

# HelpAge India

Fighting isolation,  
poverty, neglect

Head Office: C-14, Qutab Institutional Area, New Delhi - 110016, Tel.: 011-41688955-56,  
Fax: 91-11-26852916. Email: headoffice@helpageindia.org, Website: www.helpageindia.org  
Toll Free Elder Helpline: 1800-180-1253. Download the 'HelpAge SOS' App

## GOVERNING BODY

Ref: HI/HO/HR/1145/2022

6<sup>th</sup> September, 2022

Mr. Kiran Karnik  
Chairperson

Mr. Sumit Kumar Sahu  
Ward No. 8 Kunbu para Ranai  
District Koriya Ranai  
Chhattisgarh - 497331

Ms. Rumjhum Chatterjee  
Vice Chairperson

Dear Mr. Sumit Kumar Sahu,

Mr. Arun Nanda  
Hon. Treasurer

We are pleased to appoint you as **Social Protection Officer** Mobile Healthcare Unit based at **Dholnara** funded by **Gare Palma III Collieries Ltd**, on contractual basis w.e.f. **1st September, 2022** on the following terms and condition:-

Mr. Pramod Bhasin

1. The project is funded and as such your appointment is being made on contractual basis for a fixed period.

Mr. K.T. Chacko

2. That in consideration of service rendered by you, you will be paid a sum of **Rs. 21001/-** per month effective from **1st September, 2022**. The break-up of the same is enclosed.

Mr. Kaushik Dutta

Mr. J. C. Luther

3. You will be covered under Income Tax Act, Provident Fund Act and Rules as applicable.

Ms. Gita Nayyar

4. Your appointment is purely contractual and co-terminus with the project cycle and unless terminated earlier, your services will automatically come to an end on **31st March, 2023** in the first instance. It may get further extended for another financial year depending on the project agreement.

Ms. Radhika Bharat Ram

Mr. Arun Seth

5. During the period of contract, the organization reserves the right to terminate the contract with 15 days notice or payment in lieu thereof, without assigning any reason for the same. In case you desire to terminate the contract during the contract period you are required to give 15 days advance intimation in writing.

Mr. Rohit Prasad

Chief Executive Officer

6. Also in case you remain absent for 8 days without intimation or prior express permission, the management will draw a presumption that you have abandoned the contract.

7. During your employment with HelpAge India, you shall not:-

a) seek any other post or position elsewhere or undertake any course of study or work, or do any consultancy for any entity whether part-time or full time,

Or engage yourself in any profession or employment, whether in an honorary capacity or otherwise, without the prior written permission of HelpAge India;

b) seek support for any study or course or visit abroad or proceed abroad for any purpose whatsoever, without the prior written permission of HelpAge India;

"Working nationwide for the cause & care of the elderly"

Registered as a secular social service society No. S/9270 Under the Societies Registration Act XXI (1860)  
Donations to HelpAge India are 50% tax exempt under Section 80G of I.T. Act, 1961

DUPLICATE COPY

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## GOVERNING BODY

Ref: HI/HO/HR/ 1416 /23

21<sup>st</sup> March, 2023

Mr. Kiran Karnik  
Chairperson

**Mr. Sumit Kumar Sahu**  
Ward No. 8 Kunbu para Ranai  
District Koriya Ranai Chhattisgarh

Ms. Rumjhum Chatterjee  
Vice Chairperson

Dear Mr. Sumit Kumar Sahu,

Mr. Arun Nanda  
Hon. Treasurer

This is with reference to our following letter addressed to you ("Letter"):  
HI/HO/HR/1145/2022 dated 6th September, 2022.

Mr. Pramod Bhasin

In terms of the letter, you are presently engaged by HelpAge India on contractual basis as  
**Social Protection Officer at Dholnara till 31st March, 2023.**

Mr. K.T. Chacko

Your aforesaid engagement will end on 31st March, 2023. However, HelpAge India  
hereby extends your aforesaid engagement by **one year** i.e. with effect from **1st April,  
2023 till 31st March, 2024** subject to the following conditions:

Mr. Kaushik Dutta

(a) Your aforesaid engagement from 1st April, 2023 till 31st March, 2024 will also be  
subject to and be governed by the terms and conditions, stated in the Letter  
mutatis mutandis; and

Mr. J. C. Luther

(b) Either HelpAge India or you can terminate your aforesaid engagement from 1st  
April, 2023 till 31st March, 2024 at any time in accordance with the terms and  
conditions stated in the letter.

Ms. Gita Nayyar

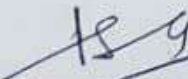
Ms. Radhika Bharat Ram

Please sign and return to HelpAge India a copy of this letter as a token of your acceptance  
of the contents of this letter.

Mr. Arun Seth

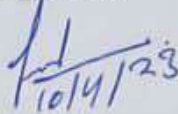
With best wishes

Mr. Rohit Prasad  
Chief Executive Officer

  
**Paromita Thomas**  
Country Head - HR

I have read and understood the contents of the above letter and hereby accept and agree to  
the same.

Name Sumit Sahu  
Signature & Date

  
10/4/23

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