

5.2.2 Total number of placement of outgoing students during the year

Name of student placed and contact details	Name of the employer with contact details	Page No.
Nakkina Sailakshmi 8985056164	Corizo Edutech Pvt. Ltd	3-7
Koona Madhuri 9967180695	Dexterity Edtech	8-10
Siddharth Kamal Singh Rusiya 9313389942	High Tech Next	11
Siddharth Rajesh Mishra 9303811595	High Tech Next	11
Preety Kumari 8709554389	Launched	12-14
Baroor Guru Prasad Reddy 9177490405	Launched	15-17
Ashish Kant 9031428858	Launched	18-20
Kumar Gulshan Raj 7273881679	M/s Jayaswal Neco Industries Ltd Raipur	21
Shubham Kumar Sahu Contact: 9039888452	MSP Steel and Power Ltd	22
Ujjwal Ranjan Choubey 6205019430	MSP Steel and Power Ltd	23
Nabed Ahmad 9006865717	MSP Steel and Power Ltd	24
Hitik Kumar Nayak 7978594517	MSP Steel and Power Ltd	25
Aditya Raj 8102767421	MSP Steel and Power Ltd	26-27
Gummalla Bhargavi 8688629959	Pavision Innovation	28-31
Shikha Sidar 7999508576	Pavision Innovation	32-35
JAKKULA RAJESH 9346703832	Pavision Innovation	36-38
Arvind Kumar Singh 9555135433	Sri Chaitanya Educational Institution	39-41
Anuj Kumar Contact: 6203805631	TATA Gotion Pvt Ltd	42
Priyanshu Kumar 8102210176	TATA Gotion Pvt Ltd	43
Lakshmikanth Podakandla 8106018336	TATA Gotion Pvt Ltd	44
K. Gopichand 9390419247	TATA Gotion Pvt Ltd	45

Peelavastia Lohanth 8686592121	TATA Gotion Pvt Ltd	46
Tandyala Gunashekar 7989075815	TATA Gotion Pvt Ltd	47
Achal Kumar 9572157725	TATA Gotion Pvt Ltd	48
Saksham Shruvastava 6264177597	TATA Gotion Pvt Ltd	49
Nishant Gaurav 9334029079	TATA Gotion Pvt Ltd	50
Kishlay Thakur 6203623317	TATA Gotion Pvt Ltd	51
Prakash kumar 9905556011	TATA Gotion Pvt Ltd	52
Om Prakash Kumar 7903259645	TATA Gotion Pvt Ltd	53
Akash Yadav 8840521552	TATA Gotion Pvt Ltd	54
Avinash Jha 7780070800	TATA Gotion Pvt Ltd	55
Boda Dharani 9392756667	TATA Gotion Pvt Ltd	56
N. Prathusha 7702350097	TATA Gotion Pvt Ltd	57
Malla Amulya Priya 6300048625	TATA Gotion Pvt Ltd	58
Kunal Kumar 9264462904	TATA Gotion Pvt Ltd	59
Ravi Ranjan 7050649176	TATA Gotion Pvt Ltd	60
Dheeraj Kumar Raj 7870606154	TATA Gotion Pvt Ltd	61
A M Surya 9789788344	WINSPARK INNOVATIONS LEARNING PVT LTD	62-66
Anjali Dwivedi 9451869295	WINSPARK INNOVATIONS LEARNING PVT LTD	67-71



+91 9266730653
pooja.hr@corizo.in
<https://corizo.in>
Gurugram, 122008

06 June, 2025

WELCOME TO THE CORIZO FAMILY!

Congratulations, NAKKINA SAILAKSHMI

We are thrilled to welcome you to **Corizo Edutech Pvt. Ltd.**

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Corizo would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

Your journey with us begins now and we couldn't be more excited to have you onboard!

Joining a new workplace is more than just taking on a job, it's about becoming part of a community that values innovation, collaboration, and growth. At Corizo, we believe in nurturing talent, encouraging creativity, and celebrating every step of progress together.

You've shown great potential, and we're confident you'll make a valuable impact here.

This is the start of something incredible and we're glad to be doing it with you.

We look forward to working with you and wish you success in your career with us.

Let's build, grow, and succeed - together.

Welcome aboard!

From Corizo Edutech Pvt.Ltd,



**ASHISH VERMA
HR MANAGER**



+91 9266730653
pooja.hr@corizo.in
<https://corizo.in>
Gurugram, 122008

06 June, 2025

PROBATION OFFER LETTER

Dear **NAKKINA SAILAKSHMI**,

Congratulations! We are pleased to offer you to join **Corizo Edutech**, Bangalore. It was great to interact and exchange thoughts on how to make this relationship win: win.

Please go through the below details and let us know if you have any queries and/or acknowledge your agreement to the same.

ROLE DETAILS:

1. **Date Of Joining:** 18-06-2025
2. **Designation:** Inside Sales Representative
3. **Location:** 2nd Floor, 112 Udyog Vihar Phase 1, GS Tower, Gurugram 122008
4. **Compensation Offered:** Fixed CTC - **INR 400,000 LPA** plus a Variable CTC of **INR 250,000 LPA** which is uncapped as of date.

PROBATION PERIOD:

- You will be under probation for a period of 30 days (1 month) from the date of joining and will be confirmed after a review of your performance during the probationary period.
- During the period of probation your monthly CTC will be **INR 18,000** + incentives **upto INR 10,000**.

PERIOD OF SERVICE:

- The minimum period of service is three (3) months from the date of enforcement of this offer letter.
- The minimum period of service is not negotiable.

BENEFITS:

- Incentives will be provided in accordance with the company policy and the established incentive structure.
- Bonus will be awarded based on yearly performance and subject to eligibility and applicability criteria.
- You are eligible for Annual Leave as per the company Leave Policy post your probation.

RESIGNATION:

In case any employee wishes to resign from the organization, needs to drop a resignation mail to the respective reporting manager and HR department and the mail should include the last working day and the reason for resignation. Notice period is mandatory to serve in order to avail full and final settlement and experience certificate from the organization.

The company reserves the right to terminate employment if any company policy is breached or if performance is deemed unsatisfactory.

NOTICE PERIOD:

- Employee who has been confirmed in the service of the company has to serve 10 days of Notice Period in case if he/ she resigns from the organization. An employee can serve 50% of his notice obligation and request his own superior to waive the balance 50% service obligation by offering either to surrender the leave in lieu thereof or by paying for the short notice and the superior is at his absolute discretion to either recommend the proposal to the HR or reject it. HR Department is at its absolute discretion to either accept or reject the recommendation given by the superior of the employee on the short notice obligation. In any case, minimum service obligation of an employee resignation from the company post resignation is 10 days and no superior can waive / relax this condition for any reason what so ever. Upon converting to full-time employment, if you wish to resign, you are required to serve a 30-day notice period.

BACKGROUND CHECKS:

The Company may, at its discretion conduct background checks prior to or after your expected joining date to validate your identity, the address provided by you, your education details and details of your prior work experience if any, and to conduct any criminal checks. You expressly consent to the Company conducting such background checks. In this connection, you are required to furnish the documents listed in Offer Annexure.

If you fail to submit the necessary documents as required by the Company within the specified time period or if the Company is not satisfied, with the outcome of the background checks, the Company, in its sole discretion, reserves the right to withdraw this offer without notice and compensation or to take any appropriate action against you, including, but not limited to termination of your employment.

OTHER TERMS AND CONDITIONS:

You agree not to undertake any part-time or full-time employment, or act as a Director/Partner/Member of another entity without prior written consent from Corizo, which may be granted or withdrawn at the company's discretion. You agree to abide by all internal company policies available upon joining. These may be revised by the company at its sole discretion. Depending on business needs, you may be required to work additional hours. Any change in shift timing will be communicated in advance.

