

गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ0ग0)

Guru Ghasidas Vishwavidyalaya,

(A central University)

NAAC A++ Accredited

Koni, Bilaspur, 495009 (C.G.) India

Website: www.new.ggu.ac.in, 07752-260381, 8889254445 FAX: 07752-260154, 260148



Ref.: No.: 16 /Bid/Food Kiosk /STORE/GGV/2025

DATE: . 01 /04/2025

Bid Notice

Notice Inviting Bid for running a service of Food Kiosk/Mini Canteen at GGV, Bilaspur (C.G.)

Guru Ghasidas Vishwavidyalaya, invites "Bid" from the reputed firms for running a service of Food Kiosk at GGV, Bilaspur, CG. Details & formats regarding the Bid may be downloaded from the websites:- www.ggu.ac.in or www.eprocure.gov.in. The soft copies of the duly filled in Bid format, scanned copy of signed Bid and relevant documents, DD of Bid cost and EMD shall be uploaded on the website www.eprocure.gov.in. However, sealed envelope containing tender cost Rs. 1,500/- (Non-refundable) and EMD Rs. 2,00,000/- addressed to the Store Section, Administration Building, Guru Ghasidas Vishwavidyalaya, Koni Bilaspur (C.G.) - 495009 should reach up to 03.00 PM on or before 21/04/2025 The technical Bid shall be opened on 22/04/2025 at 04:00 PM

The University is not responsible for any delay in receiving the documents in hard/soft copies. GGV reserves all the right to accept/reject any or all tender without assigning any reason in favor of university.

Registrar (Acting)

E-Tender

FOR RUNNING A SERVICE OF FOOD KIOSK/MINI CANTEEN AT GGV, BILASPUR (C.G.)

Guru Ghasidas Vishwavidyalaya, invites “E-Bid” from the reputed firms for running a service of Food Kiosk at GGV, Bilaspur, CG. Details & formats regarding the Bid may be downloaded from the websites:- or www.eprocure.gov.in. The soft copies of the duly filled in Bid format, scanned copy of signed Bid and relevant documents, DD of Bid cost and EMD shall be uploaded on the website www.eprocure.gov.in. However, sealed envelope containing DD of the tender cost Rs. 1,500/- (Nonrefundable) and DD/FDR of the EMD Rs. 2,00,000/-, addressed to the Store Section, Administration Building, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur, C.G.-495009, should reach up to 03.00 PM on or before 21/04/2025. The technical bid shall be opened online 22/04/2025 at 04.00 PM

The University is not responsible for any delay in receiving the documents in hard/soft copies. GGV reserves all the right to accept/reject any or all tender without assigning any reason in favor of university.

SALIENT DATES

- | | |
|------------------------------------------------------------------------|----------------------------------------------------------|
| 1. Last Date of submission (Online) : | 21/04/2025 upto 03.00 PM |
| 2. Last Date of submission (Hard copy) : | |
| Bid Fee Rs 1,500/-(Original) (Scanned copy to be uploaded online also) | 21/04/2025 upto 03.00 PM |
| EMD Rs. 2,00,000/-(Original) (Scanned copy to be uploaded online also) | |
| 3. Pre-Bid Meeting: | |
| (Venue: Conference Hall, Administration Building, GGV, Bilaspur) | 08/04/2025 at 03:00 P.M. |
| 4. Opening of Technical Bid | 22/04/2025 at 04.00 PM |
| 5. Financial Bid* | Date to be notified later after
Technical Bid Opening |
| (as per BoQ in e-tender submitted online only) | |

The financial bid (as per BoQ in e-tender) of technically qualified bidders will be opened later for which the date will be notified through www.e-procure.gov.in and university web-portal ggv.ac.in. Bidders are advised to visit the above sites for updated information on regular basis.

