



क्रमांक 36/अ.छा.क./2024

बिलासपुर, दिनांक 01/08/2024

कार्यालयीय ज्ञाप

विद्यापरिषद की स्थायी समिति की बैठक दिनांक 25.07.2024 के विषय क्रमांक 03 में "Policy for Students' Welfare Schemes and its Fund Management" के अनुमोदन हेतु प्रस्ताव पर निम्नानुसार निर्णय लिया गया है -

विद्यापरिषद की स्थायी समिति ने यह निर्णय लिया कि "Policy for Students' Welfare Schemes and its Fund Management" एवं इस संबंध में प्राप्त प्रस्ताव का अनुमोदन किया जाए।

उपरोक्तानुसार "Policy for Students' Welfare Schemes and its Fund Management" संलग्न कर (संलग्नक-01) जानकारी सर्व- सूचनार्थ एतद द्वारा जारी किया जाता है।

आदेशानुसार

कुलसचिव (कार्यवाहक)

प्रतिलिपि:-

1. कुलपति/कुलसचिव जी के सचिव/निज सहायक को मान. कुलसचिव जी के सूचनार्थ।
2. समस्त अध्ययन शालाओं के अधिष्ठाताओं की ओर सूचनार्थ।
3. समस्त विभागाध्यक्षों की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रस्तुत।
4. वित्ताधिकारी, ग्रंथपाल, कुलानुशासक, मुख्य छात्रावास अधीक्षक, प्रभारी सुरक्षा, आंतरिक आंकेक्षण अधिकारी एवं परीक्षा नियंत्रक, की ओर सूचनार्थ।
5. कार्यालय प्रति।

अधिष्ठाता छात्र कल्याण
गुरु घासीदास विश्वविद्यालय
बिलासपुर (छ.ग.)

संलग्नक - 01

Policy for Students' Welfare Schemes and its Fund Management

Guru Ghasidas Vishwavidyalaya
(A Central University)
Bilaspur (C.G.) – 495 009


23/07/2024

1. Introduction

Guru Ghasidas Vishwavidyalaya is already having a guideline to establish a fund for instituting scholarships and promoting schemes for students' amenities and for such other purposes as are specified hereinafter. However, the following Policy in this regard, after reviewing the existing guidelines, is framed to manage, regulate and coordinate the work of mobilizing resources for the Fund, its custody, its accounting and disbursement there from.

2. Short title and commencement

- (a) This policy may be called as "Policy for Guru Ghasidas Vishwavidyalaya Student Welfare Fund (GGVSWF)".
- (b) This policy shall come into force with effect from the date of its approval by the Vice-chancellor/University.
- (c) The fund will be called as "Guru Ghasidas Vishwavidyalaya Students Welfare Fund (GGVSWF)".

3. Definitions

- (a) "Guru Ghasidas Vishwavidyalaya" means the GGV
- (b) "Fund" means the Guru Ghasidas Vishwavidyalaya Students Welfare Fund (GGVSWF) established with the fees/donations/contributions made for the purposes specified hereinafter.
- (c) "Executive Council" means the Executive Council of the GGV
- (d) "Vice-Chancellor" means the Vice-Chancellor of the GGV
- (e) "Finance Officer" means the Finance Officer of the GGV
- (f) "Registrar" means the Registrar of the GGV
- (g) "Bank" means any scheduled Bank approved for keeping the money of the Fund with it from time to time.
- (h) "Students Welfare Fund Committee" means a committee duly constituted as per the provision of these rules and hereinafter referred as committee.
- (i) "Student" means a student undergoing full time course in the Guru Ghasidas Vishwavidyalaya (GGV).
- (j) "Economically Weaker Section" means a person or his family holding BPL card/ Antyodaya Card.

4. Aims & Objects

The aims and objects of the Fund are:-

- (a) To help needy, poor and deserving students of the GGV to pursue studies;
- (b) To provide such amenities to students of the GGV as may foster their educational, social, cultural and moral development; and


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- (c) For any such other cause as may be deemed appropriate by the Students Welfare Fund Committee from time to time.

5. Creation of Fund

- 5.1 The GGV shall create a fund called as "Guru Ghasidas Vishwavidyalaya Students Welfare fund (GGVSWF)" consisting of the following receipts:
- 5.1.1 Fees prescribed by the GGV for this purpose recoverable from the students (It would be Rs. 100/- per student per year for this purpose).
 - 5.1.2 All kinds of penalties / late fee received by various departments from the students.
 - 5.1.3 The Grants received in the name of student welfare from central government / University Grants Commission / State Government.
 - 5.1.4 All kinds of monetary gifts given by any of the institutions/Trust/people/students.
 - 5.1.5 Donations/ to the Fund may be accepted from individuals, organizations or institutions, including faculty/ staff members of the GGV by the Committee of the Fund at its discretion. Minimum amount of donation/contribution will be Rs.100/-.
 - 5.1.6 Any other fund decided to be transferred to GGVSWF by the Vice-Chancellor, for the protection of the larger interest of the students.
 - 5.1.7 Interest on investments made from out of this fund.
- 5.2 There shall be a corpus fund created for the welfare of students, and maintained by the Finance officer. Interest of this corpus fund will also be deposited to GGVSWF.

