals as EOI response:

- (i) The consultant should have experience in campus architectural design and project management consultancy (PMC) in-house within the firm wide umbrella with distinct practice areas and expertise in design and PMC.
- (ii) The consultant should have internationally recognized expertise and specialty practice in higher education institutional design. Preference will be given to firms that demonstrate continued excellence through design awards and other industry-wide recognitions for distinction in design, planning and sustainable architecture in the education sector. Firm shall have a range of relevant in-house expertise including (at a minimum), architecture, education planning and design, campus planning, interior design, and PMC. Other areas of specialization required for the project - including but not limited to infrastructure, transportation planning/engineering, structural, mechanical, electrical, plumbing, fire protection, cost engineering – if not provided in-house, shall be appointed by the consultant as sub consultants and/or associates to the team
- (iii) (a) Architect/Consultant involved in the project should be registered with the council of Architecture, India. Architectural and Engineering Design Consultant firms that follow the eligibility criteria laid down by the Council of Architecture (India) are eligible to participate in the competition. The onus of the Architect and Engineering Design Consultancy firm's eligibility as per the Council of Architecture (India) guidelines shall rest with the firm itself.
(b) Constitution of the Organization & year of incorporation.

Information about the organization along with names & details of various services in house or Participant Associates to whom job is proposed to be assigned & names of Key personnel to be associated with their qualifications & experience to be furnished along with EOI, in relevant formats indicated in the document.

- (iv) At-least one office of the consultant shall be located in India.
- (v) Consultant shall have been in operation as an architectural and PMC firm for a minimum of 10 continuous years, up to January, 2010.
- (vi) Given the scale of this project, the consultant should have experience in designing large institutional campus-type projects.

Minimum requirements include:

- a) i). One institutional building design project completed in the last five years with an estimated construction value of Rs. 50 Crore or more.
or
ii). At least two institutional building design projects completed in the last five years with an estimated construction value of Rs. 25 Crore or more each.
- b). Two institutional master plan and/or township projects in the last five years with a size of 200 acres or more.
- c) At-least one of the above projects shall be for Government/Semi-Government /Government Undertaking / Government Autonomous Bodies etc.
- d) At-least one of the above work comprising of services like Electrical, HVAC, Water Supply Sewage etc.
- e) Similar Consultancy assignment means: Architectural Engineering consultancy for planning & designing of Architectural, Civil Engineering, Public Health, Electrical, Air Conditioning, Communication, Horticultural & Other services for the works. Information regarding work experience to be furnished along with the EOI (relevant formats pattern is enclosed)

- (vii) (a) The applicant should have had average annual financial turn over (gross) of Rs. 75 lakhs consultancy fees during the last three years ending 31st March 2009. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- (b) The applicant should not have incurred any loss in more than two years during the last five years ending 31st march 2009 duly certified by the Chartered Accountant.
- (c) The applicant should not be under liquidation, court receivership or similar proceedings.
- (d) The applicant should have a minimum solvency of Rs. 75 Lakhs certified by his bankers.
- (e) The applicant should furnish their annual financial statement (along with the Income Tax & Service tax return certificates) for the last 5 years in the format IX prescribed in this document.

7. SELECTION / EVALUATION CRITERIA FOR SHORTLISTING OF ARCHITECT / CONSULTANT / FIRM

Guru Ghasidas Vishwavidyalaya, Bilaspur will employ a two-stage selection process: Stage-I, Expression of Interest (EOI), shall serve to solicit qualification proposals from interested consultants that meet the eligibility criteria. On the basis of responses received, Consultants fulfilling the requirement will be short listed for further consideration.

In the stage-II , the short-listed consultants will be invited to an interview with the committee where firms will be requested to elaborate on their qualifications, proposed team and organization, and illustrate their understanding of the project. After the interviews, the short-listed firms will be requested to submit their Technical and Financial proposals for design and PMC services. Financial offers will be evaluated to determine which firm offers the greatest value, in combination with the outcome of the Stage-I and Stage-II process.

EVALUATION CRITERIA :

For the purpose of short listing, applicants will be evaluated in the following manner:

- a. The initial criteria prescribed earlier in respect of experience of similar class of works completed will first be scrutinized and the applicant's eligibility for the short list for the work be determined.
- b. The applicants qualifying the above initial criteria will be evaluated for following criteria by scoring method on the basis of details furnished by them.