This offer constitutes the complete and final agreement between you and the Company, superseding any prior communications. Modifications are valid only if made in writing and signed by an authorized officer. If any clause is found unenforceable, it will not affect the validity of the remaining terms. This offer is governed by the laws of India, and any disputes shall be under the jurisdiction of courts in Bangalore. Please bring signed copies of this letter and all annexures on your date of joining as a token of your acceptance. We warmly welcome you to the Corizo family and look forward to a successful journey together!

Acceptance and Commencement:

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn.

To confirm your acceptance to the offer, you are required to:

- Respond via email to pooja.hr@corizo.in to communicate acceptance of the offer and to confirm your Joining Date.
- Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Your employment will be contingent upon you executing an Employee Non-disclosure Agreement with the Company on the Joining Date.

ANNEXURE - I

FULL TIME COMPENSATION STRUCTURE

Designation: **Inside Sales Representative**

Department: **Inside Sales**

Location: **Corizo Edutech, Gurugram**

The following table outlines the detailed breakdown of the compensation structure for the full-time employment role offered at Corizo Edutech. This includes fixed components, performance-based incentives, and applicable statutory deductions.

Name	NAKKINA SAILAKSHMI	
Department	Inside Sales	
Designation	Inside Sales Representative	
Components	CTC PM	CTC PA
Basic Salary	13,333	160,000
HRA	5,333	64,000
Conveyance Allowance	1,600	19,200
Medical Allowance	1,250	15,000
Special Allowance	11,617	139,400
Total Net Salary (A)	33,133	397,600
Professional Tax	200	2,400
Fixed Cost to Company	33,333	400,000
Performance Based Incentives		250,000
Total (Fixed CTC + Variables)	33,333	650,000

Acknowledgment

I, NAKKINA SAILAKSHMI, acknowledge that I have read and understood the above-mentioned compensation structure and agree to the same.

Signature of Employee: _____

Date: _____

ANNEXURE - II

List of Required Documents for Joining :

On your date of joining you will have to get the documents mentioned below.

1. 2 Passport Size Photo
2. Coloured printout of Offer Letter
3. A copy of 10th Marksheet
4. A copy of 12th Marksheet
5. A copy of Degree Semester Marksheet
6. A copy of Aadhaar Card
7. A copy of PAN Card
8. A copy of Bank Pass Book

- Bring one original document (12th/10th standard or equivalent examination marksheets or PAN card) for the verification.

The Company has adopted a BYOD framework so you are required to arrange your own device (laptop / desktop) to carry out the duties on the job.

To indicate your acceptance, please mail the signed and scanned soft copy of the offer letter and the documents as mentioned below to pooja.hr@corizo.in within 2 working days from the receipt of this mail. The offer shall stand automatically withdrawn without further action on the part of Corizo Edutech if we do not receive your acceptance as per the mentioned timeline.

From Corizo Edutech Pvt.Ltd,



ASHISH VERMA
HR MANAGER

I have read, understood, and agree to the terms and conditions of this Offer of Employment from Corizo Edutech. I accept this offer and confirm my joining as per the mentioned date.

Name :

Date :

Signature :

15 June 2025

OL No: DXINT5738

Dear KOONA MADHURI,

We congratulate you for being selected for a **6 Month** Training with Dexterity Edtech Pvt. Ltd. "**At will basis**" which can be extended. Please find the following confirmation of your Training.

Title: **Business Development Trainee**

Training Date: **22 June 2025 to 01 July 2025**

OJT Start Date: **02 July 2025**

OJT End Date: **01 January 2026**

Stipend: INR **20000** Per Month + INR **10000** as incentives (Subject to statutory deductions) **Target: 200000 INR per month.**

You will be eligible for a pre placement offer of **4 to 6 LPA** after completion of **On The Job Training Period** .

Please indicate your acceptance, by signing the letter and mail the signed and scanned soft copy of the Training Offer Letter and the documents as mentioned below to the [<info@dexterityglobal.in>](mailto:info@dexterityglobal.in) within **2 working days from the receipt of this mail. The offer shall stand** automatically withdrawn without further action on the part of **DEXTERITY EDTECH** if we do not receive your acceptance as **per the mentioned timeline.**

I have read and understood the above terms and conditions and I accept this offer, as set forth above, with Dexterity Edtech, and will report on or before **22 June 2025.**

SIGNATURE:

(Candidate's Signature)

DATE:

Training Policy

- By accepting this offer, you agree to perform all responsibilities assigned to you with due care and diligence and in compliance with the management norms.
- You are also required to substantially use all of your time and effort to perform these tasks during business hours and such reasonable additional time as may be necessary.

Working Hours: 9 Hours a day (Inc. Lunch Break).

Job Type: Full Time Training Location:

Bengaluru.

- During the training period, you will not receive any of the employee benefits that regular employees receive.
- During the training period, the company will have all the rights to terminate your service without offering any reason.
- At any time, if you wish to discontinue the training due to personal reasons, either you will have to pay a compensation equal to 1 month's stipend or you will be required to serve a notice of 30 days.
- All the information acquired during the course shall be strictly confidential and you must refrain from using it for your own purpose or from disclosing it to anyone outside of the company.
- Upon the conclusion of your tenure, you will immediately return to the company all of its property, equipment and documents including electronically stored information.
- You will observe all policies and practices governing the conduct of our business and employees. ▪ Official communication either within the company or outside the company should be through the company email of your manager only.
- Post successful completion of the training tenure, the candidate will be prone to performance based on pre-placement offers by the company

SIGNATURE: _____

DATE: _____

ANNEXURE

Sl. No	Particulars
1	Professional / Educational Certificates and Mark Sheets towards: 10th standard or equivalent examination (Original MS for Verification) 12th standard or equivalent examination (Original MS for Verification) Graduation Post-graduation / Doctorate Other relevant educational or skill certifications
2	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3	PAN Card, Voter ID or Driving Licence Scanned Copy.
4	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code.



HIGH Tech-NEXT ENGINEERING & TELECOM PVT LTD.

Office address: EN 13, Webel More, Salt Lake, Sec-V, Kolkata-700091

WWW.HIGH-TECHNEXT.COM

hightechnext.recruitment@gmail.com

DATE-23/12/2024

Greetings from: High –Technext Engineering & Telecom Pvt. Ltd!!

Dear Sir!!

On the basis of the campus recruitment drive on the **Date of 21h December, 2024**, we have selected the below-mentioned students from your college. The domestic package (CTC) offered to a student is **described** in **PAN INDIA** location (Basic Rs.13,000 per month + Compulsory Accommodation + Travelling Allowance (on submission of the actual bill) [Salary will be hiked up to 50% after 3 months probation period depending on the performance.] Kindly make it convenient to communicate this message to your placement cell as well as all selected students so that the selected candidates should know about their selection.

College/Institution Name: GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR

Shubham Kumar Sahu	shubhamsahu01382@gmail.com	9039888452
ANUJ KUMAR	anujkumarsingh6203@gmail.com	6203805631
PRIYANSHU KUMAR	priyanshukumar123451@gmail.com	8102210176
UJJWAL RANJAN CHOUBEY	ranjanujjwal980@gmail.com	8809557499
NABED AHMAD	nabedahmadhtw1@gmail.com	9006865717
SIDDHARTH KAMAL SINGH RUSIYA	rusiyasiddharth@gmail.com	9313389942
SIDDHARTH RAJESH MISHRA	siddharthmishra463@gmail.com	7058896652



Regards,

HIGH TECHNEXT ENGINEERING & TELECOM PVT. LTD. Mob-8731903147

OFFER LETTER

OL No: LD25-1656

Date: 12 February 2025

Dear Preety Kumari,

We are thrilled to extend an offer for you to join **Launched** as an **Business Development Executive**. Our hiring team was thoroughly impressed during the interview process, and we are confident that you will be a great asset to our team.

