



**SCHOOL OF STUDIES OF ENGINEERING AND TECHNOLOGY
GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)**

**GUIDELINES FOR SPOT/ LOCAL LEVEL COUNSELING FOR
ADMISSION IN M.TECH. PROGRAM**

(SESSION 2025-26)

The School of Studies of Engineering and Technology, Guru Ghasidas Vishwavidyalaya, Bilaspur (CG) is going to conduct **Spot / Local level counseling for admission** in M.Tech. Program against vacant seats for session 2025-26 in the seven departments of Engineering i.e. **Chemical Engineering, Civil Engineering, Computer Science & Engineering, Electrical Engineering, Electronics and Communication Engineering, Information Technology, Industrial & Production Engineering and Mechanical Engineering**. The details of M.Tech program are as in the table below:-

S. No.	Name of the M.Tech Program	Under the Department	No. of Seats for the program
1.	Computer Science & Engineering	Computer Science	18
2.	Information Technology	Information Technology	18
3.	Structural Engineering	Civil Engineering	18
4.	Electronics & Communication Engineering	Electronics & Communication Engineering	18
5.	CAD CAM & Robotics	Industrial & Production Engineering	18
6.	Chemical Engineering	Chemical Engineering	09
7.	Mechanical Engineering	Mechanical Engineering	18
8.	Water Resources & Environmental Engineering*	Civil Engineering	18
9.	Geotechnical Engineering*	Civil Engineering	18

* AICTE GATE SCHOLARSHIP FOR GATE Qualified CANDIDATES IS NOT AVAILABLE IN THESE M.TECH. PROGRAMS

I. Seat Matrix for Local counseling

The actual vacant seats, category wise availability will be notified and displayed on the website (<https://www.ggu.ac.in>) on 11/08/2025 at 17.00hrs.

II. Eligibility Requirements

A. For GATE Qualified candidates

1. Must have a valid GATE score of the year 2023 / 2024 / 2025.

2. For each programme, eligibility is defined based on certain combinations of degree-disciplines and GATE paper. Please refer to University website <https://ggu.ac.in/> for the eligibility matrix.
3. In qualifying degree, the candidates should have passed and secured at least 6.5 CGPA (on a 10- point scale) or 60% for GEN/GEN-EWS/OBC, whereas 6.0 CGPA (on a 10-point scale) or 55% in case of SC / ST / PwD candidates. The above mentioned CGPA/Percentage should be awarded by a recognized University/Institute.
4. Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/mark sheet shall be considered while verifying eligibility. In case both CGPA and percentage are mentioned, then only CGPA would be considered.
5. If CGPA is on a different scale than the 10-point scale, then it would be linearly mapped to a 10-point scale.
6. Candidates whose last semester marksheet is not available or last semester result is awaited will be allotted seat & provisional admission subject to the condition that all their exams are completed by August 15, 2025 and their final result will be declared before 30th September 2025.

These candidates will have to submit a certificate from the Director / Principal mentioning the candidate's exams will be over by August 15th and their results will be declared by 30th September 2025. In case such candidates do not submit their final semester results by 30th September 2025, their allotted seat and provisional admission will be cancelled and no refund of deposited fee will be made.

7. Category Certificate (GEN-EWS/OBC-NCL/SC/ST), if applicable should be submitted along with the application as per format provided in the Annexure available with this document, issued by the competent authority not below the rank of Tehsildar. **In case of OBC-NCL / GEN-EWS category, the certificate must be issued on or after April 01, 2025 or should have mentioned validity, at least up to August 31, 2025.** In case a candidate does not have a valid category certificate he/she will be considered in the GEN category.
8. Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate along with caste certificate.

B. For GATE NOT Qualified (Non-GATE) candidates

1. For each programme, eligibility is defined based on certain combinations of degree-disciplines. Please refer to University website <https://ggu.ac.in/> for the eligibility matrix.
2. The candidates should have passed and secured at least 6.5 CGPA (on a 10- point scale) or 60% for GEN/GEN-EWS/OBC, whereas 6.0 CGPA (on a 10-point scale) or 55% in case of SC/ST/PwD candidates in the qualifying degree. The above mentioned CGPA/Percentage should be awarded by a recognized University/Institute.

3. Only primary mode of evaluation (CGPA or percentage) as mentioned in the qualifying degree certificate/mark sheet shall be considered while verifying eligibility. In case both CGPA and percentage are mentioned, then only CGPA would be considered.
4. Conversion from Percentage to CGPA given by an individual Institute/university will be allowed only in case CGPA is not provided in the marksheet and the candidates qualifying degree providing Institute / university has provided the conversion formula from percentage to CGPA.
5. If CGPA is on a different scale than the 10-point scale, then it would be linearly mapped to a 10-point scale.
6. Candidates whose last semester marksheet is not available or last semester result is awaited will be allotted seat & provisional admission only after allotment of the other candidates whose final semester results are available, subject to the availability of seats.

