



GURU GHASIDAS VISHWAVIDYALAYA

(A Central University)

Koni, Bilaspur-495009(C.G.)

Phone: 07752-260036, e-mail: ueggvbsp@gmail.com

Website: www.ggu.ac.in

e- Tender

(Item Rate Tender)

Reference NIT No.	: NI e- T No. 71/ENGG/GGV/TENT SERVICES WORK/2024, BILASPUR, Dated: 13/12/2024
Name of Work	: "TENT SERVICES WORK" AT UNIVERSITY CAMPUS
Estimated Amount	: Rs. 50,00,000/- (GST Extra)
Tender Processing Fee	: Rs. 2,500/- (in form of D.D.)
Earnest Money Deposit	: Rs. 1,00,000/- (in the form of D.D./ FDR)
Tender Document	: Available online through the websites www.eprocure.gov.in and www.ggu.ac.in

गुरु घासीदास विश्वविद्यालय
बिलासपुर (छ.ग.)
(केन्द्रीय विश्वविद्यालय)
कोनी, बिलासपुर-495009 (छ.ग.)
दूरभाष : 07752-260036, फ़ैक्स -07752-260154
वेबसाइट : www.ggu.ac.in



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Koni, Bilaspur-495009 (C.G.)
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Website : www.ggu.ac.in

e- Tender Notice (Item Rate Tender)

Item Rate Tender under two bid system as per GFR 2017 is invited from the interested eligible bidders who are engaged in tent related works. The tender is invited by the Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.), for the TENT SERVICES WORK at GGV.

Reference NI e-T No.	:	NI e-T No. 71/ENGG/GGV/TENT SERVICES WORK/2024, BILASPUR, Dated: 13/12/2024
Name of Work	:	"TENT SERVICES WORK" AT GGV CAMPUS, BILASPUR (C.G.)
Estimated Amount	:	Rs. 50,00,000/- (GST Extra)
Earnest Money Deposit	:	Rs. 1,00,000/- (In form of D.D./FDR)
Tender Cost/Processing Fee	:	Rs. 2500/- (In form of D.D.)
Tender Documents	:	Available online through the websites www.eprocure.gov.in and www.ggu.ac.in
Tender Document Download Start Date	:	13/12/2024, from 03:00 pm
Mode of submission	:	Online through www.eprocure.gov.in
Last date of submission of e-Tender	:	03/01/2025 up to 03:00 pm
Technical Bid opening Date	:	04/01/2025, at 03:30 pm
Corrigendum (if any)	:	Will be notified later through www.eprocure.gov.in
Financial Bid opening Date	:	Will be notified later through www.eprocure.gov.in

SCOPE OF WORK

Tent Services Work shall have to be rendered by the successful bidder as per the following tentative items/works at GGV. Tentative requirement of Tent items for forthcoming Convocation & other functions are as under (Payment will be made for the actual work/ quantity provided on GGV request). The materials/ items should be new/ clean/ seamless otherwise GGV may reject such items or may not make payment for such items.

S. No.	Items	Units
1	Carpet	sqft
2	Galicha 5'x15'	Nos
3	VIP Chairs	Nos
4	VIP Chairs cover	Nos
5	Fiber Chair	Nos
6	Fiber Chair Cover	Nos
7	Round Table with Cover and Napkin	Nos
8	Kitchen Shed with side cloth walls (approximately 400 sqft Tent area)	Nos
9	Tent with ceiling & two sides covered and border (approximately 3000 sqft Tent area)	Nos
10	Tent with ceiling & side covers with border for stalls (Near Open Stage) (250 feet x 10 feet)	Nos
11	Table 6'x3' with cloth cover and frill	Nos
12	Dressing Table (VIP)	Nos
13	Dressing Table (Normal)	Nos
14	Central Table with glass with cover	Nos
15	Round Table (Wooden) with cover	
16	White Towel for Chair	
17	Curtain for Grace Room (10 ft x 20 ft)	Nos
18	Sofa (3-Seater)	Nos
19	Sofa (2-Seater)	Nos
20	Sofa (1-Seater)	Nos
21	Three Stepped Platform (each six inches to 1ft height and length 24 ft)-for Photography with	Nos