We eagerly anticipate your contributions and are excited to welcome you to our organization. Below are the key details regarding your employment with **Launched**:

- **Date of Joining:** 15 May 2025
- **OJT Start Date:** 25-May-2025
- **OJT End Date:** 24 November 2025

Training Location: Bangalore

Stipend: INR 18000 per month

Incentives: INR 10000

Target: INR 200000 per month

Pre-Placement Offer: 5-7LPA LPA (Upon successful completion of training)

I acknowledge the terms and conditions outlined and accept this offer as described. I will join on 15 May 2025.

SIGNATURE: _____ DATE: _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



Training Policy

- By accepting this offer, you confirm your readiness to fulfill the assigned duties with professionalism and adherence to company standards.
- Acceptance of this offer indicates your commitment to work a 9-hour shift from 11 am to 8 pm (including breaks), with one weekly day off (on a weekday).
- During the training period, you will be eligible for benefits available to trainees.
- Should you choose to discontinue the training program for personal reasons, please follow the company's resignation procedures, which require a 1-month notice period. If unable to serve the notice, you will need to compensate for 1 month's stipend, and you will be released from your responsibilities.
- All personal and work-related information shared with **Launched** will be kept confidential. You are expected to refrain from using or sharing this information for personal purposes or with third parties.
- Upon termination or conclusion of your employment, all company property, including documents and electronically stored data, must be returned immediately.
- You must comply with **Launched** policies and practices, contributing to the mutual development of both you and the company.
- Successful completion of the training period may lead to attractive pre-placement offers from **Launched**.
- The stipend cycle will begin alongside your OJT period.

Please indicate your acceptance of this offer by signing below:

We at **Launched** are excited to have you on board and look forward to a fruitful working relationship.

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



ANNEXURE

As part of your onboarding process, please bring the following documents with you on your first day:

- A colored copy of the Offer Letter.
- SSLC (X Std) Marks Card & 12th Marks Card.
- Degree/Diploma/Highest qualification certificate along with marks card (if applicable).
- Two passport-sized photographs.
- Scanned copies of PAN Card, Voter ID, and Driving License.
- Bank account details: Bank Name, Your Name as per Bank records, Account Number, and IFSC Code.

Please ensure to bring the original documents for verification, such as education certificates/mark sheets (10th or 12th) or a government-issued ID (PAN Card/Driving License).

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



OFFER LETTER

OL No: LD25-1650

Date: 12 February 2025

Dear Baroor Guru Prasad Reddy,

We are thrilled to extend an offer for you to join **Launched** as an **Business Development Executive**. Our hiring team was thoroughly impressed during the interview process, and we are confident that you will be a great asset to our team.

We eagerly anticipate your contributions and are excited to welcome you to our organization. Below are the key details regarding your employment with **Launched**:

- **Date of Joining:** 15 May 2025
- **OJT Start Date:** 25-May-2025
- **OJT End Date:** 24 November 2025

Training Location: Bangalore

Stipend: INR 18000 per month

Incentives: INR 10000

Target: INR 200000 per month

Pre-Placement Offer: 5-7LPA LPA (Upon successful completion of training)

I acknowledge the terms and conditions outlined and accept this offer as described. I will join on 15 May 2025.

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



Training Policy

- By accepting this offer, you confirm your readiness to fulfill the assigned duties with professionalism and adherence to company standards.
- Acceptance of this offer indicates your commitment to work a 9-hour shift from 11 am to 8 pm (including breaks), with one weekly day off (on a weekday).
- During the training period, you will be eligible for benefits available to trainees.
- Should you choose to discontinue the training program for personal reasons, please follow the company's resignation procedures, which require a 1-month notice period. If unable to serve the notice, you will need to compensate for 1 month's stipend, and you will be released from your responsibilities.
- All personal and work-related information shared with **Launched** will be kept confidential. You are expected to refrain from using or sharing this information for personal purposes or with third parties.
- Upon termination or conclusion of your employment, all company property, including documents and electronically stored data, must be returned immediately.
- You must comply with **Launched** policies and practices, contributing to the mutual development of both you and the company.
- Successful completion of the training period may lead to attractive pre-placement offers from **Launched**.
- The stipend cycle will begin alongside your OJT period.

Please indicate your acceptance of this offer by signing below:

We at **Launched** are excited to have you on board and look forward to a fruitful working relationship.

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

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- Scanned copies of PAN Card, Voter ID, and Driving License.
- Bank account details: Bank Name, Your Name as per Bank records, Account Number, and IFSC Code.

Please ensure to bring the original documents for verification, such as education certificates/mark sheets (10th or 12th) or a government-issued ID (PAN Card/Driving License).

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



OFFER LETTER

OL No: LD25-1654

Date: 12 February 2025

Dear Ashish Kant,

We are thrilled to extend an offer for you to join **Launched** as an **Business Development Executive**. Our hiring team was thoroughly impressed during the interview process, and we are confident that you will be a great asset to our team.

We eagerly anticipate your contributions and are excited to welcome you to our organization. Below are the key details regarding your employment with **Launched**:

- **Date of Joining:** 15 May 2025
- **OJT Start Date:** 25-May-2025
- **OJT End Date:** 24 November 2025

Training Location: Bangalore

Stipend: INR 18000 per month

Incentives: INR 10000

Target: INR 200000 per month

Pre-Placement Offer: 5-7LPA LPA (Upon successful completion of training)

I acknowledge the terms and conditions outlined and accept this offer as described. I will join on 15 May 2025.

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



Training Policy

- By accepting this offer, you confirm your readiness to fulfill the assigned duties with professionalism and adherence to company standards.
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Please indicate your acceptance of this offer by signing below:

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- Bank account details: Bank Name, Your Name as per Bank records, Account Number, and IFSC Code.

Please ensure to bring the original documents for verification, such as education certificates/mark sheets (10th or 12th) or a government-issued ID (PAN Card/Driving License).

SIGNATURE: _____ **DATE:** _____ (Candidate's Signature)

This is a system-generated offer letter and does not require a signature.



JAYASWAL NECO INDUSTRIES LTD

CIN : L28920MH1972PLC016154 (STEEL PLANT DIVISION)
SILTARA GROWTH CENTRE, BILASPUR ROAD, SILTARA, RAIPUR - 493111 (C.G.) - INDIA
PH. : +91-7721-264241, 264263 Fax : +91-7721-264279, 264240 Email : spd@necoindia.com



Ref. : JNIL/SPD/HRM/2022

Date : 13/05/2025

Mr. Ganesh Shukla
GGU Bilaspur
E-mail : ganeshshukla2006@gmail.com

Sub. : Selection of Management Trainee (Technical)
Ref. : Campus Drive held at your institute

Dear Sir,

This refers to the Campus Selection Drive held at your Institute for selection of Management Trainee (Technical) by M/s Jayaswal Neco Industries Ltd., Raipur.

We are happy to inform you that the following students have been selected from your college as Management Trainee (Technical).

Management Trainee

SN	NAME	PHONE	EMAIL ID	BRANCH
1	Rohit Kumar	8873170330	Rk0582103@gmail.com	Mechanical
2	Ujjwal Kumar	9304894475	ujjwalrnc@gmail.com	Mechanical
3	Ajay Kumar Singh	7987594848	Jrajay23@gmail.com	I & P Engg.
4	Kumar Gulshan Raj	7273881679	Kgulshanraj09@gmail.com	Electronics

The selected candidates for Management Trainee have to undergo one year training from the date of their joining in the Company. During the period of Training, they will be paid a consolidated monthly stipend of Rs. 20,000/- for the first six months and Rs. 24,000/- for the second six months of training.

This appointment is considered as Provisional Appointment till the candidate deposits their final year mark sheet with first division.

Moreover, the selected candidates have to undergo compulsory medical check-up as per the format attached and submit fitness thereof as required under the Factory regulations. The document so issued by the Medical Practitioner must be carried while reporting for duty. The Company will reimburse Rs. 3000/- for conducting the test.

