



गुरु घासीदास विश्वविद्यालय
GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)
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Ref. No. 205/Academic/2022

Bilaspur, Date- 03 JUN 2022

Notification

In exercise of the powers conferred under Section 28 (1) of the Central Universities Act 2009 and Statute 37 made thereunder, following Ordinances and programmes under Self-financing scheme have been passed by the Executive Council on 21.05.2022 by circulation basis.

And therefore, the following Ordinances are hereby notified after approval of the competent authority-

Ordinances No.	Subject/Programme	Remarks as approved
88	Ordinance Governing the award of Master of Law, in short, LLM	Programme under Self-financing scheme
89	Ordinance for three years (six semesters) Undergraduate (UG) degree program named Bachelor of Computer Applications (BCA)	Programme under Self-financing scheme
91	Ordinance for four years (Eight Semesters) Undergraduate (UG) degree program B. Sc.- Organic Farming	Programme under Self-financing scheme
92	Ordinance for four years (Eight Semesters) Undergraduate (UG) degree program in Dairy Technology	Programme under Self-financing scheme
78	M. Sc. (Microbiology)	Ordinance No. 78 has already been approved by the EC in its meeting held on 04.03.2022 which is applicable in this Programme under Self-financing scheme

Above Ordinances are enclosed herewith.

By Order

Registrar (Acting)

Bilaspur Date:-2022

Endt. No. 206/Academic/2022

Copy to -

1. PS/PA to VC for information and record.

03 JUN 2022

2. The Director, CU.I/II, Central University Bureau, Ministry of Education, Government of India, Department of Higher Education, Room No. 429, "C" Wing, Shastri Bhawan, New Delhi-110001 for information.
3. All HoDs/Officers/Deans/CoE of Guru Ghasidas Vishwavidyalaya, Bilaspur for information please.
4. The Coordinator, IT Cell, GGV for information and to upload it on website.
5. Office File.


Assistant Registrar (Academic)

ORDINANCE NO. 88

**[Ordinance prepared as per the provisions given in Statute 28(1) (b) of
The Central Universities Act, 2009]**

Governing the Postgraduate Degree program on successful completion of two years (four
semesters)

For

MASTER OF LAWS (LL.M.) [Under Self-Finance Scheme]

Under Choice Based Credit System

1. TITLE AND COMMENCEMENT:

- 1.1. This Ordinance shall be called as Ordinance regulating the award of Master of Laws, in short, LL.M.
- 1.2. This ordinance will come into force from the Academic Session commencing after the date of notification issued by the University.

2. DEFINITION & KEY WORDS:

- 2.1. "Vishwavidyalaya" or "University" means Guru Ghasidas Vishwavidyalaya (A Central University established by the Central Universities Act, 2009 No. 25 of 2009) located at Koni, Bilaspur, Chhattisgarh;
- 2.2. "Student" means one who has been admitted in the Two-year LL.M. Program of this University through Vishwavidyalaya Entrance Test (VET) or by any other procedure notified by the University from time to time; they may also be referred as Prospective teacher educator;
- 2.3. "Academic Year" means two consecutive (one odd and one even) semesters;
- 2.4. "Choice Based Credit System (CBCS)" means a Program that provides choice for students to select from the prescribe courses as per the guidelines issued by UGC/regulatory bodies wherever applicable and as approved by the appropriate bodies of the University;
- 2.5. "Program" means the field of technical education;
- 2.6. Course means "Papers"/ "Subjects" through different modes of delivery and is a component of a program as detailed out in the respective program structure;
- 2.7. "Credit Point" means the product of grade point and number of credits for a course;

- 2.8. “Credit” means a unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one and half of teaching (lecture, seminar or tutorial, practical, field work) per week. The number of credits for each course shall be defined in the respective examination scheme;
- 2.9. “Cumulative Grade Point Average (CGPA)” means a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is expressed up to two decimal places;
- 2.10. “Grade Point” means a numerical weight allotted to each letter grade on a 10-point scale or as prescribed by the UGC/University from time to time;
- 2.11. “LL.M. Program” or “LL.M. Degree Program” means LL.M. 2 Years Degree Program;
- 2.12. “Letter Grade” means an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, and F;
- 2.13. “Semester Grade Point Average (SGPA)” means a measure of performance of a student in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total credits of all courses during the semester. It shall be expressed up to two decimal places.
- 2.14. “Semester” means an academic session spread over 15-18 weeks of teaching work with minimum 90 teaching days. The odd semester may normally be scheduled from July to December and even semester from January to June;
- 2.15. “Grade Card” means a certificate based on the grades earned. Grade certificate shall be issued to all registered students after every semester. The grade certificate will contain the course details (code, title, number of credits, grade secured) along with SGPA of the semester and CGPA earned till that semester. The final semester grade certificate shall also reflect the cumulative total of marks obtained by the student in all semesters out of maximum marks allocated for which the grades of the program were evaluated. However, the final result will be based on the grades/CGPA;

- 2.16. "Transcript" means a certificate issued to all enrolled students in a program after successful completion of the program. It contains the SGPA of all semesters and the CGPA;
- 2.17. "Ex-student" means a regular student (except first semester students) who has failed to pass $n/2$ or $(n-1)/2$ courses upto first three semester, and/or failed in any subject in forth semester, or unable to appear for the examination of the University (except due to shortage of attendance) in any of its courses of study. Such student may be allowed to appear at the same examination in next session after depositing the prescribed fee as an ex-Student. He/she-student may only appear in the examination and will not be eligible for privileges of a regular student. Further, he/she will forfeit his/her right as an ex-student as soon as he/she takes an admission to a regular program of study.