	ceiling 40 ft x30 ft with back-side covers	
22	Wash Basins	Nos
23	Welcome Gate (2 pillar)	Nos
24	Security Gate	
25	Dark Blue Curtain (To cover sides of shed near auditorium) for Video Display (approximately 20 ft height x 80 ft)	Nos
26	Dust Bins	Nos
27	Air Coolers - Heavy Duty-Sound less for Public (Fibre/ Plastic Body)	Nos
28	Air Cooler for room	
29	Pedestal Fans (sound less and heavy duty for public place)	Nos
30	Generator - 25KVA with power supply, and commissioning (charges for consumables/fuels will be admissible as per actual to be monitored by the Engineering Section of GGV)	Nos
31	Generator - 125KVA with power supply, and commissioning (charges for consumables/fuels will be admissible as per actual to be monitored by the Engineering Section of GGV)	Nos
32	Tower AC Heavy duty (4 Ton) with commissioning (without any pipe hinderance of the doors etc.) inclusive All	Nos
33	Tower AC Heavy duty (2.5 Ton) with commissioning (without any pipe hinderance of the doors etc.) inclusive all	Nos
34	Side wall	sqft
35	Luxury chair	Nos.
36	Pipe Pandal Complete	Nos.
37	Truss Pandal Complete	Nos
38	Tarpaulin Shed	Sqft
39	Service Table	Nos.
40	Service Table Cloth	Nos.

41	Stage (Backdrop + Takhat + Dari)	Nos.
42	Gadda (Single Bed)	Nos.
43	Bedsheet (Single Bed)	Nos.
44	Matting Green	Sqft.
45	Moje	Nos
46	LED Platform (each) for Stage	Nos.

TERMS & CONDITIONS

- 1 The intending tender must read the terms and conditions carefully and should submit the tender only if eligible and in possession of all the documents required.
- 2 Information and Instructions for tender posted on website viz. www.eprocure.gov.in and www.ggu.ac.in shall form part of tender document.
- 3 The tender document consist of various items to be executed.
- 4 Corrigendum of any kind related with the tender (if any), would appear only on the above web sites and will not be published anywhere else and neither informed in person. Tenderers are advised to visit the above websites regularly till the last date of the bid submission
- 5 **Tender Cost** (Non-refundable) of Rs. 2,500/- in the form of Demand Draft from any Nationalized/Scheduled Bank in favour of "**Registrar, Guru Ghasidas Vishwavidyalaya**" payable at **Bilaspur (C.G.)** must reach in original to GGV, on or before the last date of submission of the bid through surface mail to the prescribed address at GGV Also DD of the above tender cost must be uploaded as scanned documents in the e-tender, failing which the bidder/firm will be disqualified in the Bidding process.
- 6 **EMD** (Refundable with terms of the tender) of **Rs. 1,00,000/- in the form of Demand Draft (DD) or Fixed Deposit Receipt (FDR)** from any Nationalized/Scheduled Bank in favour of "**Registrar, Guru Ghasidas Vishwavidyalaya**" payable at Bilaspur (C.G.) must reach in original to GGV on or before the last date of submission of the bid, surface mail to the prescribed address at GGV, also the DD/FDR of the above EMD must be uploaded as scanned documents in the e-tender, failing which the bidder/firm will be disqualified in the Bidding process.
- 7 The Tender Cost (as detailed in serial no5 above) and the EMD (as detailed in serial no 6 above) in the form of DD/FDR must reach to GGV in original on or before the last date of submission of the bid through surface mail, to the following mailing address in a sealed envelope super scribed on the envelope mentioning name and address of the tenderer on the envelope as given below.

BID for;

**NI e- Tender No. 71/ENGG/GGV/TENT SERVICES WORK/2024,
BILASPUR, Dated: 13/12/2024**

From:

Name of Bidder: _____

Address: _____

To,

The University Engineer,
Guru Ghasidas Vishwavidyalaya,
Koni, Bilaspur (C.G.) - 495009

If, in case of the Tenderer who claim to have been exempted or being exempted from submitting the specified Tender Cost/Bid Cost and/or EMD. The information of exemption if any should be submitted to the University with due certification and the same in original should reach the UE, GGV before the last date and time of Tender Submission same as in case of non-exempted bidders for Tender Cost/Bid Cost and/or EMD. Otherwise, such bid shall be summarily rejected.

- 8 Bidder must register on the website www.eprocure.gov.in for uploading the soft copy of the bid. Those interested Bidders not registered on the website www.eprocure.gov.in mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the above website.
- 9 The intending bidder(s) must read the terms and conditions of this tender carefully, and should submit bid only if they are eligible and are in possession of all the required documents.
- 10 The intending bidder(s) must have a valid digital signature to submit the bid.
- 11 Bidders should upload documents in the form of PDF format or as per the format available on the website www.eprocure.gov.in
- 12 Bidder must upload on the e-Tendering website www.eprocure.gov.in the scanned copy of Demand Draft for Tender Cost (Non-refundable), and Demand Draft/FDR of Earnest Money Deposit (EMD) in PDF format. The copies (Images) of the above two demand drafts should be combined, scanned and uploaded as a single file only with file name as "Tender_Cost_EMD_Name of Bidder.pdf" within the period of bid submission.

