



गुरु घासीदास विश्वविद्यालय  
GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

KONI, BILASPUR-495 009 (C.G.) INDIA, कोनी बिलासपुर 495 009 (छठगढ) भारत

Tel. - +91-7752- 260342, Fax - +91-7752- 260154, 260148, website - [www.ggu.ac.in](http://www.ggu.ac.in)

Ref. No. 270/Academic/23

Bilaspur, Date-

08 SEP 2023

Circular

Following guidelines are hereby issued after approval of the Competent Authority to fill up vacant seats of UG programmes -

1. Special offline admission counselling will be held on 15.09.2023 to fill up all vacant seats of UG programmes through CUET UG 2023.
2. Department wise vacancy list is enclosed herewith.
3. Interested candidates who have appeared in CUET UG 2023 may submit their request in a plain paper accompanied with CUET Application form, CUET Score Card, Photocopies of Marksheet, Caste certificate, if applicable for admission in the concerned departments having vacant seats on 15.09.2023, before 11.00 AM. **Interested candidates may modify the caste/category which they have applied earlier by mentioning correction in their request letter. Candidates may transfer their CUET UG application from one programme to another.**
4. No fresh application will be entertained in this process. Hence candidates not appeared in CUET UG 2023 are advised not to apply in this process.
5. Candidates appeared in CUET UG 2023 but did not get registration in GGV are also allowed to participate in this offline process. However, mere appearance in Offline Counselling or securing a place in merit list does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfils the eligibility conditions with necessary supporting documents as notified in Admission Notice CUET 2023.  
This type of candidates has to submit registration fee separately to the Department.
6. Departments will allow to submit request to the candidates. First preference will be given to the candidates having score card in relevant CUET Subject/Test Paper, as mapped in entrance test on merit basis. After that, Department will prepare a merit list of CUET candidates on the basis of marks scored in 12<sup>th</sup>/HSSC class and will allow them to get admission in that programme. In case of any tie, tie break formula as notified earlier will be applied.
7. Candidates those want to take admission must report the department from 09.30 AM to 11.00 AM to the concerned department on 15.09.2023.
8. Departments will notify the merit list at 01.00 to 01.30 PM and will allow the candidates to submit fee from 02.30 PM to 06.00 PM on 15.09.2023.

9. Head of Departments through its Admission Committee will collect the documents in support of educational qualifications (i.e. photocopies of 10<sup>th</sup>, 12<sup>th</sup> Marksheets) and caste/PWD/EWS certificate, if applicable from the candidates at time of counselling and will verify it with originals and will check the eligibility of the candidate.
10. **After publication of merit list selected candidates may submit the semester fee for securing their admissions.** HoDs will collect the semester fee through QR code/SWIPE machine provided by the University to the departments. In case of any technical problem or fault fee may be collected through SBI Collect only after approval of the HoD concerned.
11. Original Transfer/Migration/Character Certificate and other relevant documents will be collected from the admitted candidates during classes.
12. No TA/DA will be paid to any candidate for participating in this process.
13. After giving admission to all EWS candidates of their department, HoDs may convert EWS seats as UR seat, if no applicant is available in EWS category for a particular programme of the department.

For information and further necessary action by all concerned please.

By Order



Registrar (Acting)

Bilaspur, Date-

08 SEP 2023

Endt. No. 271/Academic/23

Copy to:-

1. PS to VC for information to HVC please.
2. Coordinator, IT Cell for information and for uploading on website for information to all.
3. Controller of Examination, GGV for information please.
4. All Deans/Heads/Officers, Guru Ghasidas Vishwavidyalaya, Bilaspur for information.
5. Media Incharge/PRO, GGV for information and further necessary action.
6. Finance Officer/ AR, Finance, Guru Ghasidas Vishwavidyalaya for information and to coordinate the fee collections process as mentioned above please.
7. Proctor/DSW, Guru Ghasidas Vishwavidyalaya, Bilaspur for information and further necessary action please.
8. Office Copy.



Assistant Registrar (Academic)