3. DEGREE OF MASTER OF LAWS (LL.M.):

The University may confer the Degree of Master of Laws on such candidates who, having been admitted for LL.M. 2 Years Degree Program, have received regular instructions in the prescribed courses of study, passed relevant examinations and have fulfilled such other conditions as may be laid down by the appropriate authority from time to time.

4. EDUCATIONAL OBJECTIVES OF LL.M. 2 YEARS DEGREE PROGRAM:

LL.M. Programme has objective to:

- 1 Familiarizing students with law to the specified field of study and with judicial interpretation at the national and international level and a comparative study of the same.
- 2 To inculcate research skills and analytical abilities in students.
- 3 Imparting skill of legal reasoning, problem solving, legal research, legal writing, oral and written communication, persuasion, leadership and teamwork.
- 4 Producing internationally competent litigating lawyers, judges, judicial officers, legal officers, law reformers, and law teachers, etc.
- 5 To intimately nurture the talent of the students by a team of distinguished Judges, Legal Practitioners and Consultants, Social Activists, Corporate Counsels, and Faculty Members of law schools across the country.

5. PROGRAM OUTCOME AND PROGRAM SPECIFIC OUTCOME

5.1. PROGRAM OUTCOME

On completion of the Post Graduate study in Law, the students will:

- PO.1. Acquire advanced and updated legal knowledge in general as well as in different sub-stream of law
- PO.2. Improve cognitive, problem-solving skills, independent critical thinking with enhanced research capabilities
- PO.3. Find, identify and interpret the law in a given situation.
- PO.4. Acquaint with teaching skills
- PO.5. In a position to use knowledge and skills acquired during the study in specific areas of their choice, viz., Constitutional Law, Corporate Laws, Alternative dispute resolution, Criminal Law, International trade Law, Law of Intellectual Property Rights, Human Rights, Taxational Law, Environmental law.

5.2. PROGRAM SPECIFIC OUTCOME

After completion of the program, the post-graduates of LL.M Programme will be able to following:

- PSO.1. Understand, interpret and apply the law
- PSO.2. Demonstrate exhaustive understanding of crucial aspects of law as chosen in specified field of study and contribute meaningfully in their respective domain.
- PSO.3. Do legal research, analyze and differentiate facts and law, and solve the legal problems by applying laws and legal reasoning
- PSO.4. Acquire the art of Teaching Method through Teaching Internship thereby feel confident to enter into Teaching Profession
- PSO.5. Excel as leaders in the legal profession, judiciary, public service, non-profit & non-governmental organizations, entrepreneurships, and corporate entities through internship programmes.

6. DURATION OF STUDIES:

The Course for the Degree of Master of Laws under this Ordinance shall extend over a period of two academic years comprising four semesters in total. The Four Semesters over which the Curriculum is spread shall, respectively, be called the First, the Second, the Third and the Fourth Semester. The odd term semester, i.e., First Semester or Third Semester, shall ordinarily extend from the day of reopening of the University after Summer vacation to appointed day in December of the same year, and the even term Semester, i.e., Second Semester or Fourth Semester shall ordinarily extend from an appointed day in January in the following year to the last working day of the concerned Academic Year.

7. MAXIMUM DURATION OF COMPLETION OF COURSE:

- 7.1. The maximum duration for completing the course shall be of four year which shall count from the year of latest admission in the first semester. For this purpose, latest admission will mean either, 'Readmission' or 'Fresh Admission' through VET, in first semester. No student shall be allowed to take further admission in the program after the expiry of four years.
- 7.2. The maximum total duration shall include the period of absence, withdrawn and different kinds of leave permissible to a student but it shall exclude the period of rustication/suspension/or any other penalty period imposed by the University.

8. NUMBER OF SEATS:

Number of seats in LL.M. 2 Years degree Program will be such as approved and notified by the Academic Council of the University and as advertised for admission to the Program.

9. FEES:

The students pursuing the LL.M. 2 Years Degree Course of Study shall have to pay fee as may be prescribed by the University from time to time.

10. ADMISSION PROCEDURE:

- 10.1. Only those candidates will be admitted to Master of Laws course who qualify in the entrance examination and are also otherwise eligible under the admission rules of the University.
- 10.2. The admission to LL.M. First Semester will be made strictly on merit on the basis of entrance test (VET) or by any other method conducted by the Vishwavidyalaya

for this purpose or any other procedure as notified by the university from time to time.