- 13 Bidders must upload on the e-Tendering website www.eprocure.gov.in, the scanned copy of the bid documents Technical (in PDF format) and Financial Bids (as per format available on the website (www.eprocure.gov.in)) within the period of bid submission.
- 14 First PDF file titled "Technical Bid Name of Bidder must have all required documents related to Technical Bid.
- 15 Second file (as per the format available on the website www.eprocure.gov.in) titled "Financial-Bid Name of Bidder" must have the Financial Bid.
- 16 The bidders are required to upload and submit the scanned page of technical documents as per essential eligibility criteria for the bidders and other required documents as per this Tender.
- 17 The Technical bid file must contain the scanned copies of duly signed tender, certified copies of documents related to ESSENTIAL ELIGIBILITY CRITERIA i.e. all relevant information and documents of turnover, work experience certificates, Proof of Registration Certificate of Firm, OEM Authorization letter (as and where applicable), copy of the audited balance sheet of the vendor by the chartered accountant for the last three financial years, Details of Permanent Account Number, ITR (Income Tax Return) for last 3 financial years, ISO Certification, GST registration certificate, bank mandate for company, etc. relevant for evaluating the bidder technically, Declarations, Corrigendum/ Addendum/ Other documents, if any, etc.
- 18 The bidder shall quote the items (up to 2 Decimals)
- 19 The tenderer (s) is/are required to quote the rate strictly as per the terms and conditions, specifications, standards given in the Tender documents.
- 20 Power of Attorney of the person having digital signature for signing/submitting the tender. This should be supported by Board Resolution (in case of a company registered under the Companies Act).
- 21 In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as "0" (ZERO).
- 22 Information and Instructions for tenderers posted on websites shall form part of bid document.
- 23 The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents uploaded on e-tendering web site(s) by the bidders with the bids. Bids with Incomplete/Ambiguous information will be rejected.
- 24 Before the last time and date of submission of bid as notified, the tenderer can submit revised bid any number of times.

- 25 On opening date, the Bidder can login and see the bid opening process
- 26 The rate approved for the items will be valid for 06 months however it is extendable for another 06 months if required within the estimated budget i.e. 50.00 lakhs plus GST
- 27 The quoted rates is for first day of any function and for subsequent day is used then only 50% of the quoted rates for each item will be admissible.
- 28 The work order for different function will be issued separately (with total amount within the budget of 50.00 lakhs plus GST). The vendor has to make all preparation for the function at least 8 hours before the schedule time of the function.
- 29 No advance payment shall be entertained.
- 30 The tenderer(s) if required, may submit queries, if any, through E-mail (E-mail of University Engineer: ueggvbsp@gmail.com) and in writing to the University Engineer, Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.) to seek clarifications within 07 days from the date of uploading of Tender on website. GGV will reply to only those queries which are essentially required for submission of bids. GGV will not reply to the queries which are not considered fit like replies of which can be implied /found in the NIT Documents or which are not relevant or in contravention to NIT Documents, queries received after 07 days from the date of uploading of Tender on website, extension of time for opening of technical bids, etc. Technical Bids are to be opened on the scheduled dates. Requests for extension of opening of Technical Bids will not be entertained.
- 31 Last date of submission of the bid online as well as original hard copies of DD for Tender Cost & EMD etc., for proposed works, etc. is up to **03:00 pm on 03/01/2025**
- 32 Online technical bid documents submitted by tenderers shall be opened only of those tenderers, whose Original DD of Earnest Money Deposit and Original DD/FDR for Tender Cost of Bid Document are sent to the university in sealed envelope, and are found to be in order and valid.
- 33 Date and Time of opening of the online/ sealed envelope **at 03:30 pm on 04/01/2025** (Venue: Engineering Section, Administrative Block, GGV).in case the bid couldn't be open on the scheduled date then the same will be opened online on the next working day.
- 34 Successful bidder shall have to submit the certified serially numbered hard copies of all the documents uploaded on the designated website and other relevant original documents for verification before award of the work.
- 35 In case of any ambiguity/ anything not contained in this document, GGV reserves the right to take discretionary decision without assigning any reason thereof and it will be binding on concerned/all bidders. The University also reserves the right to cancel/reject any bid due to any reason including human error in calculation incurred during process. The GGV shall be free to cancel the whole or part of tender

without assigning any reason.