REGD. OFFICE : F-8, MIDC INDUSTRIAL AREA, HINGNA ROAD, NAQPUR - 440 016 (M.S.) (INDIA)
PHONES : +91-7104-237276, 237471, 237472, 236251 FAX : +91-7104-237583, 236255
E-mail : contact@necoindia.com Website : www.necoindia.com

CONTINUATION SHEET...



The selected candidates may be asked to join on **2nd June 2025**.

They may further advised to present the original copies of the following documents and submit photocopies thereof for our record:

- 1) HSC / SSLC (Date of Birth Certificate- Proof of age.)
- 2) Relevant educational /professional Qualification certificates (12th, Diploma/Degree)
- 3) Four (coloured) passport size photographs
- 4) Copy of Pan Card & Adhar Card
- 5) Saving Bank Account Details of SBI/ICICI/IDBI bank
- 6) Duly filled fitness certificate issued by an MBBS Doctor as per the prescribed format

We now look forward for the timely joining of your students and hope that our association shall be lasting with mutual benefits.

Thanking you.

To

15-Mar-25

Mr. Shubham Kumar Sahu
Korba, Chhattisgarh - 495450,
Chhattisgarh -

Dear Mr. Shubham Kumar,

With reference to your Curriculum Vitae, offering your candidature for suitable position in our organization and subsequent interview you had with us, we are pleased to offer you the position of **G.E.T – Electrical in the Corporate Division Steel (Raigarh)** (Grade of **GET**) at our **Raigarh Works** in the state of **Chhattisgarh**.

Your salary will be as discussed during the time of interview.

You are required to report duty on or before **01-Jul-25**. If you fail to join on the said date of this offer, the same will be automatically cancelled and deemed to have been withdrawn unless extended by us in writing.

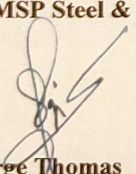
You are requested to submit the following testimonials on the date of joining, failing which the offer of employment stands cancelled.

1. Passport Size Photograph - 1 & stamp size photographs – 2
2. Qualification certificate – Photocopy + Original (for verification)
3. Age proof certificate – Photocopy + Original (for verification)
4. Relieving Letter / Accepted resignation letter / Experience certificate – Photocopy + Original (for verification)
5. Last drawn salary Certificate from last employer.
6. Photocopy of Aadhaar and Pan Card.
7. Your joining is subjected to you to be found medically fit as per the norms imposed by respective State Government.
8. Covid vaccination certificate

Rest of the terms and conditions shall be given to you through your appointment letter on your joining.

Yours truly,

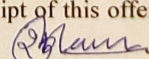
For **MSP Steel & Power Ltd.**


George Thomas

Chief Human Resource Officer

You are requested to sign the duplicate copy of this letter as a token of your acceptance of the above terms and conditions and a copy of your resignation within 72 hours on receipt of this offer, failing which this offer stands cancelled.

Date: 15/03/2025


Signature of the appointee

To

15-Mar-25

Mr. Ujjwal Ranjan ChoubeyGarhwa, Jharkhand - 822114,
Jharkhand -**Dear Mr. Ujjwal Ranjan,**

With reference to your Curriculum Vitae, offering your candidature for suitable position in our organization and subsequent interview you had with us, we are pleased to offer you the position of **G.E.T – Electrical** in the **Corporate Division Steel (Raigarh)** (Grade of **GET**) at our **Raigarh Works** in the state of **Chhattisgarh**.

Your salary will be as discussed during the time of interview.

You are required to report duty on or before **01-Jul-25**. If you fail to join on the said date of this offer, the same will be automatically cancelled and deemed to have been withdrawn unless extended by us in writing.

You are requested to submit the following testimonials on the date of joining, failing which the offer of employment stands cancelled.

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6. Photocopy of Aadhaar and Pan Card.
7. Your joining is subjected to you to be found medically fit as per the norms imposed by respective State Government.
8. Covid vaccination certificate

Rest of the terms and conditions shall be given to you through your appointment letter on your joining.

Yours truly,

For **MSP Steel & Power Ltd.****George Thomas****Chief Human Resource Officer**

You are requested to sign the duplicate copy of this letter as a token of your acceptance of the above terms and conditions and a copy of your resignation within 72 hours on receipt of this offer, failing which this offer stands cancelled.

Date:

Signature of the appointee

To

15-Mar-25

Mr. Nabed Ahmad

Gopalganj, Bihar - 841438,
Bihar -

Dear Mr. Nabed,

With reference to your Curriculum Vitae, offering your candidature for suitable position in our organization and subsequent interview you had with us, we are pleased to offer you the position of **G.E.T – Electrical in the Corporate Division Steel (Raigarh) (Grade of GET)** at our **Raigarh Works** in the state of **Chhattisgarh**.

Your salary will be as discussed during the time of interview.

You are required to report duty on or before **01-Jul-25**. If you fail to join on the said date of this offer, the same will be automatically cancelled and deemed to have been withdrawn unless extended by us in writing.

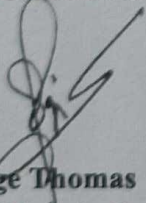
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7. Your joining is subjected to you to be found medically fit as per the norms imposed by respective State Government.
8. Covid vaccination certificate

Rest of the terms and conditions shall be given to you through your appointment letter on your joining.

Yours truly,

For **MSP Steel & Power Ltd.**



George Thomas

Chief Human Resource Officer

You are requested to sign the duplicate copy of this letter as a token of your acceptance of the above terms and conditions and a copy of your resignation within 72 hours on receipt of this offer, failing which this offer stands cancelled.

Date:

Nabed Ahmad.
Signature of the appointee


MSP STEEL & POWER LIMITED

Registered Office : South City Business Park, 10th Floor, 770, Anandapur, EM Bypass, Kolkata 700107 (WB)
Phone: 033 4005 7777 | Fax: 033 4005 7700 | E-mail: careers@mbspsteel.com | Website: www.mbspsteel.com



To

15-Mar-25

Mr. Hitik Kumar Nayak
Bilaspur, Chhattisgarh,
Chhattisgarh -

Dear Mr. Hitik Kumar,

With reference to your Curriculum Vitae, offering your candidature for suitable position in our organization and subsequent interview you had with us, we are pleased to offer you the position of **G.E.T – Electrical in the Corporate Division Steel (Raigarh) (Grade of GET)** at our **Raigarh Works** in the state of **Chhattisgarh**.

Your salary will be as discussed during the time of interview.

You are required to report duty on or before **01-Jul-25**. If you fail to join on the said date of this offer, the same will be automatically cancelled and deemed to have been withdrawn unless extended by us in writing.

You are requested to submit the following testimonials on the date of joining, failing which the offer of employment stands cancelled.

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5. Last drawn salary Certificate from last employer.
6. Photocopy of Aadhaar and Pan Card.
7. Your joining is subjected to you to be found medically fit as per the norms imposed by respective State Government.
8. Covid vaccination certificate

Rest of the terms and conditions shall be given to you through your appointment letter on your joining.

Yours truly,
For MSP Steel & Power Ltd.

George Thomas
Chief Human Resource Officer

You are requested to sign the duplicate copy of this letter as a token of your acceptance of the above terms and conditions and a copy of your resignation within 72 hours on receipt of this offer, failing which this offer stands cancelled.

Date:

Hitik Kumar Nayak
Signature of the appointee

To

15-Mar-25

Mr. Aditya Raj

East Champaran, Bihar - 845401,

-

Dear Mr. Aditya,

With reference to your Curriculum Vitae, offering your candidature for suitable position in our organization and subsequent interview you had with us, we are pleased to offer you the position of **G.E.T – Electrical in the Corporate Division Steel (Raigarh)** (Grade of GET) at our **Raigarh Works** in the state of **Chhattisgarh**.

Your salary will be as discussed during the time of interview.