11. MINIMUM QUALIFICATION FOR ADMISSION:

- 11.1. Aspirants seeking admission in 2 years LLM Programme must have passed LLB after graduation under 10+2+3 pattern or five-year integrated LL.B. under 10+2+5 pattern recognized by the Bar Council of India securing a minimum of, 50% marks in the aggregate in LLB. Degree. However, this will be subjected to the Relaxation of 5% to aspirant belonging to the category of SC/ST/PWD/ OBC (Non-Creamy Layer).
- 11.2. Reservation in admission for OBC/SC/ST/EWS/PWD (Person with Disability) and Kashmiri migrant candidates, as specified by Government of India/UGC and notified by the university shall be followed.
- 11.3. Foreign nationals either residing in India or abroad or Indian nationals residing abroad may be admitted to the Program according to the policy guidelines laid down by the Government of India/ University from time to time as per the number of seats available for this category. These seats will be supernumerary and shall be advertised separately in addition to the seats approved for each program.

12. ENROLMENT IN THE UNIVERSITY:

- 12.1. Every student admitted to the program shall be enrolled before appearing in the first semester examination through the procedure prescribed by the competent authority of the University from time to time.
- 12.2. No application for registration shall be entertained unless the candidate gives a written undertaking that:
 - (a) He/she shall exclusively devote his time to the study of courses prescribed for LL.M. Degree and in particular he shall not offer any other course leading to a degree of any description whatsoever, nor shall he undertake any remunerative work.
 - (b) He/she shall not undergo practical training in Law for the purpose of being enrolled as an Advocate during his studies to the Degree of Master of Laws; and
 - (c) He/she shall abide by the provisions of the Rules and Regulation and orders of Officers and Authorities of the University from time to time.

- (d) He/she shall abide by the Student's Code of Conduct as framed from time to time by the appropriate authority of the University, failing which may result in disciplinary action(s).

13. PROGRAM STRUCTURE & COURSE CONTENTS:

The study of LL.M. 2 Year degree program shall comprise of courses of study the structure and contents of which shall be such as decided by the University from time to time. Provided that the Board of Studies of the department or School will have rights to approve or modified program structure and content of various courses from time to time and report the same to the appropriate authority of Vishwavidyalaya. The program shall be based on Choice Based Credit System.

14. REGULAR COURSE OF STUDY:

A candidate for the Degree of Master of Laws shall be required to:

- (i) Study compulsory course(s) paper in each semester in as many number(s) as specified in the following table:

Table 1: No. of compulsory paper in each semester

Semester No.	No. of Compulsory Paper
First Semester	One
Second Semester	One
Third Semester	One
Fourth Semester	Three

- (ii) Study One Optional Group in each First Semester, Second Semester and Third Semester. Each Optional Group shall consist of three papers.
- (iii) Undergo for Teaching Internship within the University under the supervision of Professor for three months in the IVth Semester as specified.
- (iv) Write a Dissertation under the guidance of Supervisor in the Fourth Semester (one academic year) on a subject approved by the Dean/HOD.
- (v) The medium of instruction will be English.

15. ATTENDANCE AND ELIGIBILITY TO APPEAR IN THE EXAMINATION:

- 15.1. Every student must secure 80% of attendance in the in aggregate in all coursework and practicum to appear in the end-semester examination including lectures, practical, tutorials, etc.
- 15.2. A candidate will be eligible to appear in the Semester Examination who having been duly admitted to the LL.M. Degree Program of Study has undergone a regular course of study and has secured not less than 90% attendance in each course paper but has secured 80% attendance in all the course paper taken together.
- 15.3. However, the Dean of School of Law may consider on an application by the candidate, supplemented with necessary documents considered to be fit for grant, may condone the aggregate attendance up to 70% on the basis of following reasons:
 - a. Participation in NCC/NSS Camps, duly supported by a certificate from the Commanding Officer;
 - b. Participation in University Team(s)/Games or Inter-state or Inter-University tournament(s) duly supported by a certificate from appropriate authority of the University;
 - c. Participation in educational excursion conducted on working days certified by the Dean or Head of the department. These excursions shall not include those organized for the class as a whole;
 - d. Participation in any of co-curricular activities organized by the Institute/Department/School, duly certified by competent authority;
 - e. Prolonged illness duly certified by the Registered Medical Practitioner;
 - f. Any other cogent reason up to the satisfaction of the Head of Department/Dean.

16. EXAMINATION AND EVALUATION:

16.1. General:

- 16.1.1. The academic performance of a candidate shall be evaluated in respect of the courses of study prescribed for each semester through: (a) Evaluation of End Semester Examinations, (b) Continuous Internal

Assessment, (c) Assessment of Teaching Internship, and (d) Assessment of Dissertation and Viva Voce.

- 16.1.2. There shall be a University examination at the end of the First, Second, Third and Fourth Semester and the candidate for the Degree of Master of Laws shall be required to pass in all the prescribed courses within a maximum period of four years from the year of his/her latest admission in the First Semester of the Program. No student shall be allowed to take further admission in the program after the expiry of four years. This requirement is subject to clause 7.2 as mentioned above.
- 16.1.3. The medium of examination for LL.M. Course shall be English.
- 16.1.4. Students shall be examined in thirteen theory papers as prescribed in the syllabus. Each paper will one hundred marks. Out of 100 marks, 70% shall be allotted for the end semester examinations and 30% marks shall be allotted to continuous internal assessments.
- 16.1.5. Besides, each student in forth semester shall undergo for Teaching Internship. His/her performance in teaching internship will be evaluated for 100 marks.
- 16.1.6. In addition, each student in forth semester is also required to submit a Dissertation and also to undergo for viva voce carrying, each carrying 100 marks. His/her performance in Dissertation work and in viva voce will be evaluated separately.
- 16.1.7. The minimum percentage of marks to pass the course in each semester shall be 50%.
- 16.1.8. Minimum passing grade of each course will be 'C'.
- 16.1.9. For award of LL.M. degree each candidate shall have to secure 5.0 CGPA.