6. Students Safety Aid Scheme

- 6.1 The Vice-chancellor can approve a maximum limit of amount up to Rs. 5,00,000/- (Rupees five lacs only) for the serious injuries/emergency medical treatment. However, the amount will be disbursed directly to the medical officer/Agency, who is rendering the medical care/treatment to the student concerned.
- 6.2 The aforesaid amount is the maximum limit which can be disbursed in the form of instalment, as per the requirement. However, it is not necessary that maximum limit or whole amount of Rs. 5,00,000/- (Rupees five lacs) must be given to the sufferer student. The disbursement of the amount will depend upon the economic conditions of the student's family.


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7. Emergency Medical Aid

The regular student of the Guru Ghasidas Vishwavidyalaya will be provided the Emergency Medical Aid under Guru Ghasidas Vishwavidyalaya Student Welfare Fund (GGVSWS) as per transitory provisions as approved by Executive Council in its meeting held on 20.20.2020. The transitory provisions of emergency medical aid are mentioned below:

- 7.1 The University will provide medical aid to those Student:
 - i. who are representing the University in any off-campus activity after due competent approval.
 - ii. residing in the campus.
 - iii. who are day scholars and injury/ accident occurs within the campus.
- 7.2 For meeting out emergency medical expenses of student, the concerned Head of the Department may spend maximum up to Rs.25000/- as per the situation. This emergency money will be provided by (GGVSWS) in consultation with Medical Officer of the University on the request of the concerned Head of the Department with all the related document and bills.
- 7.3 The injured student will approach first to the CIMS, Bilaspur or Government District Hospital or any nearby Government hospital of Central or State Government. The student may be admitted for further treatment in any other hospital only after the due referral by the CIMS, Bilaspur or Government District Hospital or any nearby Government Hospitals of Central or State Government.
- 7.4 The concerned Head of Department will intimate the situation of the student to the Parents at the earliest and will coordinate till parents/guardians reach. Then after the parents/guardians will take care of their wards.

8. Financial Assistance under Various Students' Welfare Schemes

The financial assistances to the students of the GGV are given under the followings Students Welfare Schemes:

- (i) Merit scholarship of Rs. 10,000/- per years may be extended to any one student from each School of Studies, who secured highest score in the examination of respective course at the end of each year. Such Scholarship will continue till the student maintain first position along with attendance record of 75% in classes and all clear status in Semester Examination and on the recommendation of the Director/Deans. In case of otherwise, the benefit will be shifted to the other highest scorer.
- (ii) Merit Scholarship of Rs. 15,000/- per year may be extended to one student who secures highest score among all Schools in the examination of respective course. Other eligibility of student is same as mentioned in Point One.


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- (iii) An amount of Rs. 5000/- may be extended to students for the particular session, who have participated in any national level Sports or Games/Events as recommended by Director/Dean.
- (iv) An amount of Rs. 1,00,000/- (Rupees one lac) may be awarded to students for the particular session, who have participated in any International Sports/Games/Events as recommended by Director/Dean.
- (v) Full free ship may be extended to any one student in each department belonging to poor family background, subject to condition that the student maintains attendance record of 75% in classes, all clear status, and secure minimum of 60% marks in Semester Examinations (who is not a recipient of scholarship or financial aid from any other source) as recommended by Director/Dean.
- (vi) Free meal facility may be extended to all blind students (total blindness) residing in hostels of the GGV. Their actual mess bill will reimbursed under the Students Welfare Scheme. The amount will be paid by drawing the bill in favour of the Warden of the concerned hostel.
- (vii) A sum of Rs. 5000/- per annum per student in the form of cash may be provided to all blind students (total blindness) of the GGV as financial assistance to purchase "Teaching Aid" every year, as recommended by Director/Dean of concerned School of Studies.
- (viii) Hand Driven tricycle may be provided to physically handicapped students for movement in the campus in only once during their entire tenure of education in the GGV. Further, students have attendance record of 75% in the classes and on the recommendation of Director/Dean of concerned School of Studies.
- (ix) An amount of Rs. 11,000 (eleven thousand only) may be awarded to students, who have set an example in the campus of their extraordinary task as recommended by the Dean Student Welfare (DSW)/Chief Proctor/Chief Warden.
- (x) Full free ship of tuition fee is given to Single Girl Child for Postgraduate (PG) courses.
- (xi) Full free ship is given to the dependence of Martyrs.
- (xii) Full free ship for five poor students under Vice-chancellor (VC) Discretionary Category.

