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Indian Council of Social Science Research  
(Ministry of Education)  
Aruna Asaf Ali Marg, JNU Institutional Area  
New Delhi – 110067  
Website: [www.icssr.org](http://www.icssr.org)

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**SANCTION ORDER**

F. No. ICSSR/RPD/MN/2023-24/OBC/168

Dated. 15.02.2024

To,

The Registrar  
Guru Ghasidas Vishwavidyalaya  
(Central University), Bilaspur  
Chhattisgarh -495009

<b>Subject:</b>	Sanction of Minor Research Project entitled “ <b>Lived World Experience of Mothers in Raising a Child with Autism Spectrum Disorder: A Phenomenological Study</b> ” to <b>Dr. Mukesh Kumar Chandrakar</b> under ICSSR Research Projects 2023-24.
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Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) approved the award of Research Project entitled “**Lived World Experience of Mothers in Raising a Child with Autism Spectrum Disorder: A Phenomenological Study**” submitted by **Dr. Mukesh Kumar Chandrakar** of your Institution.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. As per the evaluation/Interaction Committee decision, project director is required to carry out the following Suggestions in the Project: .....NIL.....
4. The ICSSR has sanctioned a grant-in-aid of **Rs.850000/-** for the above research project and the grant will be released as follows:

<b>First instalment ( 50 % of the awarded grant)</b>	<b>Rs.425000/-</b>
<b>Second instalment ( 40 % of the awarded grant)</b>	<b>Rs.340000/-</b>
<b>Final instalment ( 10 % of the awarded grant)</b>	<b>Rs.85000/-</b>
<b>Total</b>	<b><u>Rs.850000/-</u></b>
<b>Overhead charges over and above (7.5% of the Awarded grant, subject to a maximum limit of Rs.1,00,000) (Released after successful completion of project)</b>	<b>Rs.63750/-</b>

5. **The first installment** (50% from the total awarded grant) will be released after completing the necessary formalities of joining by the Project Director along with the grant-in-aid bill (GIB) duly filled in, stamped and signed by the Project Director as well as the affiliating organization. (Needs to submit, if not yet submitted as per the award letter instructions).
6. The Project Director needs to submit a satisfactory six months Progress Report (as per the format provided in website) during the project period. In case, the study involves survey research, the finalized schedules/questionnaires designed to elicit information should be sent to the ICSSR along with the progress report.
7. **The Second Instalment** (40% from the total awarded grant) will be released after receiving book length Final Report in soft copy (both word and PDF format), Executive Summary of Final Report in soft copy (both word and PDF format), 500 words abstract of the Final Report in soft copy, one research paper published in peer reviewed journal duly acknowledging ICSSR, similarity index score (Plagiarism check) sheet (maximum allowed 10%), simple statement of accounts with 60% and above utilisation from the already released grant along with grant-in-aid bill towards the second instalment. Project Director is

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required to submit hard copies of the Final Report only after the confirmation from the ICSSR after incorporating the suggested changes.

8. **Third and Final instalment** (remaining 10% from the total awarded grant) will be issued after receipt of recommendation of the expert for acceptance of the Final Report, Audited statement of accounts (AC) in prescribed format with utilization certificate (UC) in GFR-12A form for the entire approved project amount duly signed by the Finance Officer/Registrar/Director of the affiliating Institution, verification of all documents and decision on retaining of equipment and books etc. The institutions of which the accounts are not audited by CAG/AG, their utilisation certificate will be signed by the Finance Officer and a chartered accountant.
9. The scholar needs to acknowledge the support of ICSSR in all publications resulting from the project output (Research Paper, Books, Articles, etc.) and should submit a copy of the same to the ICSSR during its course/after completion.
10. The University/Institution of affiliation will provide office accommodation to the scholar, including furniture, library and research facilities, and messenger services. For this, the ICSSR shall pay the overhead charges at 7.5 % of the awarded budget of the project, subject to a maximum limit of Rs. 1, 00,000/- to the University/Institution of affiliation only after the successful completion of the project.
11. The accounts and the Utilization Certificate will be signed by the Finance Officer / Registrar / Principal / Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
12. The Director of the research project will be **Dr. Mukesh Kumar Chandrakar**, who will be responsible for its completion within 12 **Months** from the date of commencement of the project, which is **15<sup>th</sup> February 2024** as intimated by the scholar.
13. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be asked to refund the entire sanction amount and also debarred from availing all future financial assistance from the ICSSR.
14. All grants from the ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
15. The Project Director will ensure that the expenditure incurred, to be with in the approved budget and the grant-in-aid is subject to all the conditions laid down in the guidelines of the Research Projects.
16. The expenditure on this account is debatable to the **Budget Head-ICSSR (Scheme Code 0877); OH 31.09 Research Projects**.
17. All project instalments will be transferred through EAT Module of Public Financial Management System (PFMS) / RBI Account for ensuring transparency of expenditure at all levels and to ensure that there is no parking of funds with affiliating institution.
18. As per Ministry of Education, Govt. of India instructions, the amount of grant sanctioned herein is to be utilized **by the end of the project duration**. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.
19. Project staff could be engaged on a full/part-time basis during the research work and the employment duration may be decided by the Project Director. Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.
20. The consolidated monthly emoluments and the qualifications to the project staff be fixed as follows:

Sl. No.	Staff	Revised Rates	Qualifications
1	Research Associate	Rs.47,000/- p.m.	Post graduate in social science discipline (55% minimum) with NET /M.Phil. / Ph.D
2	Research Assistant A	Rs.37,000/- p.m	Ph.D./M.Phil./ Post graduate in social Science discipline with minimum 55%)
3	Field Investigator	Rs.20,000/- p.m	Post Graduate in social science discipline (55% minimum)



21. **For all field work related expenses** of Project Director, Co-Director and project personnel, rules pertaining to affiliating institutes shall be followed.
22. **All equipment and books** purchased out of the project fund shall be the property of the affiliating institutions. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR, however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.
23. **Purchase of equipment/ assets** for the research Project is permissible only if it is originally proposed and approved by the ICSSR.
24. The proportionate allocation of expenditure for the budget heads such as Fieldwork (Travel / Logistics / Boarding, Survey Preparation or Consultancy etc.); Equipment and Study material (Computer, Printer, Source Material, Books, Journals, Software, Data Sets, workshop etc.); and Contingency charges etc., to be decided by the Project Director in consultation with the affiliating institution

Yours faithfully,



(Dr. S. N. Chari)

For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. **Dr. Mukesh Kumar Chandrakar**  
Assistant Professor  
Department of Education  
Guru Ghasidas Vishwavidyalaya  
(Central University), Bilaspur  
Chhattisgarh -495009
2. **Dr. Ajay Samir Kujur**  
Assisnat Professor  
Guru Ghasidas Vishwavidyalaya  
(Central University), Bilaspur  
Chhattisgarh -495009
3. **Finance Branch, ICSSR, New Delhi**
4. **Record file**