These candidates will have to submit a certificate from the Director / Principal mentioning the candidate's exams will be over by August 15th and their results will be declared by 30th September 2025. In case such candidates do not submit their final semester results by 30th September 2025, their allotted seat and provisional admission will be cancelled and no refund of deposited fee will be made. The criteria for admission to such candidates will be based on the CPI / CGPA obtained up to the second-last semester of their qualifying examination.

7. Category Certificate (GEN-EWS/OBC-NCL/SC/ST), if applicable should be submitted along with the application as per Government of India format, in the format provided in the Annexure available with this document, issued by the competent authority not below the rank of Tehsildar. **In case of OBC-NCL / GEN-EWS category, the certificate must be issued on or after April 01, 2025 or should have mentioned validity at least up to August 31, 2025.** In case a candidate does not have a valid category certificate he/she will be considered in the GEN category.
8. Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate along with caste certificate.

III. Fees

Fee for the M. Tech program is Rs. 20100/- (including Admission related one time Fee) in the First Semester. In the semester II – IV the fee will be Rs. 16850/- per semester. The fee has to be paid at the time of registration of each semester.

IV. Registration

1. The copy of duly filled in and **application form** along with the self attested scan copy of the required documents and **fees receipt** shall be **submitted up to 13th August, 17.00 hrs** (for both GATE and Non-GATE Category) email id **ggv.admission2025@gmail.com**. The Final merit list

will be prepared with only those candidates who will be individually present for physical Counseling.

2. The non-refundable application fee of Rs. 500/- (for GEN, EWS, OBC) and Rs. 300/- (for SC/ST/PWD) shall be paid in online mode through the link provided on GGV website (<https://ggu.ac.in/onlinepayment/>) and details of the same should be mentioned in the application form and copy of receipt should be uploaded in the provided google form. Candidates should also carry copy of the registration fee receipt with them when coming for Physical reporting.
3. **Without the registration fee and required eligibility documents, the Registration Form of the candidate will not be accepted and the candidate will not be able to participate in Spot / Local level counseling.**
4. For each programme, eligibility is defined based on certain combinations of degree-disciplines and GATE paper. Please refer to university website <https://ggu.ac.in> for the seat matrix and eligibility matrix, which provides the number of seats available under different categories in each programme.
5. The application form will not be considered unless it is complete in all respects as per instructions.
6. In case of withdraw of admission; the refund of fee, if applicable, will be as per GGV norms.
7. Candidates are required to submit only one application form for one program. If a candidate submits more than one application form for one program, his/ her candidature is liable to be cancelled.
8. If a candidate desires to apply for more than one M.Tech. programme, he /she will have to fill separate application forms for registration with separate registration fee online.
9. Mere appearance in Local Counselling or securing a place in merit list does not entitle an applicant to be considered for confirmed admission to any discipline unless otherwise he/she fulfills the eligibility conditions with necessary supporting documents. If any applicant inadvertently allowed to give admission who otherwise does not fulfills the minimum eligibility requirements with supporting documents, then his/her admission will be cancelled by the University without giving any prior notice.

V. Entrance Examination

Entrance Examination of Non – GATE qualified candidates will be conducted on August 17th, 2025 for a M.Tech. programme, only in case a large number of applications are received for that particular programme.

Details regarding the entrance examination will be notified separately on the University website www.ggu.ac.in.

VI. Merit List for Seat Allotment

1. Seat allotment will be done only on the seats vacant after all rounds of CCMT 2025 counseling as per the seat matrix declared on the university website.
2. First seat allotment will be done to GATE qualified candidates followed by seat allotment to the non-GATE qualified candidates.
3. Merit for seat allotment to the GATE candidates will be prepared based on the GATE score of the candidate.
4. Seat allotment under non-GATE category shall be conducted on the basis of the marks obtained in qualifying exam / entrance test (if conducted, as the situation permits and decided by the University) only.
5. In case University decides not to conduct the entrance exam, merit list for Non - GATE candidate will be prepared on the basis of CGPI / CPI (*appropriate conversion from %age to CGPA will be done, Refer II B (4) of this document*) of the candidates obtained in the last semester of the qualifying examination.
6. Reservation of seats for various categories is as per the norms of Government of India and as per seat matrix. Only candidates having valid category certificates will be considered for seats under reserved category.

VII. Seat acceptance and Admission

If a candidate name has been published in the merit list of a M Tech program for admission, the candidate has to confirm his admission by submitting the required documents (Transfer Certificate, Character Certificate, Migration Certificate) and paying the semester fee of Rs. 20100/- (Twenty Thousand One Hundred only) in the due time of the same day as mentioned in the counseling schedule mentioned in section XI.

In case a candidate in the merit list fails to take admission, the seat may be allocated to the waitlisted candidate on the same day as per the schedule mentioned in section XI.