16.2. LL.M. Examination:

16.2.1. Examination of Theory Paper

- 16.2.1.1. The examination for theory papers will be taken semester wise, and will be held on such dates as may be notified by the appropriate authority of the University.

- 16.2.1.2. Candidates shall be examined according to the Scheme of Examination and Syllabus as approved by the Academic Council from time to time.
- 16.2.1.3. Examination of theory paper shall be conducted by means of written papers, each carrying 70 marks and of three-hour duration.
- 16.2.1.4. In each paper 30 marks shall be reserved for award on the basis of Continuous Internal Assessment.
- 16.2.1.5. Evaluation of theory paper shall be entirely internal. The Teacher-in-Charge of the concerned course paper may be required to frame the question paper and evaluate the answer script. If a course paper is offered by more than one teacher, the setting of question paper and evaluation may be done jointly. In case, the teacher in charge of the concerned course paper is not available, the Head of Department may assign the task of evaluation of answer script to any teacher who is available.
- 16.2.1.6. The continuous internal assessment of 30 marks in each theory paper will comprise of:
- (1) Assessment of Written Exam for 15 marks.

Note: -

There will be one compulsory internal written exam during the semester. The performance of students will be assessed by the teacher offering the course on the basis of response of students. If a student fails to give internal exam because of some emergencies/unforeseen situation, the Dean of School may permit the student to appear in the special internal exam on the satisfaction of the reason mentioned by student for not appearing in the regular internal exam.

- (2) Assessment of Written Project Work and Oral Defence:
10 marks for written Project Work and 5 marks for oral defence of written project.

Note: -

1. The teacher in charge of the paper shall allot the project titles to the students within 20 days from the commencement of the semester.
2. Within one month of the start of the semester the student shall submit the synopsis of their project work and get approval of the concerned teacher in charge.
3. Once the topic and synopsis are approved by the Teacher in charge, no change will be permissible.
4. The teacher in charge of the project work shall continuously evaluate the project work of the students during their available time.
5. A written report of project shall be submitted and oral defence of his/her written report shall be made by the students to the teacher concerned by the time before the commencement of semester exam or by the time fixed by the Head of the Department.
6. No Plagiarism, in any form, will be allowed and necessary action will be taken to discourage it.
7. The Teacher-in-Charge of the project work will take care that oral defence is not taken during the teaching hours.
8. No students will be allowed to submit the project report and made oral defence after the schedule date is over.
9. If a student remains fail in submitted the report on the project and/or make oral defence in due time, single opportunity, under special circumstances, for submitting the project report and/or making oral defence will be given to them. To avail this opportunity, he/she has to, before the commencement of semester exam, through Head, apply to Dean of school of law asking for grant of this opportunity. The dean after being satisfied with

the reason so supplied by the student may allow such grant.

16.2.2. Teaching Internship

- 16.2.1.1 Every student has to carry out teaching internship in which case the student concerned shall be put into internship in teaching under a senior Professor for a period of three months in the Final Semester within the University.
- 16.2.1.2 The Dean of School of Law in coordination of Head of Department will provide list of Professors under whom the intern will undergo for their internship.
- 16.2.1.3 The Intern will have to provide the list of professors in preferential order under whom they want to undergo for internship.
- 16.2.1.4 The Head of Department after processing the list so provided by interns will then allocate the professor to the intern underwhom they have to undergo for their internship. The decision of the Head which will be based on availability of the professors will be final.
- 16.2.1.5 The Professor, under whom intern undergo for internship, will guide and supervise the intern during their internship.
- 16.2.1.6 The Supervisor professor with coordination of Head will provide the log of students to the teaching intern.
- 16.2.1.7 The Supervisor professor can engage with him Associate professor(s) or Assistant Professor(s) within the faculty of law for his/her Assistance who will act as mentor of Intern for internship purpose.
- 16.2.1.8 The Intern will have to submit three, physical and uniform, typed and bound copies, along with the soft copy, of his internship report to the Head of Department of Law by the time one week before the commencement of Semester Exam.
- 16.2.1.9 The Intern will maintain that his report will not include any confidential information either related to supervisor/Faculties/ Colleagues/ Students/ office of employing Institution.
- 16.2.1.10 No teaching Intern who undergoes for internship withing the University will be provided any monetary remuneration for his/her internship.
- 16.2.1.11 Every teaching Intern who undergoes the internship withing the Faculty/School of Law within the University, he/she will strive to hold the responsibilities of the education profession,

including the obligations to students, to parents and to the Faculty/School of Law of the University. The details of these obligations and responsibilities will be mentioned course contents. And any violation of these administrative regulation on teaching internship may result in cause to initiate proceedings for revocation or suspension from LL.M. Program.

