



ST. XAVIER'S ENGLISH MEDIUM SCHOOL PATHALGAON

Dist. Jashpur (C.G.) 496118

U-DISE Code - 22031312402

School Code - 722078

6263148473, 8719982322

sxalxosj@gmail.com

stxavierspathalgaon.in

APPOINTMENT LETTER

Date: 16.06.2022

To,

Mr. Manoj Lakra,
Rupdega, Lureg, Jashpur

Subject: Offer of appointment on Probation

Dear Sir Manoj Lakra,

With reference to your application for the post of a P.E.T. at St. Xavier's English Medium School Pathalgaon, you are hereby offered appointment as P.E.T. on probationary basis with effect from 21.11.2022 on the following terms and conditions:

1. You will be on probation from 21.11.2022 to 30-04-2023. The period of probation is further liable to be extended for two years solely at the discretion of the Managing Committee. During or at the expiry of the period of probation or the extended period of probation, the Managing Committee shall have the right to terminate your services without any notice or without assigning any reason. You will continue to be on probation till your services are confirmed in writing by the Managing Committee.
2. During the period, the services are terminable on both sides with one month notice or salary in lieu thereof.
3. During the period you will receive Rs. 12868/- per month as consolidated salary. Your pay scale will be 6500 - 18500.
4. Any false declaration or statement about your qualification and experience (both academic and co-curricular) will result in termination of service with immediate effect.
5. During the period of service you shall abide by the rules and regulations of the school and you will be guided by the service conditions framed and enforced by