General Terms and Conditions:

1. Manual bid submission will not be accepted in any circumstance.
 2. The complete bidding process will be online, Bidder should be in possession of valid Digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC need to be registered.
 3. Bidders are advised to follow the instructions provided in the 'Instructions to the Bidder' for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.
 4. Bid should be valid for 180 days from the Bid opening due date.
 5. The bidder must have a valid GST, PAN and all other permissions, registrations, licenses etc. as desired and are applicable for the present case, on the date of submission of bids.
 6. The bidder must have valid food license certificate (FSSAI) issued on or before date of submission of this Bid.
 7. The Bidder will be entitled to use the premises only for the purpose of operating & sale of food, beverage and tea, coffee, cold drinks, ice creams and mineral water etc. (all approved and standard brands) at the Kiosk subject to the terms and conditions of this Bid.
 8. The bidder must be able to provide the service within specified time period as prescribed in the Work Order, failing which the bidder is liable to be banned from doing business with GGV Bilaspur for further three years.
 9. All disputes shall be subject to Bilaspur CG Jurisdiction only.
 10. GGV reserves the rights to accept/reject any bid in full or in part or accept any bid other than the highest quoted bid without assigning any reason thereof in favor of GGV.
 11. Any Bid containing incorrect and incomplete information shall be liable for rejection.
 12. The Bid will be opened online at website <https://eprocure.gov.in/eprocure/app> in Store office at GGV Premises at the prescribed time.
 - a) Financial bids of only technically qualified bidders will be opened.
 - b) Information shall be uploaded only in the above website.
 - c) In case of tie, the committee of GGV may negotiate price with such bidders or such bidders may be requested to quote the revised price/rate in sealed envelope and submit before the committee of GGV, before awarding the bid.
 13. Notwithstanding anything contained in this bid document, the GGV reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 14. The bidder whose bid is accepted will be notified of the award of contract by the GGV prior to expiry of the bid validity period. The terms of the accepted bid shall be incorporated in the work order.
 15. The competent authority reserves the right to reject the service at any point of time if the same are not found in accordance with the required description/quality and make alternative arrangement at the risk & cost of Vendor.
 16. Earnest Money Deposit may be waived in compliance of Department of Expenditure O.M. No.
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F.9/4/2020-PPD dated 12.11.2020 and such Bidders also has to submit the format with the supporting documents for EMD Waiver. However A Bid Security Declaration in prescribed format (Annexure-I) must be submitted with the bid document. Tenders without Bid Security Declaration will be summarily rejected.

17. In case the service provider requires any clarification regarding the tender documents, they are requested to contact the Store Section, GGV Bilaspur on behalf of Registrar through e-mail: storesectionggv2021@gmail.com on or before the scheduled end date of clarification as per date sheet of Bid.

Other Terms & Conditions:

1. **Pre-Bid Meeting:** - The pre-bid Tender meeting is scheduled to be held on 03/04/2025 at 03:00 PM in the Store Section, GGV, Bilaspur for clarifying any points relating to this tender document by the prospective bidders. Any claim of doubt/confusion relating to this Bid will not be entertained and it will be deemed that the Bidder has fully understood the terms and conditions of this tender.

2. Opening & evaluation of Technical Bid: The date of the opening of the technical bid will be posted on the official website (www.eprocurement.gov.in/eprocure/app & www.new.ggu.ac.in). Thereafter, the technical bids will be evaluated and names of the technically qualified bidders will also be posted on the website. A meeting may be held to verify the documents submitted in support of qualifying criteria only of the technically qualified bidders and they shall have to produce original documents for verification. Those who fail to produce requisite documents in original on the scheduled date and time, their bid may be rejected in favor of GGV.

2. Performance Security Deposit: -

a. The successful bidder shall have to submit a performance Security Deposit (PG) of Rs 2,00,000/- within 15 days from the date of issue of Letter of Award (LOA). However, a penal interest of 15% per annum shall be charged for the delay beyond 15 days. i.e. from date of issue of LOA. In case the bidder fails to submit the requisite PG even after 15 days from the date of issue of LOA, the contract shall be terminated and the failed contractor shall be debarred from participating in re-tender (if any) for that item/service. Performance Security Deposit is mandatory. The competent authority of GGV may consider for time extension in case of genuine reason for delay in submission.

b. Successful bidder/firm should submit performance security as prescribed in favor of "Registrar GGV" to be received in the office of Store Section, Admin building, GGV, koni, Bilaspur, CG, 495009.

c. The Performance Security should be established in favor of "Registrar GGV" through any Schedule Bank with a clause to enforce the same on their local branch at Bilaspur.

d. Validity of the performance security shall be for a period of 60 days beyond the expiry of contract.

