

UDISE CODE : 22242014205

AVP/Offer Letter/PRT/11/2022

Date : 12.11.2022

Ms Pooja Yadav
BC 26 Nuvoco Cement Colony ,
Sonadih ,Baloda Bazar
CG 493332

Dear Ms Pooja Yadav

Sub: Offer for the position of PRT on contract till 30.04.2023

With reference to your application and subsequent interview ,we have pleasure to Offer you the above post on the terms and conditions discussed and finalized with you.

- a) You will be paid Basic salary of 10000/- (Rs TenThousand only) and Special Allowance of Rs.10000/- per month. You will not be entitled to receive any Dearness Allowance.
- b) You will be provided Bachelor/ Family accommodation or in lieu of that you will be paid HRA as per the rules.
- c) CPF will be deducted as per school rules from your salary.
- d) You shall have to give one month's notice in writing or payment in lieu thereof if you desire to leave the services of school.

As discussed, you should join duties on or before 15.11.2022. At the time of your joining, you would be required to submit the following:

- 01 Proof of Age (Date of Birth Certificate)
- 02 Certified true copies of your education /professional qualification .
- 03 One copy each of stamp size colored photograph
- 04 Relieving /Resignation acceptance letter from your previous employer
- 05 Experience certificate from all previous employers
- 06 Last drawn salary slip from previous employer .
- 07 Pre-Employment Medical Examination (details attached)

On joining ,you may please meet Mr. S.K.Shrivastava, I/C Office, Ambuja Vidya Peeth, Rawan Distt Baloda Bazar- Bhatapara (CG). On submmission of your joining report ,you will be explained terms and condition ,which will be binding on both the parties .

Please return the duplicate copy of this letter duly signed by you as a token of your acceptance by mail given here under.

Mail ID – ambujaschool2020@gmail.com

Thanking you

S. K. Pandey
Principal

Ambuja Vidya Peeth
Vill. & Post-Rawan-493331

Distt.Baloda Bazar, Rawan-493331, District : Baloda Bazar-Bhatapara (Chhattisgarh), Mob. : 7723973853, 93995272
Fax : 07727-220004, E-mail : ambujaschool@gmail.com
(A part of Ambuja Vidya Niketan Trust)