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A Central University established by the Central Universities Act, 2009 No. 25 of 2009
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Tender Notice No: 255/store/2013

Date: 31/05/2013

Supply & installation of Air Conditioner, Air Cooler and Water Cooler at Guru Ghasidas Vishwavidyalaya, Bilaspur.

1. Sealed tenders in two bid system (Technical Bid and Financial Bid) are invited from the Original Equipment Manufacturing Company or their authorized partners/distributors/dealers for supply & installation of Air Conditioner, Air Cooler and Water Cooler as mentioned below for various teaching departments & offices of Guru Ghasidas Vishwavidyalaya, Bilaspur.

Item No.	Description	Qty	EMD	Tender fee
1	Air Conditioner	70	63000.00Rs.	500.00Rs.
2	Air Cooler	100	18000.00Rs.	500.00Rs.
3	Water Cooler	16	24000.00Rs.	500.00Rs.
4	Water Purifier	16	2000.00Rs.	500.00Rs.

2. The detail specifications of the above items are given in Schedule-I. Separate tenders should be submitted for each item i.e. if any vendor wants to bid for more than one item should submit separate tender for each item.
3. EMD as mentioned against each item should be submitted in the form of Demand Draft in favour of "Registrar, Guru Ghasidas Vishwavidyalaya" payable at Bilaspur (C.G.).
4. Completed tender along with all the documents must reach the Deputy Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.) on or before 21/06/2013 by 03.00 p.m through Speed post/Registered post/Courier only. Each tender should be superscribed with a) Tender Notice No 255/Store/2013 b) Item No. c) Name of the item
5. Technical Bids will be opened on 21/06/2013 at 04.00 p.m. at Conference Hall, Administrative Block.
6. Date of opening Price Bid will be intimated at the time of opening of technical bid.
7. University reserves the right to reject the tender without assigning any reason.

TERMS & CONDITIONS AND OTHER POINTS FOR CONSIDERATION

1. Eligibility criteria

- a) The vendor should be in the business of the quoted goods for a period of at least 3 years. Documentary proof in form of certificate of incorporation, PAN No., VAT/TIN No. and Service Tax No. of the vendor should be attached along with the technical bid.
- b) Vendor should be an OEM or authorized partner/ dealer/ distributor of the OEM. Documentary proof in support of being a manufacturing company or authorized partner/distributor/dealer must be submitted along with the technical bid. .
- c) The Vendor must have supplied similar goods to reputed organization to their full satisfaction in last 3 years and furnish credentials and list of the organizations.

2. Two Bid System Tender

Vendor will place the "Technical Bid" and "Financial Bid" in the separate sealed covers. Thereafter, both the envelopes should be placed in a big envelope duly sealed and superscripted a) Tender Notice No. b) Item No. c) Name of the item and shall be sent to Deputy Registrar(Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur – 495009 (C.G.) on or before 21/06/2013 2013 by 3.00 PM through speed post/Registered post/Courier.

The University is not responsible for non receipt of quotation within the specified date and time due to any reason including postal holidays or delays.

Envelope I (Technical Bid): The vendor must submit the following documents in Envelope-I (Technical Bid):

- a) Bidder Profile (Annexure-I)
- b) Duly filled Check list as per Schedule-II
- c) Detailed technical specifications and literature/manuals of the goods/services to be supplied.
- d) Technical compliance statement with deviation, if any
- e) Authorized partner/dealer/distributor certificate from the original manufacturer.
- f) Credentials and list of organizations where the vendor supplied similar items in last 3 years.
- g) Documentary proof in form of certificate of incorporation, PAN No., VAT/TIN No. and Service Tax No.
- h) The prescribed Tender Fee in the form of DD in favour of "Registrar, Guru Ghasidas Vishwavidyalaya" payable at Bilaspur (C.G.)
- i) Prescribed EMD in the form of Demand Draft in favour of "Registrar, Guru Ghasidas Vishwavidyalaya" payable at Bilaspur (C.G.)
- j) Duly acknowledged "Terms & Conditions and other points of Consideration" of this tender

Envelope II (Price Bid):

The vendor must submit the Price Bid (Annexure-II) information mentioning all taxes/duties FOR University campus, Bilaspur. The price should be quoted in words and in figures, without any errors, erasures or alterations. Maximum educational discount for University as could be offered should also be mentioned.