e. The Performance Security submitted within 15 days from the date of issue of Letter of Award (LOA) will be as per initial estimated contract value and will be revised after 6 months after the opening date of food kiosk and if there is any increase in Performance Security due to increase in number of outlets/kiosks, the successful bidder will have to submit the difference amount within 15 days.\

3. Forfeiture of Performance Security Deposit: - If during the term of this contract, the vendor is in default of the due and faithful performance of its obligations under this Bid/Contract, or any other outstanding dues by the ways of fines, penalties and recovery of any other amounts due to it, the GGV shall without prejudice to it's other rights and remedies hereunder or under the applicable Law, be entitled to call in, retain and appropriate the Performance Security. Nothing herein mentioned shall

debar the GGV from recovering from the Vendor by a suit or any other means, any such losses, damages, costs, charges and expenses as aforesaid, in case the same exceeds the amount of the Performance Security. Performance Security Deposit may be forfeited in case of failure to fulfil any of the terms & conditions of contract by the Vendor.

4. Contract Period: -

a) The duration of the contract shall be initially for a period of one (01) year which may be extended or curtailed, at the discretion of the GGV on the basis of performance to be evaluated by cafeteria monitoring committee of GGV, will be granted for a period of two (02) year on half yearly basis subjected to satisfactory performance. The Vendor, however, will have no right to claim any extension on the basis of satisfactory completion of the initial contract of one year or so. The extension will be entirely as per the discretion of the GGV.

b) The period of the contract may be curtailed/terminated before the completion of the contract period due to reduction/cessation of requirement or owing to deficiency in service by the selected Company/ Firm /Agency/Vendor or otherwise at the discretion of the GGV, Bilaspur.

c) GGV reserves right to terminate the contract without assigning any reason thereof at any time after giving one month notice to the selected service providing Company/Firm/Agency. The agency, however, will have an option to withdraw from the contract on its own during the initial contract period by serving two months notice period.

d) The competent authority reserves all rights to reject the service if the same are not found in accordance with the required description/quality and make alternative arrangements at the risk & cost of Vendor.

5. Right of Acceptance: - GGV reserves the right to accept or reject any or all bids without assigning any reasons. GGV also reserves the right to reject any bid which in its opinion is non- responsive/not-viable or violating any of the conditions/specifications without any liability to any loss whatsoever it may cause to the bidder in the process. Canvassing in any form is strictly prohibited and the tenderer who are found canvassing in any form are liable to have their tenders rejected out-rightly.

6. Terms of payment: - Payment (if any) to be made to GGV by successful bidder/vendor through NEFT /RTGS or as prescribed. The taxes or any other charges to be paid to Government has to be Bourne by the bidder only.

7. Evaluation of bids

a. A bid will be considered as substantially responsive if it conforms to all terms & condition of the bid documents without material deviations.

b. The following deviations will be deemed material deviations:

i. Non-submission of appropriate Bid Security;

ii. Bid-validity period less than that stipulated in this Bid document;

c. The GGV's decision regarding responsiveness of bids will be based on the contents of the bid itself without recourse to extrinsic evidence and will be final.

d. A bid determined as substantially non-responsive will be rejected by GGV, Bilaspur and shall not be considered beyond Bid opening stage by correction of the non-conformity.

e. The GGV will be at liberty to waive any minor infirmity or non-conformity or irregularity in a bid which

in its opinion does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

8. Provision of Manpower issues

a. The Vendor shall also provide its Workers photo-identity cards which shall be checked by the Committee, GGV, as and when necessary.

b. The Vendor shall ensure that the person deployed are disciplined and conduct in office premises, be best suitable and is entailed on enforce in prohibition of consumption or selling of alcoholic drinks, paan, smoking, loitering without work and engaging in gambling, satta or any immoral act.

c. The bearer/staff (not below the age of 18 years) employed by the contractor shall have to be medically fit, neat and clean. The contractor shall not employ young children as prohibited under the law /rules/regulations.

d. The GGV reserves the right to modify the scope and value of the contract with mutual consent.

e. The GGV reserves right to demand for Labor License from the vendor (if applicable).