You are required to report duty on or before **01-Jul-25**. If you fail to join on the said date of this offer, the same will be automatically cancelled and deemed to have been withdrawn unless extended by us in writing.

You are requested to submit the following testimonials on the date of joining, failing which the offer of employment stands cancelled.

1. Passport Size Photograph - 1 & stamp size photographs – 2
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5. Last drawn salary Certificate from last employer.
6. Photocopy of Aadhaar and Pan Card.
7. Your joining is subjected to you to be found medically fit as per the norms imposed by respective State Government.
8. Covid vaccination certificate

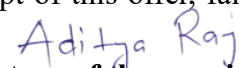
Rest of the terms and conditions shall be given to you through your appointment letter on your joining.

Yours truly,

For **MSP Steel & Power Ltd.****George Thomas****Chief Human Resource Officer**

You are requested to sign the duplicate copy of this letter as a token of your acceptance of the above terms and conditions and a copy of your resignation within 72 hours on receipt of this offer, failing which this offer stands cancelled.

Date: 16.03.2025


Signature of the appointee

Tab 1

Pavision Innovations Private Limited

No. 1688, 25th Cross, 27th Main Rd 2nd
sector Hsr layout
Bengaluru, Karnataka 560102



 hr.pavision@gmail.com  +91 6362243542

OFFER LETTER

Date - 9 June 2025

Subject - Offer Letter - Inside Sales Representative

Dear Gummalla Bhargavi

We are pleased to offer you the opportunity to join Pavision Innovations as an Inside Sales Representative. After reviewing your Interview results and enthusiasm for this opportunity, we are confident that you will be an excellent fit for our team.

Below are the details of your internship:

Internship Details:

- Position: Inside Sales Representative
- Duration: 2 Months Internship + 2 Months Probation Start
- Date: 12 June 2025
- Location: No. 1688, 25th Cross, 27th Main Rd 2nd sector Hsr layout Bengaluru, Karnataka 560102

Stipend and Compensation:

- Stipend: You will receive a Fixed monthly stipend 15000 during the internship period.
- Additional Benefits: Based on performance you will be receiving the variable pay upto 10000 (first 2 months)
- Working Hours: 8 hours per day
- Performance Review: Your performance will be assessed throughout the internship based on [specific KPIs/targets].

Roles and Responsibilities:

During your internship, you will gain hands-on experience in various aspects of sales operations ,including but not limited to:

- Assisting the sales team in lead generation and follow-up.
- Supporting customer relationship management and outreach.
- Conducting market research to identify potential sales opportunities.
- Attending and contributing to sales meetings and presentations.

You will have the opportunity to work closely with our experienced sales team, develop industry-specific knowledge, and improve your interpersonal and communication skills.

Acceptance and Commencement:

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn. To confirm your acceptance to the offer, you are required to: Respond via email to help@pavision.in to communicate acceptance of the offer and to confirm your Joining Date. Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Terms of the Internship while working with Pavision:

- The duration of the internship will be for 4 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- Interns will not be entitled to any other benefits from the company during this tenure.
- The first seven days will be on job training (OJT) which will be unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days. The Company has adopted a BYOD framework so you are required to arrange your own device (laptop / desktop) to carry out the duties on the job.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.

Working Hours:

Your working hours will be from **12:00 PM to 9:00 PM, Monday to Saturday**, with flexibility as team needed.

Confidentiality:

During your internship, you will be exposed to proprietary information about the company. You are expected to maintain strict confidentiality and adhere to our company's policies.

Resignation & Termination:

In case any employee wishes to resign from the organization, needs to drop a resignation mail to the respective reporting manager and HR department and the mail should include the last working day and the reason for resignation. Notice period is mandatory to serve in order to avail full and final settlement and experience certificate from the organization. The company reserves the right to terminate employment if any company policy is breached or if performance is deemed unsatisfactory.

Notice Period:

Employee who has been confirmed in the service of the company has to serve 10 days of Notice Period in case he/she resigns from the organization

Pavision Innovation Pvt Ltd.

Sincerely,

A handwritten signature in black ink, appearing to read 'Harish Singh', is written over a light blue horizontal line.

Human Resource Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Pavision Innovation Pvt Ltd.

Name :

Date :

Signature:

Tab 1

Pavision Innovations Private Limited

No. 1688, 25th Cross, 27th Main Rd 2nd
sector Hsr layout
Bengaluru, Karnataka 560102



 hr.pavision@gmail.com  +91 6362243542

OFFER LETTER

Date - 9 June 2025

Subject - Offer Letter - Inside Sales Representative

Dear Shikha Sidar

We are pleased to offer you the opportunity to join Pavision Innovations as an Inside Sales Representative. After reviewing your Interview results and enthusiasm for this opportunity, we are confident that you will be an excellent fit for our team.

Below are the details of your internship:

Internship Details:

- Position: Inside Sales Representative
- Duration: 2 Months Internship + 2 Months Probation Start
- Date: 10 July 2025
- Location: No. 1688, 25th Cross, 27th Main Rd 2nd sector Hsr layout Bengaluru, Karnataka 560102

Stipend and Compensation:

- Stipend: You will receive a Fixed monthly stipend 15000 during the internship period.
- Additional Benefits: Based on performance you will be receiving the variable pay upto 10000 (first 2 months)
- Working Hours: 8 hours per day
- Performance Review: Your performance will be assessed throughout the internship based on [specific KPIs/targets].

Roles and Responsibilities:

During your internship, you will gain hands-on experience in various aspects of sales operations ,including but not limited to:

- Assisting the sales team in lead generation and follow-up.
- Supporting customer relationship management and outreach.
- Conducting market research to identify potential sales opportunities.
- Attending and contributing to sales meetings and presentations.

You will have the opportunity to work closely with our experienced sales team, develop industry-specific knowledge, and improve your interpersonal and communication skills.

Acceptance and Commencement:

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn. To confirm your acceptance to the offer, you are required to: Respond via email to help@pavision.in to communicate acceptance of the offer and to confirm your Joining Date. Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Terms of the Internship while working with Pavision:

- The duration of the internship will be for 4 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- Interns will not be entitled to any other benefits from the company during this tenure.
- The first seven days will be on job training (OJT) which will be unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days. The Company has adopted a BYOD framework so you are required to arrange your own device (laptop / desktop) to carry out the duties on the job.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.

Working Hours:

Your working hours will be from **12:00 PM to 9:00 PM, Monday to Saturday**, with flexibility as team needed.

Confidentiality:

During your internship, you will be exposed to proprietary information about the company. You are expected to maintain strict confidentiality and adhere to our company's policies.

Resignation & Termination:

In case any employee wishes to resign from the organization, needs to drop a resignation mail to the respective reporting manager and HR department and the mail should include the last working day and the reason for resignation. Notice period is mandatory to serve in order to avail full and final settlement and experience certificate from the organization. The company reserves the right to terminate employment if any company policy is breached or if performance is deemed unsatisfactory.

Notice Period:

Employee who has been confirmed in the service of the company has to serve 10 days of Notice Period in case he/she resigns from the organization

Pavision Innovation Pvt Ltd.

Sincerely,

A handwritten signature in black ink, appearing to read 'Harish Singh', is written over a light blue horizontal line.

Human Resource Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Pavision Innovation Pvt Ltd.

Name :

Date :

Signature:

Tab 1

Pavision Innovations Private Limited

No. 1688, 25th Cross, 27th Main Rd 2nd
sector Hsr layout
Bengaluru, Karnataka 560102



 hr.pavision@gmail.com  +91 6362243542

OFFER LETTER

Date - 9 June 2025

Subject - Offer Letter - Inside Sales Representative

Dear JAKKULA RAJESH

We are pleased to offer you the opportunity to join Pavision Innovations as an Inside Sales Representative. After reviewing your Interview results and enthusiasm for this opportunity, we are confident that you will be an excellent fit for our team.

