



Department : Economics		
Academic Year : 2023-24		
Sr. No.	Programme Code	Name of the Programme
01.	107	B.A. Economics(Hons.) IVth Semester (Internship)

Manisha

Head
Deptt. of Economics
GURU GHASIDAS UNIVERSITY
BILASPUR (C.G.)

Signature and Seal of the Head



SUMMER INTERNSHIP REPORT
ON
GUEST COMPUTER TRAINEE AND SUPPORTER
SUBMITTED TO
DEPARTMENT OF ECONOMICS
GURU GHASIDAS UNIVERSITY



GUIDED BY

MR RAVINDRA KUMAR SHARMA

ASSISTANT PROFESSOR

SUBMITTED BY

MANISH KUMAR

IV SEMESTER

ENROLMENT -GGV/22/08134



CERTIFICATE OF INTERNSHIP

This is to certify that **Mr. Manish Kumar S/O Mr. Upraj Sahu** student of **B.A. ECONOMICS 4TH Sem**, 2023-24 batch, Guru Ghasidas University, Bilaspur, Chhattisgarh has successfully completed his Summer internship with Common Service Center (CSC) Koni Bilaspur from 12/05/2024 to 15/06/2024. During this period of internship, he worked under Mr. Yuvraj Kenwat in the following areas.

1. He create a good customer relationship
2. He aware the people about schemes beneficial to the customer and beneficiary.
3. He is well aware of computer operation and internet service.

During this period of his internship programme he has punctual and hardworking. I wish him every success in life and career.

LOK SEVA KENDRA
GAYATRI COMPUTERS
CSC ID: 582542240019

Signature



INDEX

S. NO	CONTENT	PAGE. NO
1.	ACKNOWLEDGMENT	3
2.	INTRODUCTION	4.
3.	ABOUT THE INSTITUTE	5-6
4.	DUTIES AND RESPONSIBILITIES	7.
5.	GOALS AND ACHIEVEMENTS	8.-9
6.	LEARNING OUTCOMES	10-11
7.	SERVICES AND FEEDBACK	12-13
8.	CONCLUSION	14