9. Award of Contract

a) The Bid will be awarded to the bidder subject to fulfilment of other terms and conditions of Bid whose quotation has been determined to be substantially responsive and who has bid the highest evaluated quotation price.

b) Notwithstanding the above, the GGV reserves the right to accept or reject any quotations or to cancel the bidding process and reject all quotations at any time prior to the award of contract.

c) The bidder whose bid is accepted will be notified of the award of contract by the GGV prior to expiry of the bid validity period. The terms of the accepted bid shall be incorporated in the work order.

d) The successful bidder has to constitute a contract on 100 rupees stamp paper within 7 days of the award of work.

e) The technically qualified Bidder who submits highest financial bid amount shall be declared as Successful bidder (H1) and communication to that effect shall be made subject to approval and as decided by the Competent Authority.

10. Right to call upon information regarding status of contract: - The GGV will have the right to call upon information regarding status of contract, statutory/legal compliances at any point of time and the Agency will be obligated to provide the same to the complete satisfaction of the GGV within 48 hours of being called upon to do so.

11. Force Majeure: -

a) Neither the Vendor nor the GGV shall be considered in breach of this Contract to the extent that performance of their respective obligations is prevented by an event of Force Majeure that arises after the effective Date.

b) The Party (the "Affected Party") prevented from carrying out its obligations hereunder shall give notice to the other Party of an Event of Force Majeure upon it being foreseen by, or becoming known to, the Affected Party.

c) If and to the extent that the Vendor is prevented from executing the Services by the event of Force Majeure, while the Vendor is so prevented it shall be relieved of its obligations to provide the services

but shall endeavor to continue to perform its obligations under the contract so far as reasonably practicable and in accordance with Good Operating Practices.

d) The Vendor shall not be entitled to payment of the Monthly Charge for the period of interruption caused by the event of Force Majeure.

e) Irrespective of any exemption of performance granted under this clause, if an event of Force Majeure occurs and its effect continues for a period of [21] days, either party may give to the other a notice of termination. [If the GGV is paying fee during Force Majeure, then Vendor should not have a termination right, as it is being paid.], which shall take effect [7] days after the giving of the notice. If, at the end of the [7]- day period, the effect of the Force Majeure continues, the contract shall terminate.

12. Subletting of contract: - The contract is not transferable. The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of the GGV, which will be at liberty to refuse, if thinks fit.

13. Breach of Contract: -

a) If the Vendor fails to fulfil any of the terms and conditions of this agreement, including its annexures and schedules, or if the working or service of the Vendor is found to be defective/unsatisfactory, the vendor will be deemed to be in breach of this contract. In case of breach of contract, the GGV, at its discretion, will have the right to either impose penalty up to 10% of the total Annual Value of contract for each such violation or to cancel the contract forthwith and arrange to procure similar service from any other source available, at the risk and cost of the Vendor. In event of cancellation due to breach of contract, the performance security deposit shall stand forfeited.

b) The Vendor will be bound by the details furnished by it to the GGV, while submitting the Bid or at subsequent stage. In case, any of such documents furnished by it is found to be false, it would be deemed to be a breach of terms of contract making it liable for legal action besides termination of contract and forfeiture of the performance security.

14. Termination: -

a) The GGV, may at its discretion, foreclose or curtail the agreed period of this agreement, without assigning any reason thereof, by given one month's notice in writing, to the Agency. The Agency however, shall give, two months' notice in writing to the GGV if it wants to exit the contract.

b) If at any stage, the involvement of the Vendor or any person employed by it or any other person who does or is deemed to represent the Vendor, is found to have indulged in any uncalled for activity, inside or outside the premises of the GGV, which may bring disrepute to the GGV, the contract is liable to be terminated by the GGV with or without one month's notice, at the discretion of the Director of the GGV, at the risk and cost of the Vendor. The GGV, in such an eventuality, will be entitled to make good any losses suffered by it out of the performance security deposit submitted by the Vendor. The decision of the GGV regarding indulgence of the Vendor or its employees/representatives in such act will be final and binding on the Vendor.

15. Legal Jurisdiction: -The agreement shall be deemed to have been concluded in the Bilaspur, Chhattisgarh and all obligations hereunder shall be deemed to be located at Bilaspur, Chhattisgarh and Courts within Bilaspur, Chhattisgarh will have Jurisdiction to the exclusion of other courts.

