



**SCHOOL OF STUDIES OF ENGINEERING AND TECHNOLOGY  
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)**

**GUIDELINES FOR SPOT/ LOCAL LEVEL COUNSELING FOR  
ADMISSION IN B.TECH. PROGRAM**

(SESSION 2025-26)

The School of Studies of Engineering and Technology, Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) is going to conduct **Spot / Local level counseling for admission** in B.Tech. Program against vacant seats for session 2025-26 in the seven departments of Engineering i.e. **Chemical Engineering, Civil Engineering, Computer Science & Engineering, Electrical Engineering, Electronics and Communication Engineering, Information Technology, Industrial & Production Engineering and Mechanical Engineering**. The details of B.Tech. program are as in the table below:-

S. No.	Name of the B.Tech. Program	Under the Department
1.	Computer Science & Engineering	Computer Science Engineering
2.	Information Technology	Information Technology
3.	Artificial Intelligence & Data Science	Information Technology
4.	VFX & Animation	Information Technology
5.	Civil Engineering	Civil Engineering
6.	Electronics & Communication Engineering	Electronics & Communication Engineering
7.	Electrical Engineering	Electronics & Communication Engineering
8.	Industrial & Production Engineering	Industrial & Production Engineering
9.	Chemical Engineering	Chemical Engineering
10.	Mechanical Engineering	Mechanical Engineering

**Seat Matrix for Local counseling**

The actual vacant seats, category wise availability will be notified and displayed on the website (<https://www.ggu.ac.in>) on 27/08/2025.

## 1. Eligibility

- (a) Must have valid JEE-2025 score card.
- (b) Must have passed class XII from any recognized board or equivalent with minimum 50% aggregate marks with Physics and Maths as mandatory subject and Chemistry, Biology, Language and other subjects as per the respective examination board scheme.
- (c) Other rules followed for allotment and eligibility requirements in Spot / Local level Counseling will be as per University / JoSAA / CSAB business rules ([www.josaa.nic.in](http://www.josaa.nic.in)), except registration fee, JoSAA / CSAB fees requirements and eligibility requirements.

## 2. Registration

1. Online registration fee (**non-refundable**) of **Rs. 1000/-** (for General/ OBC-NCL / GEN-EWS) and **Rs. 750/-** (for SC / ST / PWD), payable online using the online payment link available on the university website <http://ggu.ac.in> or <https://ggvadm.samarth.edu.in/2025/> (link ) has to be submitted by the candidate along with filled in online Form **Without the registration fee and required eligibility documents, the Registration Form of the candidate will not be accepted and the candidate will not be able to participate in Spot / Local level counseling.**

Candidates must submit a separate application form for each B.Tech. course they wish to apply for. If a candidate is applying for more than one B.Tech programme, only a one-time registration fee is required.

## 3. Counseling Date and Venue

- Venue : Rajat Jayanti Sabhagar, Guru Ghasidas Vishwavidyalaya, Bilaspur
- Reporting Date & Time : September 15<sup>th</sup>, 2025 (on or before 09:30 AM)
- Physical presence of candidate is compulsory.

**Note: - Candidates coming late or joining the counseling process after the start of the allotment process will be considered only for the remaining seats after his joining in the counseling process.**

## 4. Important Dates

Date of Advertisement	21 <sup>th</sup> August, 2025
Last Date of Application Submission	7 <sup>th</sup> September, 2025
Declaration of Tentative Merit List (University website)	11 <sup>th</sup> September, 2025, 17.00 hours
Request for correction (s) to be incorporated in Tentative Merit List (if any)	13 <sup>th</sup> September, 2025, upto 15.00 hrs
Declaration of Provisional Merit List after incorporation of corrections (if any)	13 <sup>th</sup> September, 2025 19.00 hours
Spot Counseling (Physical Reporting of Candidate is mandatory)	15 <sup>th</sup> September, 2025 (Candidate reporting before 09:30 AM)

## 5. Documents required and Fees to be paid at the time of admission

Candidates are required to pay the **first-year fee of ₹32,950** for the branches Computer Science & Engineering, Information Technology, Civil Engineering, Electronics & Communication Engineering, Electrical Engineering, Industrial & Production Engineering, Chemical Engineering and Mechanical Engineering at the time of seat allotment during the counseling process. Payment must be made online using a valid **UPI/Debit Card** along with the **registered mobile phone** for OTP verification. **Seat confirmation will be done only after successful payment of the first-year fee.**

**Note:1.** For **B.Tech in Artificial Intelligence & Data Science** and **B.Tech in Animation & VFX**, the **first-year fee is ₹1,09,100**, which must also be paid at the time of seat allotment during counseling.