9. Administration of the Fund

9.1 The fund shall be administered by a committee called as The Students Welfare Fund Committee consisting of the following:

- | | |
|--|------------|
| (i) Vice-Chancellor | (Chairman) |
| (ii) Medical Officer | (Member) |
| (iii) One member of the Executive Council to be nominated by | |


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- | | | |
|------|----------------------|--------------------|
| | the Vice Chancellor | (Member) |
| (iv) | Finance Officer | (Expert Member) |
| (v) | Dean Student Welfare | (Member Secretary) |

- 9.2 The committee shall meet at regular intervals. However, it may call emergent meeting whenever any emergency occurs. The necessary action taken in the committee meeting will be implemented only and after the approval of the Vice-chancellor.
- 9.3 In any emergency case or critical situation, the Vice-chancellor can take decision on his own, regarding sanction of amount from GGCSWF within prescribed limit. Thereafter, the action taken will be placed before the Executive Council (EC) for its ratification.
- 9.4 All the documents and correspondence will be carried out through the office of the Dean Student Welfare (DSW).

10. Operation of the Fund

- 10.1 Separate Saving Bank Account shall be opened in one of the Nationalized Banks in the name of GGV Students' Welfare Fund to which all amounts received shall be credited. The Bank account shall be operated jointly by Registrar and Dean Students Welfare (Member-Secretary). For every receipt the printed acknowledgement receipts shall be issued by the GGV.
- 10.2 Separate account books shall be maintained and at the closing of each financial year, the accounts shall be prepared and audited. The Statutory auditors of the University and/or chartered Accountants shall audit the accounts and the auditor's report along with the audited accounts shall be placed before the Executive Council for its information.

Notwithstanding anything contained in this policy document, in case of any interpretation and doubts arises out of this rule, the decision of the Vice-Chancellor in this regard shall be final and binding to all.


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Ghasidas Vishwavidyalaya, Bilaspur (C.G.)
Application form for Students' Welfare Scheme

1.	Name of the Student				Paste the Photograph of Student. Attested by Head of the Department	
2.	Father's /Husband's Name					
3.	Date of Birth					
4.	Course Name		Semester			
5.	Academic Session		Date of Admission			
6.	Mobile Number					
	E-mail					
7.	Name of Department					
8.	School of Studies					
9.	Application submitted under which category					
	Put the Mark (✓) for appropriate category and (X) remaining others					
	I	Highest Marks in School of Studies	<input type="checkbox"/>	VII	To Buy Teaching Aid (100% Visually impaired)	<input type="checkbox"/>
	II	Highest Marks among all School of Studies	<input type="checkbox"/>	VIII	Physically Challenged Student	<input type="checkbox"/>
	III	Games & Sports (National)	<input type="checkbox"/>	IX	Exemplary Work/ Extraordinary Task	<input type="checkbox"/>
	IV	Games & Sports (International)	<input type="checkbox"/>	X	Single Girl Child (Only for PG Students)	<input type="checkbox"/>
	V	Poor Student Category (BPL/ Antyodaya Card Holders Only)	<input type="checkbox"/>	XI	Dependents of Martyrs	<input type="checkbox"/>
	VI	Free meal for hostellers (100% Visually impaired)	<input type="checkbox"/>	XII	Poor Students (Discretionary Power)	<input type="checkbox"/>
10.	Annual income from all sources (Mother / Father / Husband)	Rs.				
11.	Hostetler/ Day Scholar (Give Details) (Enclose Photocopy of Challan)	Rs.				
12.	Amount of Tuition Fee (Enclose photocopy of Challan)	Rs.				
13.	Amount and kind of scholarship from any other source (Give full details)	Rs.				
14.	Certificate of games/sports (Certified by Director, Physical Education.) (Give Details with enclosure number)					

15.	Student's percentage of attendance during just preceding / current Academic Session (Certified by Head of the Dept.)					
16.	Certificate of scoring highest marks in first attempt all clear status along with total marks obtained & percentage in just preceding session					
	Max. Marks.		Obtained Marks		Percentage	
17.	Disability / Total blindness certificate (issued by competent medical officer / medical board)					
18.	Name of Bank for transferring the amount		Branch	Students Account No. with IFSC Code		
19.	Attestation of signature of student (to be verified by Head of Department as per office record)					
	Signature of Student			Signature & Seal of HoD		
20.	Declaration by the Student					
	I declare that all rules of university Student's Welfare Scheme have been read and understood by me. Every information / supporting documents / certificates being furnished by me are factual and true. I will return back the total amount of received scholarship / financial assistance with interest if any information / certificate found fake / false at any stage and university is authorized to take any appropriate legal action against me.					
	Signature Father / Husband / Guardian or Left Thumb impression			Signature of Student		
21.	Certification by Head of the Department					
	All the information / records mentioned above are verified at the level of Department. Student has been found eligible to get benefit of the Students' Welfare Scheme under the Scheme Number _____					
22.	Signature and Seal of HoD					
	Certification by Dean School of Studies					
	Application of student has been found correct at the level of School of Studies. Hence, recommended to provide benefit of the Students' Welfare Scheme under the Scheme Number _____					
	Signature and Seal of Dean of SoS					

Note: Students are advised to read Students' Welfare Schemes very carefully before filling the application form. Separate form should be filled by the students who wish to apply under more than one scheme.