16. Amendment to the Contract: -

a) The GGV reserves the right to amend the scope and value of the contract.

b) For any of the above actions, the GGV shall neither be liable for any damages, nor be under any

GGV, BILASPUR (C.G.) - Bid for running a service of Food Kiosk at GGV, Bilaspur, CG

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obligation to inform the Agency of the grounds for the same.

17. Interpretation :-Any dispute regarding the interpretation of this Agreement shall be submitted to the competent authority, GGV, Bilaspur for consideration. The decision on such dispute by the

18. Arbitration:-If any difference arises concerning this agreement, its interpretation on payment to be made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to competent authority, GGV, Bilaspur to settle the dispute by Sole Arbitrator. Sole Arbitrator will be appointed by the competent authority, GGV. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from amongst the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

19. Financial Bid:

Sr. No.	Type of designated area	Nos. Designated area (Approx.)	Minimum Rent per outlet in Rs. without GST
1	Open Area	150 Square feet per outlet	10,400/- per Month

The successful Bidder will be decided upon the highest rent quoted (above than reserve price i.e Rs. 10,400/- per outlet per month without GST) by particular Bidder for designated area. GST and taxes will be paid by the vendor.

Note: Bidders may visit the designated area at GGV before quoting user charges of the prescribed area at pre-bid meeting.

20. The service provider/Vendor is restricted to make any change in electrical wiring, fittings and structural changes etc. without prior written permission of the GGV.

21. The service provider/Vendor shall have to pay the electricity charges as per actual consumption at such rates as may be decided by the GGV from time to time (including surcharge) and GGV shall install a separate sub-meter at the cost of contractor to ascertain actual electricity charges or as per actual consumption at prevailing rates of Chhattisgarh Power Corporation Ltd. (CGPCL). The contractor has to pay water charges on lump sum basis for each outlet to be decided by the GGV from time to time.

22. That the service shall be provided from 07 AM to 07 PM every day or as may be stipulated by Provost. Any closure must be done with approval of competent authority of the GGV.

23. The GGV will not be responsible for the payment of any bill due against any member of the Staff, employee and students etc. A notice to that effect shall be prominently displayed on the designated area.

24. During the period of services, if the area is required by the GGV, the agreement can be cancelled and the service provider/Vendor shall have to vacate the area within the time specified. In case of such an eventuality, no compensation except proportionate Usage Charges for the unexpired period of agreement shall be returned.

25. The service provider/vendor is not permitted to transfer or sublet the area or any part of the designated area. In case the service provider is found to sublet the services then the agreement will be cancelled immediately with a penalty.

26. The service provider/Vendor shall arrange its own fixtures, furniture, refrigerators, partition, shelves, etc. inside the designated area and locations.

27. The GGV shall be entitled to recover any outstanding dues including penalty/fine, instalment and other due from security deposit of the service provider/Vendor.

28. That encroachment other than allocated is not be allowed and will attract penalty @ Rs. 1000 per incidence per day.

Scope of work

1. The Vendor shall bring their own equipment and instrument to run their designated outlet & to adorn the peripherals. Only Space 150 square feet per outlet will be provided by GGV and location will be decided by GGV. Minimum 03 outlet has to be opened by the Vendor. Any new outlet may be opened only after competent approval and rent as per agreement of this Bid will be payable by the Vendor in addition to the rent of 03 outlets. Firm has to seek permission in writing for any permanent type construction in the location.
2. Prices:
 - a) M.R.P Product – Product should not be sold above M.R.P.
 - b) Non M.R.P Product – Product should not be sold above market price.
 - c) A Rate List has to be displayed at some conspicuous part of designated area.
3. Only packaged items will be sold in the food kiosk. Frying is not allowed any items in the food kiosk. No stale food & expired /outdated foods will be sold by the firm.
4. Over charging of rates strictly prohibited. In case of default, agreement will be cancelled.
5. The service provider shall maintain the designated area in good condition and keep it clean and tidy always. The waste must be disposed off and 100% area should be cleaned and also to be cleared at sufficient intervals during the day. The firm shall maintain cleanliness of the designated area at all times.
6. A Mini canteen management committee will be nominated by the university to inspect the functioning of the canteen with a view to ensure hygienic and satisfactory service. In case repeated failures or lacunae are noticed by the committee on the part of the contractor, the committee may impose a fine as per the Table given below:

S.No.	Deficiency	Penalty			
		1 st time	2 nd time	3 rd time	IV & onwards
1.	Complaints for Sub-Letting	Termination of Contract with forfeit of Security Deposit.			
2.	Complaints for Cleanliness	Rs. 500/-	Rs. 1000/-	Rs. 1500/-	Rs. 2000/-
3.	Complaints for Poor Food Quality	Rs. 1000/-	Rs. 2000/-	Rs. 4000/-	Termination of Contract & forfeit Security
4.	Complaint for Misbehavior of staff	Rs. 200/-	Rs. 400/-	Rs. 800/-	Rs. 1000/-
If a complaint of a particular staff member is found true in a repeated manner, the contractor will have to remove/transfer him from the University Canteen.					
5.	Complaints of overcharge from the printed/displayed rate	Rs. 100/-	Rs. 200/-	Rs. 400/-	Rs. 500/-
6.	Late payment of license fee/ Outstanding License	1<2 months 2% of License fee	2<5 months 5% of the total outstanding License Fee	6< months 10% of the total outstanding License Fee	10< months Termination of Contract & forfeit Security Deposit
If it is found habitual practice, the committee may take appropriate action and cancel/ terminate the contract with the forfeit of the Security Deposit.					
7.	Complaints for selling of Tobacco Products	Fines will be imposed as per the provision of the COTPA Act 2003, which has been amended from time to time with punishment.			

7. Products shall be of the best available quality, reliable and economical. The articles/ items sold/ stored for sale in the designated area shall be of good quality, if anything of sub-standard quality/expired items or unwholesome quality found, Competent Authority or any other officer authorized by him on his behalf may seize the whole stock or part thereof and authorized to disposed off same in addition to imposition of a penalty as per the above table.

8. To regulate price and quality, regular monitoring and supervision shall be made any time by an officer/official so authorized by the competent authority and submit the report of the irregularities, if any, to the office for necessary action by the committee, or authorized officer by the competent authority.

9. In case of any default, complaint or deterioration of requisite quality of items, the service provider shall be liable to pay reasonable penalty levied by the GGV and shall deposit the penal amount as per direction of the GGV. Decision of competent authority will be full and final.

10. The sale, storage or stock, deposit of Narcotics, tobacco, alcohol and other contraband & dangerous goods/materials in any form is strictly prohibited in the designated area. Further, smoking and consumption of Alcohol/intoxicants in the designated area are strictly prohibited. No inflammable material is to be stored or kept in the designated premises.

11. The garbage collected from the area of kiosk should be disposed of immediately by the service provider/vendor. No garbage should be dumped in and around the campus. The surrounding shall be kept clean and hygienic at all time.

12. The service provider/vendor will get antecedent, character and conduct verified and to submit a copy of police verification to GGV before engaging any employee.

13. No child labour shall be employed by the service provider in any case.

14. The bearer / staff (not below the age of 18 years) employed by the service provider/vendor shall have to be medically fit and kept neat and clean. The contractor shall not employ young children as prohibited under the law / rules / regulations.

15. The service provider/vendor shall be responsible for the repair of designated area required, if any, during the contract period.

16. If service provider/vendor wants to withdraw from his engagement before completion of tenure, then the firm must provide one-month notice before termination of contract.

17. The service provider/vendor shall be responsible to make all arrangements to ensure with regard to the safe custody. The GGV shall not be responsible for any damage, loss or theft in designated premises, if any

18. The service provider has to abide all the terms and conditions issued by the GGV and directions given by competent authority from time to time. In case of non-compliance of orders and breach of any of the terms and conditions of Agreement, the agreement will be cancelled by the GGV, if the contractor fails to submit the satisfactory reply for not following such directions.

19. Rental Fees and Security Deposit

a) Designated area provided to service provider for running of services will be made subject to an annual increase in the Usage Charges fee @ 5% every year, on the Usage Charges fee charged in the preceding year.

b) The agreement shall be made only on highest rental fees basis. However, before the occupation of the designated area, the service provider after getting the letter of award shall have to submit the following:

i. Security deposit as prescribed in rules will have to be deposited in advance before occupation.

ii. Security deposit will be refunded on successful completion of the tenure of contract.

iii. Execute agreement in the prescribed Performa on stamped paper worth Rs. 100/-

c) All formalities in respect of designated area like signing inventory of fixtures (electrical and civil), etc. shall be completed by the service provider within week during working days.

d) Usage charges of the designated premises shall be paid between 1st to 7th day of every month failing to with penalty of Rs. 500/- per day shall be impose after delayed period.