VIII. Important Note

All the candidates are required to submit the Filled Application Form (Submitted online during the registration process) along with a self-attested copy of the following documents (in the following order only) on the day of physical reporting i.e. Monday 18 August 2025, 9.00 - 10.30 hrs:

1. Filled Application form
2. Registration fee payment receipt
3. GATE Score Card 2025 / 2024 / 2023
4. 3 passport size recent photograph
5. 10 and 12th class mark sheet
6. B.Tech. or Equivalent course marksheet (Semester 1 to 8)
7. Category Certificate (OBC-NCL/SC/ST/EWS) if applicable as per the provided format
8. PWD UDID card or PWD Certificate from the medical board (for persons with 40% or more disability)

9. School Leaving / Transfer Certificate
10. Character Certificate
11. Migration Certificate
12. Any other documents for eligibility

The candidates should also bring original copy of the above documents and should produce it at the time of document verification and should submit Transfer Certificate, Character Certificate, Migration and any other required documents when selected for admission, along with the institute 1st semester fee.

Note:- The candidates should bring all documents in original. Website copy of the document will not be valid for physical verification of documents.

IX. General instructions and information

1. Admission through local counselling / this advertisement is subjected to availability of seats only after completion of CCMT-2025 counselling.
2. Candidates with **valid GATE Score** will be eligible for **scholarship as per AICTE norms except to candidates admitted in** Water Resources & Environmental Engineering and Geotechnical Engineering programme. The candidates benefitted with GATE scholarship in a M.Tech. programme shall have to perform the duties as teaching assistant as per the University / AICTE norms.
3. The candidates, who may get admission under non-GATE category, will not be entitled for any stipend / fellowship.
4. The candidates belong to Gen-EWS/OBC/SC/ST and Person with Disability (PWD) categories are requested to submit the respective category certificate as per latest Government of India norms.
5. **At the time of admission, the fees shall be paid in online mode** through the link provided on GGV website (www.ggu.ac.in,)
6. Candidates are required to visit the website regularly for regular updates. Ignorance will not be an excuse.
7. The application form will not be considered unless it is complete in all respects as per instructions.
8. In case of withdraw of admission; the refund of fee, if applicable, will be as per GGV norms.
9. Candidates coming late or joining the counseling process after the start of the allotment process will be considered only for the remaining seats after his joining in the counseling process
10. There is a **limited hostel facility available** in the campus as there are more than 10,000 students on campus (including UG, PG and PhD), due to which it is NOT possible to provide hostel accommodation to all admitted students.

11. Hostel accommodation is provided based on the merit (category wise seat reservation is followed) of the candidate and a separate list will be published after completion of the physical reporting (Admitted students will be intimated separately) and availability of seats in the hostel.
12. The candidates admitted in the CCMT round will be given hostel admission first followed by the admission to candidates coming for admission through local / Spot / university level counseling. **However, the number of seats is limited in the hostel and it may be that all the candidates may not get hostel facility and the candidate will have to arrange for accommodation** by himself / herself.

X. Venue for Physical Reporting & Local Counseling

Room No. G-3 (E-Classroom)
IT building (University building No. 18)
Guru Ghasidas Vishwavidyalaya,
KONI, Bilaspur Chhattisgarh

XI. Important Dates & Schedule of Local / Spot Counseling

Event	Date and Time
1. Display of Seat Matrix for Local Counseling	Monday 11 August 2025 17.00 hrs
2. Registration Fee payment and uploading of documents in provided google form START	Friday 25 July 2025, 11.30 hrs
3. Registration Fee payment and uploading of documents in provided google form END	Wednesday 13 August, 2025, 17.00 hrs
4. Entrance Test for M Tech Admission <i>(depending on the number of applicants for a particular program)</i>	Sunday 17 August 2025, 10.30 hrs – 11.30 hrs
5. Declaration of Result of the Entrance Test <i>(depending on the conduction of Entrance Exam for a particular program)</i>	Sunday 17 August 2025, 16.00 hrs <i>(on University website)</i>
6. Physical reporting and Submission of copy of duly filled in and uploaded application form along with the fees receipt and supporting documents	Monday 18 August 2025, 9.00 - 10.30 hrs
7. Display of Final Merit List (both GATE & Non - GATE)	Monday 18 August 12.30 hrs
8. Seat acceptance and payment of First Semester Admission Fees (Rs 20100/-) online.	Monday 18 August 2025, 14.00 hrs – 15.00 hrs
9. Admission to waiting List candidates (if any)	Monday 18 August 2025, 15.30 hrs – 16.30 hrs

XIII. Contact

In case of any problem the candidate may contact the following: -

Prof. S. C. Srivastava	Dean	+91-7250306654
Dr. Rajesh Mahule	Coordinator	+91-7225853598
Dr. Ganesh P Shukla	Co-Coordinator	+91-8889254445

