



GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)

(A Central University established by the central Universities Act, 2009 No. 25 of 2009)

No 8010 /Estt/Adm/2010

Bilaspur Dated 09-01-2010

To,

1. Maj Gen NB Singh - 1981
M/S Ninja Security Services
Falt No 2 C/o Vikash Dubey Nirala
Nager Brahm Kumari Ashram Road (opp
Geeta laodge) Telephone Exchange Road
Bilaspur 495001 (Chhattisgarh)

4- Col V Prakash Iyer(Retd)-2106
M/s Arzoo Security
Ist Floor Singh Complex
Torba Main Road
Bilaspur 495001 (Chhattisgarh)

2. Gp Capt VS Dharamjit(Retd)-2023
M/s Real Security
Shop No 3 Telephone Exchange Road
Bus Stand Raja Hotal Compex
Bilaspur (Chhattisgarh) 495001 .

5- Col A.K. Bhogal (Retd)-2113
M/s Bhogal Security
218 Aditya Complex Tilak Nager
Devki Nandan Chowk Bilaspur
(Chhattisgarh) 495001

3. Maj. Gen Deepak Malhaotra -2103
M/s M.K. Enterprises
Jharkhand Road Ward No 4
Manendragarh Dist Koriya
(Chhattisgarh) 495452

SEALED QUOTATION DOCUMENT

Duly Sealed Quotations are invited from the above 05 Agencies sponsored by Director General Resettlement, Ministry of Defence, Government of India, West Block IV, R.K. Puram, New Delhi 110066 for approximately 100 Numbers Security Guards + 10 Gunman for + 04 Security Supervisor for Guru Ghasidas Vishwavidyalaya Bilaspur Tender Documents & format are being sent to 05 (Five) Nos of DGR Sponsored Agencies for Chhattisgarh. This Notice inviting Sealed Quotation is also placed in the Website www.ggu.ac.in for information purpose only.

REGISTRAR

TERMS & CONDITIONS

1. ELIGIBILITY CONDITIONS

- a) The DGR Sponsored Agencies for Chhattisgarh as letter No.2112/SA/GGV/1981/2023/2106/2113/Emp dated 18-12-2009DGR, Govt of India, Min of Defence, New Delhi 110 066 only are eligible.
- b) Eligible Sponsored Agencies should however produce the copy of the empanelment letter issued by DGR, New Delhi.
- c) Agencies should furnish an undertaking that in case of contract being awarded an office will be opened (by them if not there already) in the Sponsored State.
- d) Documents is free of cost. There is no EMD Security.

2. DOCUMENT TO BE FURNISHED:

- a) Copy of the empanelment letter issued by DGR, New Delhi
- b) Copy of the Retired Officers Identity Card who is the Proprietor/Director of the Agency.
- c) Copy of Labour Licence issued for the Agency from the Office of the concerned Labour Department.

3. OTHER CONDITIONS

- a. The Guru Ghasidas Vishwavidyalaya Bilaspur reserves the right either to accept or reject any or all quotations without assigning any reason thereof.
- b. On allotment of the work the agency will be required to execute an Agreement before materialization of contract.

4. PERIOD OF VALIDITY OF QUOTATIONS

Quotations shall remain valid for 120 days from the date of opening .

5. TENDER VALIDITY & PRINCIPAL EMPLOYER'S RIGHT TO VARY QUANTITIES:

The Sealed quotation is valid for a period of 02 years from the date of award of the work. The Guru Ghasidas Vishwavidyalaya will have the right to increase or decrease any number of the Security Guards and other personnel (Without any change in terms and conditions at the time of award of the contract)

6. ACCEPTANCE

(a) Duly sealed quotation in original, along with the necessary documents duly signed in all pages by the Proprietor/Director should be submitted to the following address on or before 1400 Hrs of 25-01-2010 Which will be opened on the same day 1500 Hrs in the chamber of Registrar Guru Ghasidas Vishwavidyalaya Bilaspur in the presence of Proprietor /Director who choose to attend at due time/ date. The sealed cover should be addressed to

The Registrar
Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.) 495009 Ph No 07752
260209, Fax 07752 260154

(b) The envelope shall superscribed with , “ Quotation For Security & Allied Services" and the words “DO NOT OPEN BEFORE 25.01.2010” at 1500 Hrs in Bold letters on Top .

7 EVALUATION

Agencies should submit their quotations in prescribed PROFORMA only .However additional information if any is felt necessary may be submitted separately along with the quotation. Evaluation will be done by the committee constituted for the purpose by the University

8 CONTRACT PERFORMANCE GUARANTEE (CPG/ BANK GUARANTEE)

a. CPG/Bank Guarantee is to be furnished for 10% of one months wage out of the total work awarded.

b Guru Ghasidas Vishwavidyalaya Bilaspur may award the tender to any number of contactors. However distribution of work among the contractors will be decided at the time of awarding the work at the discretion of the Guru Ghasidas Vishwavidyalaya Bilaspur.

The sealed quotation of 05 pages is issued by

The Registrar

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) 495009

Ph No 07752 260209, Fax 07752 260154

Read understood and Compiled

Signature of the Tenderer

With seal

PROFORMA
RATE QUOTED FOR SECURITY GUARDS/GUNMAN/SUPERVISOR

Detail Calculation of Quoted Rates should be as per DGR New Delhi wage structure revised from time to time

S.No	Description	Percentage	Security Guard	Gunman	Supervisor	Remark
(a)	BASIC INCLUDING VDA					
(b)	Employees State Insurance					
(c)	Employees Provident Fund					
(d)	Employees Deposit Linked Insurance					
(e)	Administrative Charges					
(f)	Gratuity/Terminal Benefit					
(g)	Field Allowance (if any)					
(h)	House Rent Allowance					
(i)	ESI on HRA					
(j)	Bonus					
(k)	Uniform Outfit Allowance					
(l)	Uniform Washing Allowance					
(m)	Total					
(n)	Weekly Off/National Holidays/Other Holidays					
(O)	Total Cost Per Head					
(p)	Service Charges					
(q)	Sum Total					
(r)	Service Tax					
	Final Total					

Note :- 1. Sponsored Agencies are requested to strictly adhere to the instructions of DGR Guidelines.
2. Explanations may be given in the footnote if required .

Read, understood & compiled
Signature of the Tenderer
with seal

ANNEXURE
SPONCERED AGENCY PROFILE
INFORMATION ABOUT SPONSORED AGENCY
(To be furnished along with quotation)

01	Name of the Sponsored Agency & Registered Address Telephone No: Copy of of the empanelment letter issued by DGR New Delhi to the Proprietor/Director of the sponsored Agency (copy to be enclosed)	
02	Copy of the Retired Officer's Identity Card who is the Proprietor / Director of the sponsored Agency In Block Letters (copy to be enclosed)	
03	Name & Designation of the Proprietor/Director who want to participate in Tendering process.	
04	Permanent Income Tax A/C No.of the Sponsored Agency (Copy to be attached)	
05	P.F Code No.of the Sponsored Agency (Copy to be attached)	
06	ESI Code No.of the Sponsored Agency (Copy to be attached)	
07	Current Labour licence of the Sponsored Agency obtained from Labour Department (Copy to be attached)	
08	Service Tax A/C No. of the Sponsored Agency (Copy to be attached)	
09	Experience details of the Sponsored Agency (Copy to be attached)	

Read, understood & compiled
Signature of the Tenderer
With seal