

Placement/JOB

Session 2023-24 (M.Sc.)

NEHA SAHU



Rajib Ghosh
Chief People Officer

08-Apr-2024

Ms Neha Sahu
Balod, Chhattisgarh

Dear Neha,

Welcome to Azim Premji Foundation !

We thank you for your interest to join Azim Premji Foundation (hereinafter referred to as the "Foundation").

Your terms of appointment is as below :

1. APPOINTMENT

a) We are pleased to make you an offer of appointment as **"Associate Resource Person"** based in **Baloda Bazar (Bhatapara block), Chhattisgarh** as a part of Azim Premji Foundation for Development. Your expected date of joining will be 01-Aug-2024.

b) You will be on probation for a period of one year from the date of appointment and will be confirmed upon satisfactory performance during the period of probation.

2. SALARY

Your Annual Cost to Company (CTC) is Rs. 4,32,000

Details of your salary structure are given in *Annexure 1*. Your compensation will be subject to tax deduction as per applicable rules.

Changes in your salary & benefits are discretionary and will be on the basis of relevant criteria that include the performance and results you demonstrate.

3. OTHER TERMS

a. You will be eligible for the following benefits:

- i.** Leave and holidays
- ii.** Participation in Provident Fund Scheme
- iii.** Participation in the Foundation Medical Assistance Program
- iv.** Gratuity
- v.** Insurance – Medical, Term Life & Personal Accident

b. You will be re-assigned in such capacity as the Foundation may from time to time determine. If such re-assignment results in transfer to another function, program or location, you will be governed by the terms and conditions of service applicable to the new assignment.

c. In your role in the Foundation, you will be required to:

- i.** Effectively, diligently and to the best of your ability perform all responsibilities to achieve the assigned results. This may require working extra hours from time to time.

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