16.2.1.12 Teaching Interns will be evaluated by the Supervisor in many diverse areas. The Supervisor will use the following parameter for assessment of Intern:

Contents Knowledge (10 Marks)
Lesson Plan (10 Marks)
Development of Instructional Materials/Teaching Contents (10 Marks)
Classroom Management (10 Marks)
Reflection of Teaching Contents in Classroom (10 Marks)
Involvement in Activities organized by School of Law (10 Marks)
Relation with Supervisor and with School Administration (10 Marks)
Human Qualities (10 Marks)
Attendance and Diary Maintaining (10 Marks)
Quality of the Internship Report (10 Marks)

16.2.1.13 The performance of student will be assessed with reference to above mentioned criterion by using a Teaching Internship Evaluation Form as prescribed in Appendix I of this Ordinance.

16.2.1.14 The candidate shall be required to secure at least 50% marks in the Teaching Internship to pass.

16.2.1.15 A candidate who remains fail in securing 50% marks in Teaching Internship will be given only one opportunity to undergo for further Internship in the respective semester in next academic session. The marks obtained in other papers, if

it is not less than minimum passing marks, will be carried to the next examination.

- 16.2.1.16 The School of Law will have rights to regulate on matter of internship which has not been mentioned above or which needs clarifications, removal of doubts, etc.

16.2.3. Dissertation and Viva voce:

- 16.2.3.1. The students shall prepare three typed and bound uniform copies of Dissertation (duly signed by Supervisor) along with its soft copy in word and pdf. format (no image file) and submit to the Head of Department by the time two week before the commencement of forth Semester Exam. Dissertation submitted afterward will not be evaluated and therefore the student has to resubmit his/her dissertation work in the respective semester in the following academic session. However, the Dean of the School may permit the student to submit the Dissertation work on the satisfaction of the reason mentioned by the student for not submitting the work in due time under the condition that student will submit the work before commencement of semester exam.

- 16.2.3.2. The copies of the dissertation so submitted will be evaluated by External Examiner, (approved by appropriate authority for this purpose) in addition to Internal Examiner who shall be the Dissertation supervisor of the student. Each Examiner will evaluate the Dissertation for 100 marks. Whereas the External Examiner will evaluate the final Dissertation work for 100 marks, the Internal Examiner will evaluate the performance of students at two levels: (1) Pre-Submission Seminar on Dissertation work for 50 Marks, and (2) Final Dissertation work for 50 Marks. The average of the marks obtained by the student by both the Internal and External Examiner will count for award for dissertation work.

- 16.2.3.3. The date and the time (which will probably lie 40 days after commencement of 4th semester) for taking part in the Pre-

Submission Seminar of students will be notified by the Head in consultation with Departmental Education Committee. On the allotted date and time, student taking part in Dissertation work will have to perform in Pre-submission seminar while presenting his/her work through PPT and satisfying the queries of Internal Examiner. HOD will supervise the conduct of Pre-submission seminar himself or will nominate other faculty member(s) so to do.

16.2.3.4. If any student whose name is mentioned in the schedule time slot remain absents or does not perform in Pre-Submission Seminar, his/her performance will be evaluated NIL by deeming that he/she was present but does not perform in Pre-Submission Seminar.

16.2.3.5. The criterion of assessment of Pre-Submission Seminar will be as follows:

Ability to introduce the background knowledge of Research Problem (10 Marks)	Ability to present concisely the methodology of dissertation (10 Marks)	Ability to justify the conclusion and suggestion (10 Marks)	Presentation Style (10 Marks)	Response to questions and comments (10 Marks)
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16.2.3.6. The criterions for assessment of final dissertation work will be as follows:

Knowledge & Understanding (30 %)	Application and Analysis (30 %)	Coherent structure (10%)	Literature Review (10%)	Research & Citation (10 %)	Methodology (10%)
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- 16.2.3.7. After the submission of the dissertation, student will be put into viva voce examination.
- 16.2.3.8. The viva voce examination of the dissertation will be conducted by a board constituted of concerned supervisor and external examiner under the chairmanship of the Head of Department. In the absence of supervisor, the Head of the Department shall act as internal examiner, but in the absence of both, the Dean/Vice-Chancellor may appoint anyone whosoever he/she deems fit.
- 16.2.3.9. Such viva voce examination will be conducted in the presence of External Examiner for evaluation of 100 marks. The appearance of students and his/her performance in viva voce examination is mandatory. If on the day of viva voce examination any student remain absents or does not perform in the said exam, his/her performance will be evaluated NIL by deeming that he/she was present in viva voce examination but does not perform in viva voce examination.
- 16.2.3.10. The purpose of the viva examination is to ensure that, among other things, student can defend his dissertation work verbally.
- 16.2.3.11. A candidate has to secure minimum 50 marks in order to pass in the examination of his/her performance in Dissertation work. Similarly, a candidate has to secure minimum 50 marks in order to pass in viva voce examination.

16.2.3.12. A student who has—

- (i) failed to submit the dissertation, or
- (ii) has failed in the examination of his/her performance in dissertation work, or
- (iii) has failed to appear in viva voce examination, or
- (iv) has failed in viva voce examination,

will be required to resubmit the dissertation and undergo for viva voce in the respective semester examination of the following academic session, The marks obtained by him/her in theory paper, if it is not less than minimum passing marks, will be carried to the next examination.