Court Jurisdiction: The university shall not be bound to give justification for any aspect of the selection process and the decision of the university shall be final and binding on all without any right of appeal. Further, in case of any dispute, any suite or legal proceedings against the university, the jurisdiction shall be restricted to the courts at Bilaspur, Chhattisgarh.

36 Criteria to be adopted for Finalization of Bidder:

1) The bidder who shall quote the least rate for all the items for unit quantity as mentioned in the BoQ/ Financial bid, will be declared and finalized as the successful bidder.

2) In case that, if no single bidder quotes the minimum rates (amongst all bidder) for all the items then the following criterion will be adopted for finalizing the bidder as the successful bidder for the award of the work:

The bidder who shall quote the overall minimum amount for the unit quantity as per BoQ, shall be considered for further evaluation. The above "Selected Bidder" shall be called for item-wise negotiation of rate. The item wise rates quoted by other competitive bidders will be taken as reference and the above "Selected Bidder" if accepts to adopt the least rate quoted for all the items by other bidder, then the "selected Bidder" shall be declared as the successful bidder for the work under this tender.

If the 'Selected Bidder' denies to accept the offer as above then the bidder in second position will be called upon for negotiation to accept such offer. The process shall be followed till all the bidders are given equal opportunity to accept or reject the offer.

In case no bidder accepts to adopt the minimum rate as above for all the items then following steps will be adopted.

In the second round of negotiation, the first selected bidder shall be offered to accept the minimum quoted rates for at least 75% of the items and the bidder will be declared to be successful if the offer is accepted by the bidder otherwise the chance will be given to other bidders.

37 Dispute & Court Jurisdiction: In case of any ambiguity in terms & conditions of the tender during and after bidding process, then the decision of the Vice Chancellor of GGV shall be final and binding on the Bidder. In case, the bidder moves to court for favour and justice then the court jurisdiction shall be at Bilaspur (C.G.) headquarter only.

SPECIAL INSTRUCTIONS TO TENDERER

**REGARDING EOI/ NI e-T No. 71/ENGG/GGV/TENT SERVICES WORK/2024,
BILASPUR, Date: 13/12/2024**

The intending bidder shall be required to submit the Bid of the e-tender in the following manner.

1) The Tenderer has to send the Original DD of the Tender Cost/Bid Cost and Original DD/FDR of Earnest Money Deposit (EMD), of any nationalized/scheduled bank drawn in favour of the "REGISTRAR, GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.) in a sealed envelope to the "University Engineer, GGV, Koni, Bilaspur (C.G.), 495009.

The envelope should be clearly super scribed on the top as, "e-Tender- **NI e-T No. 71/ENGG/GGV/TENT SERVICES WORK/2024, BILASPUR, Date: 13/12/2024**. These DD & EMD should reach to UE, GGV before the scheduled last date & time of Tender Submission.

2) The tenderer has to submit the bid online in the e-Tendering website (www.eprocure.gov.in) with the following details

a) Technical BID

i. The Tenderer has to upload all related documents including the corrigendum/ instructions/ notices (if any) issued by GGV, till the last date of submission, should be uploaded by the bidder with their seal and signature.

ii. The Tenderer has to upload the scanned copy of the FDR/DD of the Tender Cost and EMD; however, the original FDR/DD has to be submitted through surface mail before the scheduled last date & time of Tender submission.

iii. The Tenderer has to upload file of the scanned Copy of Registration Certificate in appropriate Category of the contractor as per the eligibility criteria.

iv. The Tenderer has to upload file of the scanned Copy of Experience Certificate of appropriate amount & works mentioned in the tender.

v. The Tenderer has to upload file of the scanned Copy of Income Tax Return certificate of previous year with pan card.

vi. The Tenderer has to upload file of the scanned Copy of GST Registration Certificate.

vii. The Tenderer has to upload file of the scanned Copies of all the other documents in support of information furnished in the tender and desired in the tender document.

b) Financial BID

i. The Tenderer has to quote the item-wise rate in the financial bid/BOQ and upload the same in the website www.eprocure.gov.in

By Order
University Engineer
(I/C)

PRICE BID (FORMAT AVAILABLE IN ONLINE)

ITEM RATE BoQ

The Bidder has to quote the minimum item-wise rate in the BoQ in online mode only through the website www.eprocure.gov.in