**2.** So no communication regarding fees will be entertained after the admission process is completed. Candidates are advised to make their decision carefully before taking admission.

## 6. Procedure for Selection

- a) A category wise merit list of registered candidates will be prepared based on JEE (MAINs) 2025 CRL Rank of the applicants. **(For the verification of JEE (Main) score Please bring your registered mobile.)**
- b) Selection will be subjected to document submission and verification.
- c) Allotment of seats will be done on the basis of merit list of registered candidates (Physically present during spot counseling) and vacancy available at that time.
- d) **If a candidate, after confirmation of his / her admission, withdraws his admission then admission fee paid by the candidate will be forfeited (Non-Refundable) by the Institute/University and no communication in this regard will be entertained.**
- e) In case a candidate is found to have furnished false information or document(s) etc. or is found to have withheld or concealed any material information while submitting their application, their candidature/ result/ admission will be cancelled and fee deposited by him/her shall be forfeited.
- f) All candidates finally admitted through spot round will have to complete the admission formalities on or before **22<sup>th</sup> September, 2025** (e.g. Submit TC, Migration and other important documents)
- g) The decision of Vice-Chancellor, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) in respect of the Spot Admission for B.Tech. First Year for the session 2025-26, shall be final and binding.

**Note:-** The candidates should bring all documents in original. Website copy of the document will not be valid for physical verification.

## 7. Hostel Accommodation

- a) There is a **limited hostel facility** available in the campus as there are more than 10,000 students on campus (including UG, PG and PhD), due to which it is NOT possible to provide hostel accommodation to all admitted students.
- b) Hostel accommodation is provided based on the Departmental merit list (category wise seat reservation is followed) of the candidate and a separate list will be published after completion of the physical reporting (Admitted students will be intimated separately) and availability of seats in the hostel department wise.
- c) **The candidates admitted in the JoSAA / CSAB round will be given admission first priority as per departmental merit list followed by the admission to candidates coming for admission through local / Spot / university level counseling.**

**If an already admitted candidate having allotted a Hostel seat takes part in local counseling and moves from one branch to another branch, his merit will get changed (now, it will be as per the new branch allotted) and already allotted seat in hostel (if any), will be cancelled.**

The candidate will be allotted hostel seat based on his new merit in the branch of admission.

- d) Formalities for hostel will be processed only after the issuance of admission letter by the University
- e) Any prior communication in this regard will not be entertained.

## 8. General Instructions

- a) Registration Form is mandatorily to be filled by every candidate. Students must fill out a separate application form for each branch/discipline. However, the registration fee needs to be paid only once and the same fee details can be used for all applications.
- b) Students need to submit the following documents in the Form to complete their application form:
  - **Filled Application form** (Form can be downloaded from the link [Spot / Local level counseling for admission in B. Tech. Program in session 2025-26](#))
  - JEE-2025 Main Score card.
  - Registration Fee receipt (**Rs. 1000/- for General / OBC / GEN-EWS or Rs. 750/- for SC/ST/PWD candidates**).
  - Passport Size photograph (5 Nos)
  - HSC / 10<sup>th</sup> Mark sheet.
  - SSC / 12<sup>th</sup> Mark sheet.
  - Category Certificate (GEN-EWS/OBC-NCL/SC/ST), if applicable as per Government of India format, available on the JoSAA / CSAB-2024 website, issued by the competent authority. **In case of OBC-NCL / EWS category, the certificate must be issued on or after April 01, 2025.**

- Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available in JoSAA-2025 brochure.
- ST Certificate from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- Certificate for Persons with Disabilities (PwD), if applicable, issued by the Competent Authority.
- Transfer Certificate (from the Institute last attended) [**original**].
- Migration Certificate (from the Board last attended) [**original**].
- Character Certificate (from the Institute last attended) [**original**].
- Gap Certificate (Affidavit on non-judicial stamp paper of Rs 50/-), if passed class XII in academic year 2023 or 2024.
- Any Govt. Issued Identity Card, preferably Aadhar Card / Driving license.
- Any Govt. Issued Identity Card of the parents, preferably Aadhar Card.