20. Maintenance of Area:

a. The service provider, shall maintain the designated area to the satisfaction of the GGV or any other official nominated by the competent authority, GGV to ensure proper maintenance of the food kiosk.

b. The service provider shall allow the maintenance staff authorized by the GGV to have access to the designated area at all reasonable hours for inspection.

c. Service provider or his/her staff shall not grow any trees, shrubs or plants contrary to the instructions issued by the GGV nor cut or lop off any existing trees or shrubs growing in any garden, courtyard or compound attached to the food kiosk except with the prior written permission of the appropriate authority.

d. Service provider shall ensure that he/she and his/her staff do not cause any inconvenience to the students, Staffs and others by their conduct.

e. The service provider shall not undertake any structural change or alternation without written permission from the appropriate authority of the GGV.

21. Damages/Thefts:

The service provider shall be personally responsible for any damage beyond normal wear and tear of the fixtures, civil fittings, electrical installations, fencing etc., provided in the designated area or theft of any of these items during the period of his/her occupation of the designated area. The service providers have to furnish complete present and permanent residential addresses of his/her staff with their photographs to the Estate office, along with the Police Verification Certificate.

22. Interpretation and Residual Matters:

On any question of interpretation of these Rules, the competent authority, GGV's decision shall be final. The matters or points in relation to which no specific provision exists in these rules, will be governed by the provisions of relevant Rules of Government of India.

TECHNICAL BID (Eligibility Criteria)

The following documents are required to be uploaded by the Bidder in the Technical Bid as per the tender document:-

1. Scanned Copy of Annexure I must be uploaded (**Bid Security Declaration**).
2. A copy of valid GST Registration certificate should be submitted.
3. A copy of valid PAN card should be submitted.
4. Valid ISO 9001 certificates of catering services.
5. Duly filled Form-A & Form-B. (**Bidder details and Non-Blacklisting**)
6. The vendor / firm must have minimum 100 retail outlets, details must be submitted, along with work order copies.
7. Each page of Bid document and its annexures duly signed and stamped should be submitted to indicate unqualified acceptance of terms & conditions of the bid document.
8. The Bidder should have experience (minimum 03 years) of running canteen or food kiosk in the premises of Central/State Government/PSUs/Hospital/Educational Institutes during the past 05 years as on bid submission date. A copy of the satisfactory certificate from few such organizations the authorized person should be attached.
9. Annual turnover of bidder in each of the last three year (2022-23, 2023-24, 2024-25) must not be less than 25.00 lakh.
10. Copies of returns of Income Tax for last three financial (2022-23, 2023-24, 2024-25) should be attached with bid.
11. Annual Accounts (Balance sheet & P/L Accountant) of the agency, duly certified by Chartered Accountant for last three financial years. (2022-23, 2023-24, 2024-25) should be attached with bid.
12. Name & Address of the bidding Organization/Agency with phone number, email and name and telephone/mobile number of contact person (On Letter Head).
13. State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization (On Letter Head).
14. Power of Attorney for signing the Bid documents in case of Partnership firm or a company or a Government Department or a Public Sector Organization & person other than proprietor.
15. Is the agency registered with the appropriate Government; please give details with document / evidence.
16. Should be registered with relevant labour licensing authority. A copy of valid Labour license should be enclosed.
17. Copy of FSSAI (Food Safety and Standards Authority of India) should be submitted.
18. Whether police verification certificate of all the staff presently engaged by you kept on record with you: Yes / No.
19. Enclose Performance certificates from previous clients since the year 2018 – 2020 separately in respect of catering. (Exempted in case of company having more than 50 rest/outlet chair).
20. Copy of Employee's Provident Fund (EPF) registration with proof of submission of amount should be submitted.
21. Copy of Employee's State Insurance (ESIC) registration with proof of submission of amount should be submitted.
22. Please submit on company/firm letter head that:
 - a) No case is pending with the police against the Proprietor/partner or the Company (Agency). Indicate convictions, if any, against the Company/firm/partner.
 - b) Proprietor/firm has never blacklisted by any organization.