16.2.3.13. The Dissertation must have the PLAGIARISM CHECK CERTIFICATE duly signed by the Librarian of the either Central Library or Faculty of Law.

16.2.3.14. No candidate shall be allowed to publish the Dissertation, submitted to the University without prior written sanction.

16.2.3.15. The School of Law will have rights to regulate on matter of Dissertation and Viva voce which has not been mentioned above or which needs clarifications, removal of doubts, etc.

16.3. Review of Answer Script

16.3.1. Review of answer script means and include:

- (i) Consideration on the error apparent on face of record in answer script;
- (ii) Re-consideration in details of all or part of answer written by student in the answer script,

but it does not mean re-evaluation of the answer script.

16.3.2. After evaluation of answer script of semester examination of theory paper, students may see the answer-scripts by consulting the concerned teacher within 3 working days or such number of days as will be displayed on the notice board.

- 16.3.3. If any student is not satisfied with the clarification to the queries given by the teacher-in-charge to a student regarding evaluation of the answer script of semester examination, he/she may apply for review of the concerned answer script through an application form prescribed in Appendix-II of this Ordinance. Provided, if any fee is prescribed for this purpose by the Appropriate Authority of the University, the application for review will be accepted by the department subject to the payment of such fees.
- 16.3.4. Application for Review of answer script will be accepted only in context of semester examination of theory paper. As such, application for review will not be accepted in context of internal assessment and assessment/evaluation of Dissertation, Viva Voce, and Teaching Internship.
- 16.3.5. Application for Review of the answer sheet will be accepted within five days after the evaluated answer script become available for student to be seen or any other day which will be notified by Head of Department. No application will be accepted thereafter for this purpose.
- 16.3.6. For the purpose of review of answer script, only the duly filled up Application form by the student in his own handwriting will be allowed.
- 16.3.7. For the purpose of review of answer script of applicant, a three-member committee (subject wise) will be constituted, comprising:
- (i) Dean of School of Law (Member & Chairperson)
 - (ii) Head of Department of Law (Member)
 - (iii) Second Examiner (either external or any internal faculty member(s), expert in the subject, other than those who originally evaluated the answer script).
- 16.3.8. The committee will review the answer script of the student and will submit the report on change in marks to the to the Controller of Examination.
- 16.3.9. In the process of review, the applicant will not present before the committee unless the opinion of the committee warrant his presence.
- 16.3.10. The final marks shall be the marks awarded by the Review committee, regardless of what marks an applicant originally obtained.

16.3.11. All works relating to review will be treated as confidential and therefore interim enquiries will not be entertained.

16.3.12. The option of review of answer script of any subject will be available to the students appeared in subsequent exam, on the same lines as it is available for review of the answer scripts of the main exam.

16.3.13. There will not be review of reviewed answer script.

16.3.14. All rules, above-mentioned, regarding review process will be superseded by the corresponding rules if framed in the exam manual/ordinance of the university.

16.4. Credit System:

Each course in the LL.M. (2 Year) degree program, including, Teaching Internship, Dissertation and Viva Voce, shall have specified number of credits in each semester as shall be set out in Program Structure. The number of credits along with grade points that the student has satisfactorily cleared shall measure the performance of the student. Satisfactory progress of a student is subject to his/her maintaining a minimum Cumulative Grade Point Average (CGPA), as well as minimum grades in different courses of the Program as given in table-2 which a student if obtains is eligible for the award of degree.

16.4.1. Calculation of Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- (i) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (S}_i\text{)} = \Sigma (\text{C}_i \times \text{G}_i) / \Sigma \text{C}_i$$

where, C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

- (ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a Program, i.e.

$$\text{CGPA} = \Sigma (\text{C}_i \times \text{S}_i) / \Sigma \text{C}_i$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

- (iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

16.4.2. Grading System:

The grading system based on absolute marks, as detailed here under Table No. 2 shall be applicable for each course:

Table No. 2: Award of grades based on absolute marks on a point scale

Range of % of marks	Grade points	Letter Grade	GRADE
> 90- ≤ 100	10	O	Outstanding
>80- ≤ 90	9	A ⁺	Excellent
>70- ≤ 80	8	A	Very Good
>60- ≤ 70	7	B ⁺	Good
>50- ≤ 60	6	B	Above Average
=50	5	C	Pass
<50	0	F	Fail
Absent	0	Ab	Fail

Description

- (i) Letter grades O, A⁺, A, B⁺, B and C in a course mean that the student has passed in that course.
- (ii) The grade F and Ab denote FAIL; a student fails in the course due to poor performance or non-appearance/incomplete appearance in the examination of the course. A student has to appear at subsequent examination(s), if provided under the ordinances in all such courses, until a passing grade is obtained.
- (iii) One (01) grace mark will be given only once to improve the grade in overall result at the time of award of degree and “G” will be mentioned against the CGPA.

16.5. Examination & Promotion

16.5.1 First Semester Examination & Promotion to Second Semester

- 16.5.1.1 The candidates who have taken admission in the 1st Semester of LL.M. Program in a session will be put in the following two categories on the basis their attendance in the semester:

- (i) Those who secured minimum percentage of attendance for appearing in the 1st Semester Examination and filled up the Examination form in time for appearing at the 1st Semester Examination;
- (ii) Those who did not secure minimum percentage of attendance for appearing at 1st Semester Examination or did not fill up examination form in time for appearing at the 1st Semester Examination.