Below are the details of your internship:

Internship Details:

- Position: Inside Sales Representative
- Duration: 2 Months Internship + 2 Months Probation Start
- Date: 10 July 2025
- Location: No. 1688, 25th Cross, 27th Main Rd 2nd sector Hsr layout Bengaluru, Karnataka 560102

Stipend and Compensation:

- Stipend: You will receive a Fixed monthly stipend 15000 during the internship period.
- Additional Benefits: Based on performance you will be receiving the variable pay upto 10000 (first 2 months)
- Working Hours: 8 hours per day
- Performance Review: Your performance will be assessed throughout the internship based on [specific KPIs/targets].

Roles and Responsibilities:

During your internship, you will gain hands-on experience in various aspects of sales operations ,including but not limited to:

- Assisting the sales team in lead generation and follow-up.
- Supporting customer relationship management and outreach.
- Conducting market research to identify potential sales opportunities.
- Attending and contributing to sales meetings and presentations.

You will have the opportunity to work closely with our experienced sales team, develop industry-specific knowledge, and improve your interpersonal and communication skills.

Acceptance and Commencement:

Your appointment will be effective on your Joining Date. If you do not confirm your acceptance per the directions listed below or we are unable to set an alternative date, this offer will be withdrawn. To confirm your acceptance to the offer, you are required to: Respond via email to help@pavision.in to communicate acceptance of the offer and to confirm your Joining Date. Please note, if you do not send your acceptance to the email ID mentioned above within two (2) days of receipt of the offer, the offer will stand withdrawn.

Terms of the Internship while working with Pavision:

- The duration of the internship will be for 4 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- Interns will not be entitled to any other benefits from the company during this tenure.
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- NOTE: A monthly salary structure requires a mandatory 30-days as working days. The Company has adopted a BYOD framework so you are required to arrange your own device (laptop / desktop) to carry out the duties on the job.
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Working Hours:

Your working hours will be from **12:00 PM to 9:00 PM, Monday to Saturday**, with flexibility as team needed.

Confidentiality:

During your internship, you will be exposed to proprietary information about the company. You are expected to maintain strict confidentiality and adhere to our company's policies.

Resignation & Termination:

In case any employee wishes to resign from the organization, needs to drop a resignation mail to the respective reporting manager and HR department and the mail should include the last working day and the reason for resignation. Notice period is mandatory to serve in order to avail full and final settlement and experience certificate from the organization. The company reserves the right to terminate employment if any company policy is breached or if performance is deemed unsatisfactory.

Notice Period:

Employee who has been confirmed in the service of the company has to serve 10 days of Notice Period in case he/she resigns from the organization

Pavision Innovation Pvt Ltd.

Sincerely,

A handwritten signature in black ink, appearing to read 'Harish Singh', is written over a light blue horizontal line.

Human Resource Acceptance of the candidate: I have read and understood the above terms and conditions and I accept this offer, as set-forth above with Pavision Innovation Pvt Ltd.

Name :

Date :

Signature:

Selected students from ECE department-Sri Chaitanya Educational Institutions for the role of Counsellor

1 message

Premnath Kamlesh <tpo@ggu.ac.in>
To: sumit mnnit2008 <sumit.mnnit2008@gmail.com>
Cc: RATNESH SINGH <ratnesh.singh75@ggu.ac.in>

Thu, Feb 13, 2025 at 12:20 PM

Dear Sir
Please find this forwarded email with result of two selected students for your record.
Best Wishes.

From: "shirley n" <shirley.n@varsitymgmt.com>
To: "Premnath Kamlesh" <tpo@ggu.ac.in>
Cc: "RATNESH SINGH" <ratnesh.singh75@ggu.ac.in>
Sent: Wednesday, February 12, 2025 4:50:55 PM
Subject: Re: Interested students for the proposed Recruitment Drive -Sri Chaitanya Educational Institutions for the role of Counsellor

Dear Sir,

Please find the list of selected candidates for the role of Associate Lecturer. We would like to extend our congratulations to each of them on their successful selection.

Candidate Full Name
Arvind
Siddharth

Thanks and Regards,
Neriga Shirley
HR Executive.

From: Premnath Kamlesh <tpo@ggu.ac.in>
Sent: 05 February 2025 11:49
To: Neriga Shirley -CENTRAL OFFICE HR <shirley.n@varsitymgmt.com>
Cc: RATNESH SINGH <ratnesh.singh75@ggu.ac.in>
Subject: Interested students for the proposed Recruitment Drive -Sri Chaitanya Educational Institutions for the role of Counsellor

Caution: This is an external email and may be suspicious subject or content. Please take care when clicking links or opening attachments. When in doubt, Please contact our IT Department

Dear Madam
Please find attached students list of B.Tech ECE 2025 for the proposed placement drive.
Best Wishes.

From: "sumit mnnit2008" <sumit.mnnit2008@gmail.com>
To: "Premnath Kamlesh" <tpo@ggu.ac.in>
Cc: sudakarnith@gmail.com, "chandan elex" <chandan.elix@gmail.com>, pathariapragati@gmail.com

Sent: Tuesday, February 4, 2025 5:37:00 PM

Subject: Re: Recruitment Drive -Sri Chaitanya Educational Institutions for the role of Counsellor

Dear sir,

please find list of interested students from department of ECE, for placement drive of Sri Chaitanya Educational Institutions for the role of Counsellor

On Fri, Jan 31, 2025 at 12:52 PM Premnath Kamlesh <tpo@ggu.ac.in> wrote:

Dear Sir/Madam

It is requested to share student's data for this placement drive by 4th Feb 2025 till 04:00 PM for further needful.

Best Wishes.

From: "shirley n" <shirley.n@varsitymgmt.com>

To: "Premnath Kamlesh" <tpo@ggu.ac.in>

Cc: "swetha madas" <swetha.madas@varsitymgmt.com>

Sent: Wednesday, January 29, 2025 12:17:33 PM

Subject: Recruitment Drive -Sri Chaitanya Educational Institutions for the role of Counsellor

Dear Sir/Mam,

I hope this message finds you well.

We, Sri Chaitanya Group of Educational Institutions, are keenly interested in conducting a recruitment drive in your esteemed organization.

Sri Chaitanya started its historic journey in 1986 with the inception of a Girls Junior College at Vijayawada. And since then there has been no turning back. The inception of Sri Chaitanya Educational Institutions was the result of a vision rather than the mere setting up of an institution. Our Founders and Mentors, Dr. B. S. Rao garu and Dr. Jhansi Lakshmi Bai garu, were hugely successful in the medical profession and decided to look at a fresh approach to Intermediate level education.

Vision

To be accessible to every student in India through affordable quality education in both, offline and online modes and to transform into a world class organization consisting of talented, committed individuals with a deep passion for educating children.

Mission

Every Child is Unique! Develop and transform every child with special care irrespective of his/ her capability through our teaching and pedagogy, to train students to compete and succeed not just in exams, but in career and life!

You can learn more about us on our website: <https://srichaitanya.net/>.

Currently, we have openings for graduates/post graduates, who have completed their degrees in the 2021,2022,2023, 2024 and 2025 academic years, specializing in B. Tech, M. Tech, and M.Sc. with specializations in Mathematics, Physics, Chemistry, Botany and Zoology.

The position available is that of an Assistant faculty. Our recruitment process includes the following stages:

1. Written Test
2. Subject Demo
3. HR Interview

We would greatly appreciate it if you could indicate your interest in proceeding with the recruitment process.

Should you have any queries or require further clarification, please feel free to contact me.

Looking forward to hearing from you soon.

Please find the Salary Details:

6months Training period- 20,000 in hand /month

From 7th month based on performance(Only if the candidate is having 3 or more classes) in the Training period package will increase to 4LPA.

Bond Period -2 years.

