



S.No. 3894./Rec/Adm/2023

Bilaspur, Date 06-11-2023

NOTIFICATION

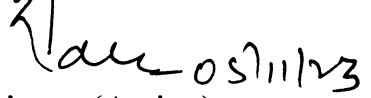
Syllabus and pattern of Examination for different Non Teaching Positions advertised through advertisement No. 1626/Rec/Adm/2023 dated 05.10.2023 is hereby notified as given under;

S.No.	Post	
1.	Section Officer	
	Written Test (Multiple Choice Type Questions - 100 Marks, 2 Hrs)	Practical Test
	<ul style="list-style-type: none">• General Mathematics• General Hindi• General English• General Awareness• Reasoning Ability• Knowledge of computer with special reference to knowledge of word processing and data analysis packages	Not Applicable
2.	Assistant	
	Written Test (Multiple Choice Type Questions - 100 Marks, 2 Hrs)	Typing Test (30 Minutes)
	<ul style="list-style-type: none">• General Mathematics• General Hindi• General English• General Awareness• Reasoning Ability• Knowledge of computer with special reference to knowledge of word processing and data analysis packages	<ul style="list-style-type: none">• Speed in English Typing @ 35 wpm OR Speed in Hindi Typing @30 wpm• Qualifying the typing test is mandatory failing which the answer sheets of the written examination shall not be evaluated and the candidature will be disqualified.
3.	Upper Division Clerk (UDC)	
	Written Test (Multiple Choice Type Questions - 100 Marks, 2 hrs)	Typing Test (30 Minutes)
	<ul style="list-style-type: none">• General Mathematics• General Hindi• General English• General Awareness• Reasoning Ability• Knowledge of computer with special reference to knowledge of word processing and data analysis packages	<ul style="list-style-type: none">• Speed in English Typing @ 35 wpm OR Speed in Hindi Typing @30 wpm• Qualifying the typing test is mandatory failing which the answer sheets of the written examination shall not be evaluated and the candidature will be disqualified.

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4. Lower Division Clerk (LDC)		
	Written Test (Multiple Choice Type Questions - 100 Marks, 2 hrs)	Typing Test (30 Minutes)
	<ul style="list-style-type: none"> • General Mathematics • General Hindi • General English • General Awareness • Reasoning Ability • Knowledge of computer with special reference to knowledge of word processing and data analysis packages 	<ul style="list-style-type: none"> • Speed in English Typing @ 35 wpm OR Speed in Hindi Typing @30 wpm • Qualifying the typing test is mandatory failing which the answer sheets of the written examination shall not be evaluated and the candidature will be disqualified.
5. Laboratory Assistant		
	Written Test (Multiple Choice Type Questions - 100 Marks, 2Hrs)	Practical Test
	<ul style="list-style-type: none"> • General Science and Awareness • General Mathematics • General Hindi • General English • Subject specific laboratory based practical questions • Knowledge of computer with special reference to knowledge of word processing and data analysis packages • Reasoning Ability 	Not Applicable
6. Library Assistant		
	Written Test (Multiple Choice Type Questions - 100 Marks, 2 hrs)	Typing Test (30 Minutes)
	<ul style="list-style-type: none"> • General Mathematics • General Hindi • General English • General Awareness • Reasoning Ability • Knowledge of computer with special reference to knowledge of word processing and data analysis packages 	<ul style="list-style-type: none"> • Speed in English Typing @ 35 wpm OR Speed in Hindi Typing @30 wpm • Qualifying the typing test is mandatory failing which the answer sheets of the written examination shall not be evaluated and the candidature will be disqualified.

By Order


Registrar (Acting)

Endt No. 3895/ Rec/Adm/2023

Bilaspur, Date: 06-11-2023

01. P.S./P.A. to Vice Chancellor/Registrar, for information of the Hon'ble Vice Chancellor/Registrar.

02. Coordinator IT Cell, for information and uploading on the University website.

03. Office copy.


Assistant Registrar (Admn)