

गुरु घासीदास विश्वविद्यालय
(केन्द्रीय विश्वविद्यालय अधिनियम 2009 क्र. 25 के अंतर्गत स्थापित केन्द्रीय विश्वविद्यालय)
कोनी, बिलासपुर - 495009 (छ.ग.)



Guru Ghasidas Vishwavidyalaya
(A Central University Established by the Central Universities Act 2009 No. 25 of 2009)
Koni, Bilaspur - 495009 (C.G.)

Department : Economics		
Academic Year: 2023-24		
Sr. No.	Programme Code	Name of the Programme
01.	107	B.A. IVth Semester (Internship)

Harisha

Head
Dept. of Economics
GURU GHASIDAS UNIVERSITY
BILASPUR (C.G.)

Signature and Seal of the Head



A
INTERNSHIP REPORT FOR
FOURTH SEMESTER
B.A. ECONOMICS



SESSION 2023-2024

SUBMITTED TO
Dn. Ravindra Shanma
(Assistant Prof.)
Department Of Economics
Guru Ghasidas Vishwavidyalaya
Bilaspur (C.G.)

SUBMITTED BY
Priyanka Patel
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DEPARTMENT OF ECONOMICS
SCHOOL OF STUDIES IN SOCIAL SCIENCE
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)

2024



PAN NO- AKGPP1200K
GSTID - 22AKGPP1200K1ZM

MO NO-7047984444

Ritesh Construction

Daroga Para, Budhimai Mandir, Raigarh (C.G.) 496001

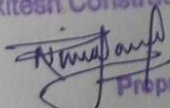
Date: 21/06/2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Priyanka Patel** is pursuing BA (Honours) Economics from Guru Ghasidas University, Bilaspur has done her Accounts Assistant Training in our firm in Accounts Department. The tenure of her internship at Ritesh Constructions is as mentioned below:
Duration: 15th May 2024 to 20th June 2024. During the above-mentioned period, Ms. Priyanka Patel was punctual and sincere in her approach towards training. We hope that the exposure at Ritesh Constructions, Raigarh, will definitely sharpen her professional abilities, which will be very helpful in achieving spectacular success in her professional career. We wish her all the success.

for RITESH CONSTRUCTIONS

M/s. Ritesh Construction


Proprietor

Authorized Signatory



FIELD WORK REPORT

INTRODUCTION

This field work report outlines my experiences and activities during my internship in the accounts department at RITESH CONSTRUCTIONS. The internship provided an in-depth understanding of accounting practices and financial management within a construction firm.

OVERVIEW OF RITESH CONSTRUCTIONS

RITESH CONSTRUCTIONS is a well-established firm specializing in a wide range of construction projects, from residential buildings to commercial complexes and power-plant works. The company's commitment to quality, innovation, and sustainability has earned it a reputable position in the industry. The accounts department plays a crucial role in managing the financial health of the company, ensuring that all financial transactions are accurately recorded and reported.

OBJECTIVES OF THE INTERNSHIP

- To gain practical experience in accounting and financial management.
- To understand the financial processes and systems used in the construction industry.
- To develop skills in financial reporting, budgeting, and audit assistance.
- To contribute to the efficiency and effectiveness of the accounts department.

ACTIVITIES AND RESPONSIBILITIES

1. Financial Reporting

- Prepared monthly financial statements, including income statements, balance sheets, and cash flow statements.
- Assisted in reconciling accounts to ensure accurate financial reporting.
- Verified financial transactions and ensured compliance with accounting standards.

2. Budget Management

- Assisted in the preparation of budgets for various construction projects.
- Monitored project expenditures and ensured they were within budgetary limits.
- Prepared budget variance reports to highlight discrepancies and recommend corrective actions.