The candidate is required to serve a minimum tenure of two years with the company. In the event that the candidate chooses to break the bond prior to completing the stipulated duration, they will be liable to pay a penalty of ₹2,00,000 (Two Lakh Rupees) as compensation for the breach of Agreement.

Warm regards,

Team HR

Sri Chaitanya Group of Educational Institutions.

9100121285

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Sumit Kumar Gupta

Assistant Professor (Electrical Engineering)

Co-coordinator (University Engineering Section)

Department of Electronics and Communication Engineering

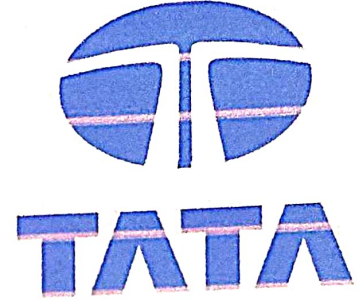
School of Studies of Engineering & Technology

Guru Ghasidas Vishwavidyalaya (Central university) Koni Bilaspur (C.G.)

Ph.: 9685578005, 07752-296876

Email: sgupta@ggu.ac.in, sumit.mnnit2008@gmail.com

Web: <https://ggu.ac.in/Admin/Files/Resume/ECE-%20SUMIT%20KUMAR%20GUPTA%2010.02.20.pdf>



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear ANUJ KUMAR.....
We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST.....Ltd on the

following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear PRIYANSHU KUMAR

We are pleased to offer you, the position of Trainee Tailor with TRAINEE post Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/2024

Subject: Offer Letter for the position of TRAINEE

Dear Lakshmi Kanth Padakondla

Trainee.

We are pleased to offer you, the position of Trainee Tailor with..... Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE:

Subject: Offer Letter for the position of TRAINEE

Dear K. Geerichand.

We are pleased to offer you, the position of Trainee Tailor with Trainee - Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 20/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear peelavastia johanth

Trainee

We are pleased to offer you, the position of Trainee Tailor with Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Sincerely,

Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear Pandya Jagundshakar

Trainee

We are pleased to offer you, the position of Trainee Tailor with Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday. Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

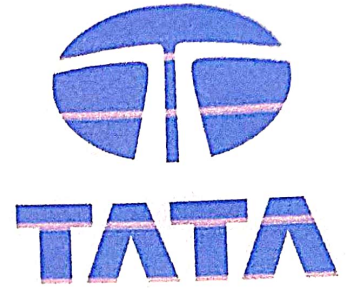
Sincerely,

Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear ACHAL KUMAR

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be:.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

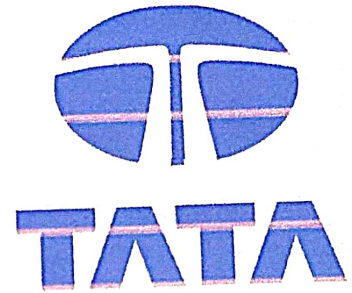
Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear SAKSHAM SHRIVASTAVA

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghmare

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear NISHANT GAURAV

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

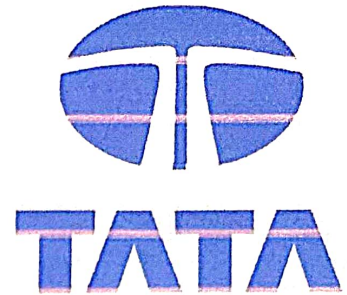
Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear KISHLAY THAKUR

TRAINEE POST

We are pleased to offer you, the position of Trainee Tailor with Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Your monthly stipend during this probationary period would be.....

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Sincerely,

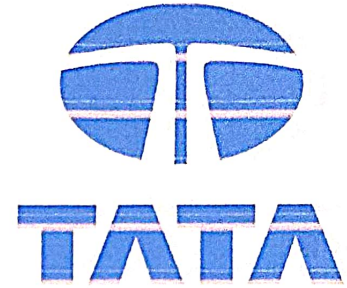
Govind Waghmare

HR MANAGER

TATA Gotion Pvt Ltd

I hereby accept the term and condition contained above.]

Signed]



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear PRAKASH KUMAR

We are pleased to offer you, the position of Trainee Tailor with TRAINEE post Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Stipend

Your monthly stipend during this probationary period would be.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness the valuable contributions we are confident you will bring to our organization.

Sincerely,

Govind Waghmare

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear OM PRAKASH KUMAR

TRAINEE POST

We are pleased to offer you, the position of Trainee Tailor with.....Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Sincerely,

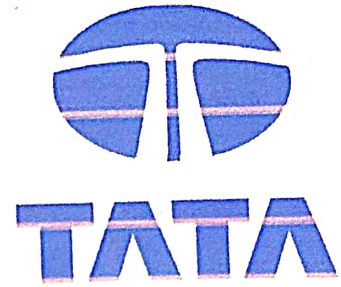
Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear AKASH YADAV

We are pleased to offer you, the position of Trainee Tailor with TRAINEE post Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Stipend

Your monthly stipend during this probationary period would be:.....

We are excited to welcome you to the Perfect HR Services team and are eager to witness he valuable contributes we are confident you will bring to our organization.

Sincerely,

Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear AVINASH JHA

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Your monthly stipend during this probationary period would be.....

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Sincerely,

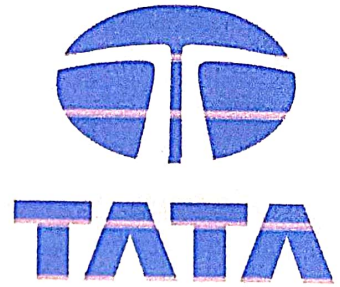
Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear BODA DHARANI

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

Working Hours: You are expected to work of minimum (8) hours on any business day i.e. Monday to Saturday Normal working hours will be established by the Organization and may be changed as needed to meet the needs of the business subject to applicable statutory requirements. However, in the event of any exigency of work, you may be required to work beyond working hours. The eligibility and payment of overtime will be guided as per company policy.

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Sincerely,

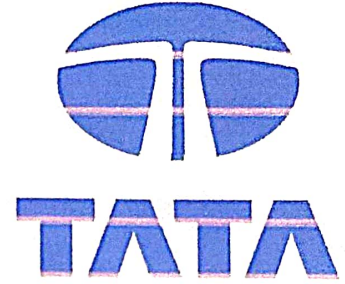
Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear N. PRATHUSHA

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Sincerely,

Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear MALLA AMULYA PRIYA

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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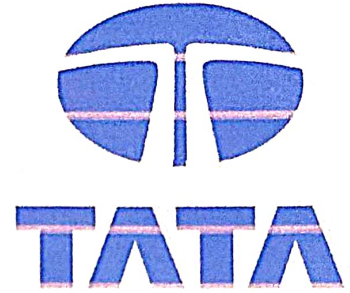
Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/2025

Subject: Offer Letter for the position of TRAINEE

Dear KUNIAL KUMAR

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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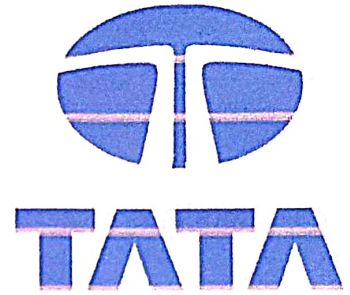
Govind Waghamre

HR MANAGER
TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 20/04/25

Subject: Offer Letter for the position of TRAINEE

Dear RAVI RANJAN

We are pleased to offer you, the position of Trainee Tailor with TRAINEE POST Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Sincerely,

Govind Waghmare

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



OFFER LETTER

DATE: 30/04/25

Subject: Offer Letter for the position of TRAINEE

Dear DHEERAY KUMAR RAY

TRAINEE POST

We are pleased to offer you, the position of Trainee Tailor with Ltd on the following terms and condition:

Your employment will be effective.....

Your job title will be Trainee, and you will report to.....

Probationary Period: As part of your onboarding process, you will be on a probationary period lasting 12 months. This period will allow us to assess your performance, after which your employment status will be formally reviewed.