3. **Offer validity period**

The offer should hold good for a period of 120 days from the closing date of the tender. Any

offer falling short of the validity period is liable for rejection.

4. **Earnest Money:**

Earnest money as prescribed of each item must be submitted in the form of Bank Draft, in favour of the Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur will be attached along with Technical Bid (Envelope-I) by each bidders. The tenders will not be entertained in absence of above EMD.

5. **Performance Guarantee:**

Performance Security for an amount of 5% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful bidder. Performance Guarantee is to be furnished within 21 days after notification of the award and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations. EMD amount may be adjusted with the Performance Guarantee.

6. **Cost:**

The Cost of the work should be inclusive of all taxes and statutory levies. The rate should be quoted on F.O.R. University Campus, Koni, Bilaspur basis. CST/VAT/Service tax etc. will be paid extra, if applicable, provided it is made clear in the price bid. No packing/forwarding charges will be paid extra. The article must be delivered without any extra cost at the University Institute and will also have to be installed free of cost.

The University is **exempted from payment of custom and excise duty** on Scientific and technical equipment/instruments by DSIR, Govt. of India. Necessary certificate will be issued on demand.

Discount, if any: Special concession/discount applicable for Educational Institutions, if any, must be clearly mentioned in the price bid. No conditional offer will be accepted.

7. **Technical inspection and Performance Evaluation:**

University reserves the right to carry out a technical inspection and performance evaluation (benchmarking) of the offers made by shortlisted vendors. The shortlisted vendors may be asked to come and give out presentation / demonstration.

8. **No commitment to accept lowest or any tender:**

University shall be under no obligation to accept the lowest or any other offer received in response to this tender notice and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason what so ever. University reserves the right to make any changes in the terms and conditions of the work. University will not be obliged to meet and have discussion with any vendor, and or to listen to any representations.

9. **Shortlisting of Vendors:**

University will create a shortlist technically qualifying vendors and the financial bid of only these vendors will be opened. University reserves the right to decide whether the items being quoted are as per the requirement of the University and are of standard/leading brands

in the market. University reserves the right to decide which offer best suits the requirement of the university. Further, after opening financial bids of the short listed tenders, if there is a discrepancy between word and figure, the amount indicated in words will prevail.

10. Warranty

The vendor shall provide comprehensive on-site Warranty for the system/equipment supplied against the work order for a period of 01 years from the date of installation and commissioning of the system/equipment. This would cover the hardware, hardware components of equipment and accessories supplied by the vendor at the place of installation.

11. Delivery period:

The complete delivery, installation & commissioning of the article should be made within 60 days from the date of issue of order. The vendor should adhere with all seriousness to the time schedule provided by the University. The **Liquidated Damage** will be applicable at the rate of **0.5%** per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10 %.

12. Resolution of disputes:

University and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, University and the vendor have been unable to resolve amicably a resolution by formal arbitration the Vice-Chancellor of University shall appoint a sole Arbitrator of the dispute who will not be related to the vendor and whose decision shall be final and binding.

13. Jurisdiction

All disputes will be subject to Bilaspur jurisdiction only.

14. The categories of items and quantity indicated in the Tender Document are tentative. University reserves the right to increase or decrease the quantity or delete some or all of items depending on the needs of the University without assigning any reasons.

15. The tenders will be opened on due date and time indicated in presence of the tenderers in any present on the occasion, if the date of the opening is declared holiday the tenders will be opened on next working day.

16. No advance payment of payment will be made. Payment will be made after satisfactory installation/commission report of the goods.

17. University reserves the rights of accepting in full or part/not accepting the tenders without assigning any reason.

18. Any addition/deletion/modification of this tender made before the due date of the tender will be displayed in university website only.