16.5.1.2 Candidates under category (i) above-mentioned will be eligible for appearing at the examination of 1st Semester, whereas candidates under Category (ii) above-mentioned shall not be allowed to appear at the 1st Semester Examination. However, Category (ii) candidates:

- (i) whose attendance is 25% or above but below the prescribed percentage of attendance for appearing in the exam will eligible for re-admission in the same semester in the subsequent session, and not thereafter.
- (ii) whose attendance is below 25% will be allowed to reappear at the Post Graduate Entrance Test of subsequent year(s) for seeking admission afresh.

16.5.1.3 After Appearing at the Examination of 1st Semester the candidates will be put in the following categories, in the context of declaration of the results, on the basis of marks obtained in the 1st Semester Examination:

- (i) Passed, i.e., those who have passed in the examination of all courses of the Semester. Students belonging to this category will be eligible to be promoted to the second semester.
- (ii) Promoted, i.e., those who are not passed in the examinations of all the courses of the semester, but have passed $n/2$ or $(n-1)/2$ courses prescribed for the semester, where n is the total number of courses in

the semester. Students belonging to this category will be promoted to the second semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the LL.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.

- (iii) Detained, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session subject to not crossing maximum duration of the program as defined in the ordinance.

16.5.2 Second Semester Examination & Promotion to Third Semester

16.5.3.1 Like 1st Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of second semester and who will fill up the concerned examination form in time shall be allowed to appear at the second semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time will be allowed to take re-admission in same semester in the subsequent academic session in regular mode subject to not crossing maximum duration of the Program as defined in the ordinance.

16.5.3.2 After declaration of results of 2nd Semester, candidates will be put in the following three categories on the basis of the marks obtained in the First and Second Semester Examinations (taken together):

- (i) Passed, i.e., those who has passed in examinations of all the courses of the 1st and 2nd semesters. Such candidates will be eligible to be promoted to third semester.
- (ii) Promoted, i.e., those who has not passed in all courses of either 1st or 2nd semester or both but have passed $n/2$ or $(n-1)/2$ number of courses prescribed for the semester, where n is the total number of courses in the semester. Students belonging to this category will be and promoted to the third semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the LL.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.
- (iii) Detained, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session subject to not crossing maximum duration of the program as defined in the ordinance.

16.5.3 Third Semester Examination & Promotion to Forth Semester

16.5.3.3 Like 1st and 2nd Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of third semester and who will fill up the concerned examination form in time shall be allowed to appear at the third semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time

will be allowed to take re-admission in that semester in the subsequent academic session in regular mode subject to not crossing maximum duration of the Program as defined in the ordinance.

16.5.3.1 After declaration of results of 3rd semester, a candidate will be put in the following three categories on the basis of the marks obtained in the First, Second, and Third Semester Examinations (taken together):

- (i) Passed, i.e., those who has passed in examinations of all the courses of the 1st, 2nd, and 3rd semesters. Such candidates will be eligible to be promoted in Forth Semester.
- (ii) Promoted, i.e., those who has not passed in all courses of either 1st or 2nd semester or 3rd or all three, but have passed $n/2$ or $(n-1)/2$ number of courses prescribed for the semester, where n is the total number of courses in the semester. Students belonging to this category will be promoted to the Forth semester course. Such students, in maximum two attempts within the span of 4 years from the latest admission in the LL.M. Program, will have to clear the course(s) in which he/she had failed in subsequent available examination(s) of the concerned semester as ex-student. While counting the maximum allowable period to clear the course(s), the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.
- (iii) Detained, i.e., those who are not promoted as per the above provisions. Such students have to take re-admission in the course of study in regular mode in the same semester in subsequent academic session

subject to not crossing maximum duration of the program as defined in the ordinance.

16.5.4 Forth Semester Examination and Declaration of Result

16.5.3.4 Like 1st, 2nd, and 3rd Semester, all the candidates who will secure minimum percentage of attendance for appearing at the end semester examination of forth semester and who will fill up the concerned examination form in time shall be allowed to appear at the fourth semester examination. However, students who do not secure minimum percentage of attendance or does not fill up the examination form in time will be allowed to take re-admission in that semester in the subsequent academic session in regular mode subject to not crossing maximum duration of the Program as defined in the ordinance.

16.5.4.1 After declaration of results of 4th semester, a candidate will be put in the following three categories on the basis of the marks obtained in the First, Second, Third and Forth Semester Examinations (taken together):

- (i) Passed, i.e., those who has passed in examinations of all the courses of the 1st, 2nd, 3rd and 4th semesters and has obtained at least a CGPA of 5.0. Such candidates will be eligible to be awarded with the Degree of LL.M.
- (ii) Detained, i.e., those who has not passed as per above provision. Such students, subject to not crossing maximum duration of the program as defined in the ordinance, will be allowed to clear their failed course(s) in the subsequent available examination(s) as ex-student.