- c. ORGANISATION 25 Points**
- i) Organization set up & Office Locations, Format – II (5 Points)
 - ii) In house Service for Assignment, Format – III (10 Points)
 - iii) Associates consortia members related to the Assignment and their Experience, Format – IV (5 Points)
 - iv) Curriculum Vitae of Professionals, Format – V (5 Points)
- d. EXPERIENCE..... 50 Points**
- i) Experience in similar nature of work completed during last five years, Format VI & VII (25 Points)
 - ii) Performance Report, Format-VIII (15 Points)
 - iii) Previous experience with State Govt. / Central Govt. (5 Points)
 - iv) Experience, expertise, and past performance in ecologically sustainable design and with LEED certification of education facilities (5 points)
- e. FINANCIAL CAPABILITY 25 Points**
- i) Average annual financial turn over (gross), Format – IX (15 Points)
 - ii) Solvency (5 Points)
- f. UNDERSTANDING OF PROJECT GOALS AND VISION (5 points)**

TOTAL 100 POINTS

For shortlist , the applicant must secure at least sixty percent in criteria (c) & (d)above, fifty percent marks in criteria (e), **sixty percent marks in aggregate.**

g. Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:

- i. Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.
- ii. Record of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.,

h. Short listing of the consultants can be subject to thorough verification of their credential and inspection of similar works carried out / in progress by them, through a Technical Committee of experts to be constituted by GGV.

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - I

LETTER OF TRANSMITTAL

FROM:

To
The Registrar
Guru Ghasidas Vishwavidyalaya,
Koni, Bilaspur (C.G.)

SUBJECT: Submission of EOI from Architects / Architectural firms

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms 'I' to 'VII and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We welcome you to approach in person or can send any person(s) to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following projects along with prescribed format:

Sl. No.	Name of work	Certified by/from

Enclosures

Signature(s) of Applicant(s)

Seal of applicant

Date of submission

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - II

ORGANISATIONAL STRUCTURE

(This form to be furnished not only by the Prime Architect/Architectural firm applying for the prequalification, but also furnish separately for each member of consortium / sub consultants who would be associated with this project work)

1	Name & Address of the applicant with Telephone No./Fax No./ Email ID	
2	a. Year of Establishment b. Date & Year of commencement of practice.	
3	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) A proprietary firm	
	b) A firm in partnership	
	c) A limited company or Corporation / Joint venture / Consortia	
4	Names of Directors & other executives with designation	
5	Designation of individuals authorized to act for the organization.	
6	Total No. of professional staff (In house):- Architects: Structural Engineers: Quantity Surveyors: Others:	
7	Was the applicant ever required to suspend the project for a period of more than six months continuously after you commenced the planning? If so, give the name of the project and reasons of suspension of project.	
8	Has the applicant, or any partner in case of partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment.	
9	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred/black listed for competing in any organization at any time? If so, give details.	
10	Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11	In which field of Consultancy the applicant has specialization & interest	
12	Any other information considered necessary but not included above.	
13	Address of local office if any	

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - III

DETAILS OF IN HOUSE SERVICES AVAILABLE FOR THE ASSIGNMENTS

Sl. No.	Inhouse Service	Availability of Services	Nos. of Inhouse Staff with experience		
			Experience of 10 years & above	Experience of more than 5 years	Experience of less than 5 years
1	Architectural	yes/no			
2	Structural Engineering	yes/no			
3	Public Health Engineering	yes/no			
4	Electrical	yes/no			
5	Mechanical	yes/no			
6	HVAC	yes/no			
7	Firefighting/Engineering	yes/no			
8	Landscaping & Beautification	yes/no			
9	Solar Energy & Water Harvesting Utilities	yes/no			
10	Administrative/Support Staff, categories to be mentioned	yes/no			
11	Office Equipments a. Computers b. Plotters c. Printers d. Scanners e. Photocopying machine f. g.	yes/no yes/no yes/no yes/no yes/no	Nos. available		
12	Licensed Softwares available (to be mentioned)				

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT- IV

**DETAILS OF SUB CONSULTANTS / CONSORTIA MEMBERS AND THEIR
EXPERIENCE**

Sl. No.	Proposed Associate For	Names & Addresses of Associates	Years of Experience	Years of Association with the Prime Applicant
1	Architectural			
2	Structural Engineering			
3	Public Health Engineering			
4	Electrical			
5	Mechanical			
6	HVAC			
7	Firefighting/Engineering			
8	Landscaping			
9	Interior Works			
10	Landscaping & Beautification			
11	Solar Energy & Water Harvesting Utilities			

