



No. 1655 /Conf./2024

Bilaspur, Date 22 JUL 2024

**//Office Memorandum //**

**Subject: - Regarding Methodology of appointments/Invitations of External Examiners UG/PG Practical Examinations, Viva-Voce, Dissertation Valuation or any other such internal Examinations.**

.....

For smoothing the process of appointments/invitations of External Examiners with the competent approval, following methodology shall be adopted to complete the Examinations process of various kind of internal Examinations.

After Finalisation of dates of Practical/internal Examinations/Project Viva-Voce concerned Head of the Department will submit the panel of external examiners ( a panel of Examiners of appropriate levels) to The Dean of concerned school of studies. Examiners must be from NITs, IITs, Central Universities, Govt. Colleges, Govt. Universities and Centrally Funded Universities/Institutes.

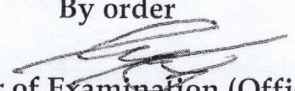
The Dean, Concern shall submit the panel of experts submitted by concern Head of the Department to Honourable Vice Chancellor for nomination of any one expert/external examiner by the Honourable Vice- Chancellor.

After the nomination of external examiner by HVC, Dean Concern will send Invitation/ Appointment Letter to nominated external examiners.

After conducting final Internal examinations, the Concerned Head of the Department will submit the final marks in GGV Samarth Portal and also Submit the Hard Copy of marks statement to CoE, GGV for declaration of final result.

The above methodology of Evaluation shall be effective immediately for all School of Studies (Except E&T).

By order

  
Controller of Examination (Officiating)

Endt.No. ...1656 /Conf./2024

Bilaspur, Date ...22 JUL 2024

Copy to -

- 1.PA/Steno for the HVC/Registrar for the information Please.
- 2.All Concerned HoDs of all School of Studies for the information & necessary Please.
- 3.Dean, all School of Studies / Asstt. Registrar (Finance)/In charge (Confidential, /JR OSD(Store)
- 4.Dean, Student well Fare/Finance Office GGV for the information Please.
- ✓ 5.In charge ggu.ac.in portal/In charge Media Cell for information and necessary action Please.
6. Office Record.

Incharge Confidential

86