Provided that:

- a. where a student does not secure minimum passing marks in 4th semester in Dissertation, he/she will be allowed to re-submit the same

and undergo for the viva voce along with the students of forth semester in the subsequent academic session(s);

- b. where a student fails in 4th semester in Teaching Internship, he will be allowed to undergo for Teaching Internship with the students of forth semester in the subsequent academic session(s).

16.5.5 In all cases where the promoted students are allowed to clear his course(s) in maximum two attempt withing the span of four years from the date of his/her latest admission in the program, the said period of four years will exclude the period of rustication/suspension/or any other penalty period imposed by the university will be excluded.

16.5.6 Where a student fails in a course related to theory paper and he/she is promoted, the internal marks of such failed course(s) will be carried forwarded for the corresponding course(s) in which he/she is appearing in subsequent semester exam as ex-student.

16.5.7 No candidate shall be allowed to take the University Examination unless he/she has submitted examination form, paid all the fees due, obtained ‘No Dues’ certificates from the Library and Department, submitted the Project report/Internship Report/Dissertation, etc. which has become due.

17. DECLARATION OF DIVISION:

A student who has passed in all the courses of each I, II, III and IV Semesters and obtained at least CGPA of 5.00 shall be declared “Passed”. The division will be awarded after successful completion of fourth semester according to the following criteria:

- (i) First Division with distinction: $CGPA \geq 7.50$
- (ii) First Division: $CGPA \geq 6.00$, but < 7.50
- (iii) Second Division: $CGPA \geq 5.00$, but < 6.00

18. TRANSCRIPT:

Based on the above Letter grades, grade points and SGPA and CGPA, the Vishwavidyalaya shall issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

19. CONVERSION TO PERCENTAGE:

The conversion formula for converting CGPA to the corresponding Percentage (P) of Marks will be as follows:

$$P = 10 \times \text{CGPA}$$

20. RANKING:

Only such candidates who complete successfully all courses in the Program in single attempt shall be considered for declaration of ranks, medals, etc. declared and notified by the university, if any.

21. REMOVAL OF DIFFICULTIES:

In any matter of interpretation of the provision of this ordinance, the matter shall be referred to Vice-Chancellor who is the Chairperson of Academic Council. His/her decision shall be final. The Vice Chancellor, shall have power to make such modification, alteration or amendment in this ordinance as may be necessary to remove any difficulty arising out of its application.

APPENDIX-I

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)
Department of Law

TEACHING INTERNSHIP EVALUATION FORM

Name of the Intern : _____

Name and Designation of the Supervisor : _____

Notice: Evaluation items listed below count for 10 marks each

S. No.	Item of Evaluation	Marks Obtained
1	Content Knowledge	
2	Lesson Planning	
3	Development of Teaching Contents	
4	Classroom Management	
5	Reflection of Teaching Contents in Classroom	
6	Involvement in activities organized by school of Law	
7	Relation with Supervisor and with School Administration	
8	Human Qualities (Courtesy, Contacts, Presentation)	
9	Attendance and Diary Maintaining	
10	Quality of Internship Report	
General Evaluation		
Any Particular Remarks:		

Supervisor's Signature and Name

Signature of HOD

APPENDIX – II (Continue)

APPENDIX-II

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)
Department of Law

Sl. No.**Application Form for Review of Answer Script**

Name of the Student: _____

Roll Number No.: _____ Class: _____ Semester: _____

Name of Examination Session: (Odd/Even) Nature of Exam: (Main/ATKT) _____
(Year of Examination)

Contact No: _____ Email Id: _____

Details of Subject Paper(s) in which Review is/are sought and its objective(s)

Sl. No.	Name of Subject	Subject Code	Mark Obtained (Out of 70 Marks)	Objective of Review Sought		
				Removal of error apparent on face of record	Reconsideration of all/part of answer(s) given in answer script	Both
1						
2						
3						
4						

Reason of the review sought if the objective of review is Removal of error apparent on face of record:

S. No.	Name of Subject	Details of Errors (totaling mistakes, non-evaluation of any question or its parts, etc.)
1		
2		
3		
4		

APPENDIX – II (Continue)

Reason of the review sought if the objective of review is objective is reconsideration of all/part of answer given in answer script:

S. No.	Name of Subject	Details of specific reasons
1		
2		
3		
4		

(Signature of the Applicant with date)

Instructions

1. The particulars in the form must be filled by the applicant/student in his/her own handwriting.
2. The signature of the applicant in the application form must corresponds to that present on the application form for appearing in the examination.
3. Incomplete application form will be rejected straight forwardly.
4. Application form must be submitted within 5 working days after the evaluated answer script become available for student to be seen.
5. The final marks shall be the marks awarded by the Review committee, regardless of what marks an applicant originally obtained.
6. The applicant will not be present before review committee unless warranted by Review committee.
7. All works relating to review will be treated as confidential and therefore interim enquiries will not be entertained.
8. Application for Review of answer script will be accepted only in context of semester examination of theory paper.

Declaration

Having read all the instruction above-mentioned regarding review of answer script carefully, I am applying for review of my Answer script(s). The Statements made by me in the Application form are true to the best of my knowledge.

(Signature of the Applicant with date)

Checklist (for office use only)

1. Copy of the Admit card (_____)
2. Copy of challan (_____)

(Signature of the officials)