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL FIRMS**

E.O.I. Notice No.:

FORMAT - V

Brief Bio- Data of Key Professionals

(This form to be furnished not only by the Prime Architect/Architectural firm applying for the prequalification, but also furnish separately for each member of consortium / sub consultants who would be associated with this project work)

Name of Firm: _____

Professional: _____

Date of Birth: _____

Years with Firm: _____

Nationality: _____

Membership in Professional Societies: _____

Detailed Task Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training relevant to responsibility in context of assignment. Describe *degree of responsibility* held by staff member on relevant previous assignment and give dates and location. Use up to half a page.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degree(s) obtained. Use up to a quarter page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, name(s) of employing organization(s), title of positions held and location of assignments. For experience in last ten years, also give type of activities performed and client references, where appropriate. Use up to three quarter of a page.]

Languages:

[Indicate proficiency in speaking, reading and writing of English language: excellent, good, fair, or poor.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these biodata correctly describe my qualifications, my experience and myself.

Date:

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - VI

DETAILS OF SIMILAR PROJECTS HANDLED / COMPLETED DURING THE LAST FIVE YEARS

SIMILAR NATURE OF ASSIGNMENT – COMPLETED WORKS				
Sl. No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Cost of work in Rs. Lakhs (Attach copy of Work Order)			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation / arbitration pending / in progress with details *			
8.	Service rendered			
	a. Inhouse teams			
	b. Associated Consultants/Consortia Members			
9.	Names of Project In charge & Key staff & nos. of staff involves.			
10.	Any other information			

* Indicate gross amount claimed and amount awarded by the Arbitrator.

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - VII

PROJECT- WISE DETAILS OF SIMILAR NATURED ASSIGNMENTS

SIMILAR NATURE OF ASSIGNMENT – IN HANDS				
Sl. No	Description	1	2	3
1	Name of work / Project and location			
2.	Name & Address of Employer / Organization, Telephone no. of officer to whom reference may be made.			
3.	Cost of work in Rs. Lakhs (Attach copy of Work Order)			
4.	Date of commencement as per contract			
5.	Stipulated date of completion			
6.	Actual date of completion			
7.	Litigation / arbitration pending / in progress with details *			
8.	Service rendered			
a.	Inhouse teams			
b.	Associated Consultants/Consortia Members			
9.	Names of Project In charge & Key staff & nos. of staff involves.			
10.	Any other information			

* Indicate gross amount claimed and amount awarded by the Arbitrator.

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT -VIII

CLIENT WISE PERFORMANCE REPORT OF WORKS

1	Name of work/Project & Location	
2	Agreement No.	
3	Estimated Cost	
4	Tendered Cost	
5	Date of start	
6	Date of completion	
	i. Stipulated date of completion	
	ii. Actual date of completion	
7	Amount of compensation levied for delayed completion, if any	
8	Amount of reduced rate items, if any	
9	Performance Report	
	i. Quality of work	Very Good/Good/Fair/Poor
	ii. Financial soundness	Very Good/Good/Fair/Poor
	iii. Technical Proficiency	Very Good/Good/Fair/Poor
	iv. Resourcefulness	Very Good/Good/Fair/Poor
	v. General Approach & Behaviour	Very Good/Good/Fair/Poor

Dated:

Signature & Seal of
Executive engineer or equivalent

**INVITATION FOR EXPRESSION OF INTEREST
DOCUMENT FOR PREQUALIFICATION OF ARCHITECTS/ARCHITECTURAL
FIRMS**

E.O.I. Notice No.:

FORMAT - IX

FINANCIAL DETAILS

- I. Financial Analysis** – Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

Particulars	Financial Year				
	04 – 05	05 – 06	06 – 07	07 – 08	08 – 09
i. Gross Annual turnover on construction work. (In Lakhs)					
ii. Profit / Loss					
iii. Certified by					

- II. Financial arrangements for carrying out the proposed work.**

- III. The following certificates are enclosed:**

- (a) Current Income Tax clearance Certificate / Profit & Loss account
- (b) Solvency Certificate from bankers of Applicant.

Signature of Chartered Accountant with seal