**Note:- In case of OBC-NCL / EWS category, the certificate must be issued on or after April 01, 2025. Certificate issued prior to the above date will not be valid and the candidate will be treated in the General category.**

- c) **For information regarding the vacant seats in different branches of Engineering, please visit University website (<http://www.ggu.ac.in/>) on or after 27<sup>th</sup> August, 2025, 17:00 hours.**
- d) At the time of Physical reporting (mandatory) of the candidate at the University during spot counseling, the candidate should bring all the original documents attached by him/her along with their registration form. **Candidate must bring two sets of zerox copy of all the documents.**
- e) The students those who have already taken admission through JOSSA / CSAB 2025 in School of Studies of Engineering & Technology, Guru Ghasidas Vishwavidyalaya, Bilaspur can also participate in Spot/Local level counseling.
- f) No TA / DA is admissible for appearing in the Counseling.
- g) Mere appearance in Offline Counselling or securing a place in merit list does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfils the eligibility conditions with necessary supporting documents. If any applicant inadvertently allowed to give admission who otherwise does not fulfills the minimum eligibility requirements with supporting documents, then his/her admission will be cancelled by the University without giving any prior notice.
- h) **Payment of fee can only be done online through UPI/Debit Card (Mobile/SWIPE**

**Machine). Fee once submitted in the spot counseling to the University will not be refunded to any candidate.**

- i) Candidates interested to take admission must report on the date of counseling i.e., 15<sup>th</sup> September 2025 in the **Rajat Jayanti Auditorium of the University** on or before 09.30 AM for allotment.
- j) Candidates **coming late or joining the counseling process after the start of the allotment process will be considered only for the remaining seats** after his joining in the counseling process.

### **9. Contact Numbers:**

In case of any difficulty candidates can contact any of the following numbers:

<b>S. No.</b>	<b>Branch</b>	<b>Head of Department</b>	<b>Contact</b>
1	Prof. Sharad Chandra Srivastava	Dean SoS Engg. & Tech.	7250306654
2	Dr. Rajesh Mahule	Admission Coordinator	7225853598
3	Dr. Gautam Prasad Dewangan	Admission Co-coordinator	8965038140
4	Dr. Agnivesh Pandey	Admission Co-coordinator	9691285190
4	Chemical Engineering	Dr. Amit Jain	9827319618
5	Civil Engineering	Dr. M.C. Rao	8770504793
6	Computer Science and Engineering	Dr. Manjunathswamy B. E.	9686300554
7	Electrical Engineering	Dr. Sudakar Singh Chauhan	9896004182
8	Electronics & Communication Engineering	Dr. Sudakar Singh Chauhan	9896004182
9	Industrial and Production Engineering	Dr. M.K.Singh	9479171019
10	Information Technology	Dr. Manoj Kumar	8171624769
11	Artificial Intelligence & Data Science	Dr. Manoj Kumar	8171624769
12	VFX & Animation	Dr. Manoj Kumar	8171624769
13	Mechanical Engineering	Dr. S. P. Anbuudiyasankar	9894352023

**Dean (Engg. & Tech.)**

## How to Apply

Step 1: Go to the [www.ggu.ac.in](http://www.ggu.ac.in)

Step 2: Find B.Tech. Spot Counselling Link “Click on it” or link <https://ggvadm.samarth.edu.in/2025/>

Step 3: Fill the Application Form and upload the necessary documents.

Step 4: Make the Payment using Link

Step 5: Submit the form and complete the procedure.

- Note: 1. School of Studies of Engineering and Technology have TEN Branches/disciplines. If Students want to apply more than one branch He/She has must fill out a separate application form for each branch/discipline. However, the registration fee needs to be paid only once and the same fee details can be used for all applications.
2. If a candidate forgets to fill/Apply more than one Branch choose any branch/discipline at the time of application, they may be given a chance during spot counselling for other branch of engineering, but only after the list of candidates who had already applied for that discipline has been exhausted.