



The Corbett Foundation

Registered Office:

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March 16, 2023

Mr. Atul Kumar
Subhash Nagar 674,
Churcha Colliery
Koriya ,
Chattisgarh – 497339

Subject: Letter of Contract

Dear Mr. Kumar,

Based on your application and subsequent rounds of interviews, The Corbett Foundation is pleased to appoint you as a “**Programme Officer, Forestry and Wildlife**” with effect from **March 16, 2023**.

The terms and conditions of your contract are mentioned below. You will also be subjected to rules and regulations framed or to be framed by The Corbett Foundation, from time to time and standing orders made applicable to all staff of this organization.

1. You will report to Dr. Naveen Pandey, Deputy Director of The Corbett Foundation (TCF).
2. Your contract term will start on March 16,2023 and end on March 14,2024 and on completion your contract, your association will be terminated automatically.
3. You will be posted at the Satpuda Project Basecamp of The Corbett Foundation.
4. Your consolidated monthly emoluments amount will be Rs. **40,000/-** (Rupees forty thousand only). In addition, you will be paid **Rs.5000/-** as food allowance. Your gross emoluments (Rs.45,000/-) will be subject to the deduction of TDS as applicable, and an amount towards the group accidental insurance policy as specified on page 4 of this contract letter.
5. TCF will reimburse you for any pre-approved expenses incurred during official fieldwork as per the rules and regulations of TCF.
6. You will be entitled to one day of leave per calendar month during the term of your association, subject to approval from the Deputy Director (DD). You can also accumulate this balance for up to three months of service; thus, the maximum accumulation of leaves at any given time is three. You will not get paid for any accumulated leaves if you cannot avail of them for any reason.

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Kaziranga

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Donations exempted under section 80G of the income Tax Act 1961

Registered under the Foreign Contribution (Regulation) Act, 1976 under no. 231650853

The Corbett foundation is accredited by credibility alliance under the desirable norms prescribed for good governance of voluntary Organizations.