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Sincerely,

Govind Waghamre

HR MANAGER

TATA Gotion Pvt Ltd

[I hereby accept the term and condition contained above.]

[Signed]

.....



WINSPARK INNOVATIONS LEARNING PVT LTD.
Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002
<http://www.planetspark.in>

Offer Letter

Date: 13/02/2025

To A M Surya

Employee Code: PS24395

Dear A

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development Counsellor** with effect from **4th July 2025**. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment.

Upon joining the organization, **you will participate in a 14-day classroom training program** to equip you with the necessary skills and knowledge for your role. Following this training period, a panel of sales leaders will conduct a screening process to evaluate your strengths and areas for improvement.

Successfully passing this screening will secure your position within the core sales team of Planet Spark. Should you not pass the initial screening, you will be granted a second opportunity with a different panel to ensure fair evaluation. If you do not pass the second screening, the organization will be unable to confirm your employment beyond the training period.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

Annexure – A

Emoluments can be bifurcated as under:

	Monthly	Yearly
Basic Pay	15600	187200
House Rent Allowance	7800	93600
Medical Allowance	2000	24000
Supplementary Allowance	7000	84000
Gross Salary	32400	388800
*Performance Linked Incentive based on Individual Target	20000	240000
Employer PF Contribution	1800	21600
Total CTC		6,50,400

Your overall training period is for 4 weeks. you would receive a training gross of **INR 21,428 (PF will be deducted)** per month which can be extended if needed. During this period the below mentioned targets has to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500

The trainee will be eligible to receive the Training gross only if they have 90% of daily Attendance in office and should have completed one whole month in the system.

Annexure – B

1. **Personal Particulars:**

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. **Probation**

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary will be processed as FNF after 90 days based on eligibility & Incentive payment is only applicable till the period of employment. Unpaid incentives will be forfeited at the termination of employment.

3. **Nature of Work:**

You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within **Business Development Counsellor** will be assigned and explained to you from time to time. The standard working hours for the domestic shift are from 2:00 PM on weekdays, with weekend shifts (Saturday and Sunday) commencing at 11:00 AM. Please note that these hours are subject to change based on business requirements. We appreciate your flexibility and commitment to addressing our customers' needs.

4. **Training:**

You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense. At the end of training your performance will be reviewed by the Panel, based on the review you will be eligible to be placed in the core team.

5. **Intellectual Property Right:**

If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership right of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

6. Secrecy/Confidentiality:

You will not during the course of your employment with the company or at any time thereafter divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.

7. Annual Leave:

You will be entitled to 4 annual leaves for every completed quarter at the company and 7 annual medical leave. These are applicable for permanent employees

8. Termination of Service:

Either party can terminate this employment by serving a notice of 3 days on the other. The Full and Final settlement will be processed after 90 days from the last working date.

9. Appointment in Good Faith:

It must be specifically understood that this offer is made based on your proficiency on technical/professional skills you have declared to possess as per your application for employment and your ability to handle any assignment/job independently.

The above terms and conditions are based on the company's policy, procedures and other rules currently applicable in India and are subject to amendments and adjustments from time to time. In all matters including those not specifically covered here such as traveling, retirement, etc. you will be governed by the rules of the company as shall be in force from time to time.

10. Non-Compete Clause:

During your employment with Winspark Innovations Learning Pvt Ltd, and for a period of 2 years following the termination of your employment, you agree that you will not directly or indirectly, for yourself or for any third party, engage in or be employed or associated with any business, entity, or person that offers learning products for 5 years to 40-year-old learners, including but not limited to Coding, Math, English, Science or any other subject. This restriction shall apply regardless of whether such business, entity, or person is in competition with Winspark Innovations Learning Pvt Ltd

Sincerely,

For and on behalf of WINSPARK INNOVATIONS LEARNING PVT LTD



Mr. Kunal Malik
Director (Co-Founder)

“I hereby accept this offer and I Confirm that I have signed out of the placement process”

Signature

Date



WINSPARK INNOVATIONS LEARNING PVT LTD.
Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002
<http://www.planetspark.in>

Offer Letter

Date: 17/02/2025

To Anjali Dwivedi

Employee Code: PS24462

Dear Anjali

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development Counsellor** with effect from **4th July 2025**. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure – B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above, we retain the right to review our offer of employment.

Upon joining the organization, **you will participate in a 14-day classroom training program** to equip you with the necessary skills and knowledge for your role. Following this training period, a panel of sales leaders will conduct a screening process to evaluate your strengths and areas for improvement.

Successfully passing this screening will secure your position within the core sales team of Planet Spark. Should you not pass the initial screening, you will be granted a second opportunity with a different panel to ensure fair evaluation. If you do not pass the second screening, the organization will be unable to confirm your employment beyond the training period.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

Annexure – A

Emoluments can be bifurcated as under:

	Monthly	Yearly
Basic Pay	15600	187200
House Rent Allowance	7800	93600
Medical Allowance	2000	24000
Supplementary Allowance	7000	84000
Gross Salary	32400	388800
*Performance Linked Incentive based on Individual Target	20000	240000
Employer PF Contribution	1800	21600
Total CTC		6,50,400

Your overall training period is for 4 weeks. you would receive a training gross of **INR 21,428 (PF will be deducted)** per month which can be extended if needed. During this period the below mentioned targets has to be achieved to get the License to sell and move into the core sales team.

Region	Targets
Domestic	Rs 100000
UAE	\$1500
USA	\$1500

The trainee will be eligible to receive the Training gross only if they have 90% of daily Attendance in office and should have completed one whole month in the system.

Annexure – B

1. **Personal Particulars:**

You will keep us informed of any change in your residential address, your family status or any other relevant particulars. You would also let us know the name and address of your legal heir/nominee.

2. **Probation**

You will be in probation period of one month from the date of joining. The probation can be discontinued anytime if target is not achieved during training and salary will be processed as FNF after 90 days based on eligibility & Incentive payment is only applicable till the period of employment. Unpaid incentives will be forfeited at the termination of employment.

3. **Nature of Work:**

You will work at high standard of initiative, creativeness, efficiency and economy in the organization. The nature of work and responsibilities within **Business Development Counsellor** will be assigned and explained to you from time to time. The standard working hours for the domestic shift are from 2:00 PM on weekdays, with weekend shifts (Saturday and Sunday) commencing at 11:00 AM. Please note that these hours are subject to change based on business requirements. We appreciate your flexibility and commitment to addressing our customers' needs.

4. **Training:**

You will hold yourself in readiness for any training at any place whenever required. Such training would be imparted to you at the company's expense. At the end of training your performance will be reviewed by the Panel, based on the review you will be eligible to be placed in the core team.

5. **Intellectual Property Right:**

If during the period of your employment with us you achieve any invention, process improvement, operational improvement, or other process/method likely to result in more efficient operation of any of the activities of the company, the company shall be entitled to use and utilize such improvement and you shall assign all rights thereof to the company for the purpose of seeking any patent rights or for any other purpose. The company shall have the sole ownership right of all the intellectual property rights that you may create during the tenure of association with the company including but not limited to the creative concept that you may develop during your association with the company.

6. Secrecy/Confidentiality:

You will not during the course of your employment with the company or at any time thereafter divulge or disclose to any person whomsoever, make any use whatsoever for your own purpose or for any other purpose other than that of the company, of any information or knowledge obtained by you during your employment as to the business or affairs of the company including development, process reports and reporting system and you will during the course of your employment hereunder also use your best endeavour to prevent any other person from doing so.

7. Annual Leave:

You will be entitled to 4 annual leaves for every completed quarter at the company and 7 annual medical leave. These are applicable for permanent employees

8. Termination of Service:

Either party can terminate this employment by serving a notice of 3 days on the other. The Full and Final settlement will be processed after 90 days from the last working date.

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