(Signature of the authorized representative of the bidder)

Registrar (Acting)

Item No.	Description	Qty
(A)	Supply & installation of Split air-conditioner, 1.5 Ton, Rotary Compressor, 3 star and 5 Star Brand: LG/Blue star/Daiken/Voltas/ equivalent	70
(B)	Supply & installation of room air cooler with stand Specification : (a) 14" fan diameter, 1400 RPM motor, multi speed control, 15-25 liter. Water tank, wood-wool cooling media, thermoplastic durable body Brand: Symphony/Bajaj/Kenstar equivalent (a) 18" fan diameter, 1400 RPM motor, multi speed control, 40 - 50 liter. Water tank, wood-wool cooling media, thermoplastic durable body Brand: Symphony/Bajaj/Kenstar equivalent	100
(C)	Water Cooler Stainsteel body Cooling Capacity 150ltr Brand: Voltas/Bluestar/Usha equivalent	16
(D)	Water Purifier with TDS, and Bacteriological purifier) (Having relevant ISI and ISO Certification) This will be installed with the water cooler.	16

Schedule - II of Tender No. : 255/Store/ 2013 Dated 31/05/2013

Name of the vendor:

Tender submitted for Item No.:

Name of the item:

Brand of the item:

Checklist

Sl. No.	Document	Submitted	Location (Page Nos.)
1.	Detailed technical specifications and literature/manuals of the goods/services to be supplied.	Yes / No	
2	Technical compliance statement with deviation, if any	Yes /No	
3	Authorized partner/ dealer/ distributor certificate from the original manufacturer (in case of other than OEM)	Yes / No	
4.	Credentials and list of organizations where the vendor supplied similar items in last 3 years.	Yes / No	
5.	Documentary proof in form of certificate of incorporation, PAN No., VAT/TIN No. and Service Tax No.	Yes / No	
6.	Tender Fee	Yes/ No	
7.	EMD demand draft	Yes / No	
8.	Duly acknowledged "Terms & Conditions and other points of Consideration" of this tender	Yes / No.	

Name & signature of the authorized representative of the bidder

Bidder profile (Technical)

Sr. No	Details	
1.	Name of the Firm	
2.	EMD Details Name of Bank Amount Date	
3	Tender fee details Name of Bank Amount Date	
4.	Registered Office address Telephone Number Fax Number e-mail	
5.	Correspondence/ contact address	
6.	Details of Contact person (Name, designation, address etc.) Telephone Number Fax Number e-mail	
7.	Is the firm a registered company? If yes, submit Documentary proof. Year and Place of the establishment of the Company	
8.	Bidder's Bank Details Name of Bank A/c No. IFS Code	
9.	Is the firm <input type="checkbox"/> Government/ Public Sector Undertaking propriety firm <input type="checkbox"/> partnership firm (if yes, give partnership deed) <input type="checkbox"/> limited company or limited corporation <input type="checkbox"/> member of a group of companies (if yes, give name and address, and description of other companies) <input type="checkbox"/> subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	
10.	Is the firm registered with sales tax department?	

	If yes, submit valid sales tax registration certificate.	
11.	Is the firm registered for service tax with Service Tax department? If yes, Submit valid service tax registration certificate.	
12.	What type best describes your firm? · Manufacturer · Supplier · System Integrator · Consultant · Service Provider (pl. specify details) others	
13.	Details of Empanelment Certificate/Purchase Order of any 3 PSUs / Govt. institutions, enclosed 1)	
	2)	
	3)	
14.	Have you ever been denied tendering facilities by any Government/ Department/ Public sector Undertaking? (Give details)	

Financial Information Summary

S. NO	Name of the Bidder	Turn Over (Rs. Crores) Total of 3 Financial Years			Average Turn Over for three years
		20010-11	2011-12	2012-13	

Note : Please enclose certificate issued by CA in this regard.

Seal & Signature of Bidder

Date

Place

Annexure-II

Financial Bid

Sl. No.	Item	Make/ Model	Unit Price/Price	Taxes if any	Total
1	Air Conditioner 3 Star 5 Star				
2	Air Cooler 14" 18"				
3	Water Cooler 150ltr				
4	Water Purifier				

Any other information/Tax/Charges if any -

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Seal & Signature of Bidder

Date