BOQ

Price bid in the form of BOQ to be submitted online Only.

PARTICULARS FOR PERFORMANCE GUARANTEE BOND

To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK/ NATIONALIZED BANK (WHETHER SITUATED AT BILASPUR , CG OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT RAIPUR. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED)

To,

The Registrar,

Guru Ghasisadas Vishwavidyalaya Koni, Bilaspur-

405009 (C.G.)

LETTER OF GUARANTEE WHERE AS GGV Bilaspur CG (Buyer) have invited Bid vide Bid No. Date for providing of
AND WHERE AS the said Bid document requires the service provider whose Bid is accepted for the providing of food kiosk services. in response there to shall establish an irrevocable Performance Guarantee Bond in favour of "GGV Bilaspur CG" in the form of Bank Guarantee for Rs One lakh within 15 (Fifteen) days from the date of Acceptance of the work order.

NOW THIS BANKHERE BY GUARANTEES that in the event of the said firm failing to abide by any of the conditions referred to tender document/work order/performance of the services. This Bank shall pay Registrar, GGV Bilaspur, CG on demand and without protest or demur 1,00,000 (Rupees One Lakh).

This Bank further agrees that the decision of GGV Bilaspur, CG (Buyer) as to whether the said firm has committed a breach of any of the conditions referred in tender document/ work order shall be final and binding. We, (name of the Bank & branch) here by further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the firm and/or GGV Bilaspur, CG (Buyer).

Not with standing anything contained herein:

a. Our liability under this Bank Guarantee shall not exceed `1,00,000 (Indian Rupees One Lakh only).

b. This Bank Guarantee shall be valid upto (date) and

c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if GGV Bilaspur CG serve upon us a written claim or demand on or before..... (Date). Claim period should be beyond six month from the date of validity i.e. (b) above. This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at (Address of local branch).

Yours truly,

Signature and seal of the Guarantor

Name of the Bank:.....

Complete Postal Address:

Form-A

PARTICULARS FOR ACCOUNT DETAILS OF SUCCESSFUL BIDDER
RTGS / National Electronic Fund Transfer (NEFT) Mandate Form

1.	1. Name of the Bidder	
2.	2. Permanent Account No. (PAN)	
3.	Particulars of Bank Account	
	a) Name of the Bank	
	b) Name of the Branch	
	c) Branch Code	
	d) Address	
	e) City Name	
	f) Telephone No.	
	i) NEFT/IFSC Code	
	g) RTGS Code	
	h)Type of Account	
	j) Account No	
4.	Email id of the Bidder	
5.	Complete Postal Address of the bidder	

Form – B

Declaration by the Bidder:

1. I/We have downloaded the tender from the internet site and I/We have not tampered /modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with GGV Bilaspur, CG and/or prosecuted as per laws.
2. I/We have read and fully understood all the terms and conditions contained in Bid document regarding terms & conditions of the contract & rules and I/we agree to abide them.
3. I/We have not have been blacklisted before at any government organisation/institute etc.
4. I/We have not be prosecuted by any court of law defaulter for any Bank/Financial organization etc.
5. If at any stage it is found that the firm (bidder) has quoted lower rates to any Govt./ Private Institute/Organization, bidder shall be liable to payback access value to GGV Bilaspur. GGV Bilaspur further reserves right to impose suitable penalty shall be made by GGV Bilaspur.

Place:-.....

(Signature of Bidder with seal)

Date:-.....

Name :

Seal :

Address

Annexure-I

BID SECURITY DECLARATION

I/We_____the owner of M/s _____
have submitted a bid for providing the service of food kiosk in GGV Bilaspur against the tender no.
_____. The submission of Earnest Money has been
waived by GGV Bilaspur in compliance of Department of Expenditure O.M. No. F.9/4/2020-PPD dated
12.11.2020. In lieu of bid security I/We undertake that I/We will not withdraw or modify our bid
during the bid validity period mentioned in the aforesaid tender. We understand that in case I/We
are found in violation of this declaration we will be black listed/debarred from bidding for similar
work in any Government organization for a period of two years.

Place:-.....

(Signature of Bidder with seal)

Date:-.....

Name:

Seal:

Address: