



ACB (INDIA) LIMITED

Corporate Office: 7th Floor, Office Tower , Ambience Mall, NH-8,
Gurugram-122002 (Haryana) ☎ 0124-2719000 Fax : 0124-2719185
E-mail : corporate@acbindia.com Website : www.acbindia.com
CIN : U10102DL1997PLC085837

Ref. No: acbil/Corp.hr/2025-26/LOI/75
15 May 2025

Ms.Insha Fatima
Guru Ghasidas Vishwavidyalaya, Bilaspur
Mobile No.-9770759957

LETTER OF INTENT

Dear Ms.Fatima

With reference to your application and subsequent meeting / interview you had with the Management, we are pleased to offer you the position of **Graduate Engineer Trainee - Mechanical (Grade T2)** for our **Power Plant Chakabura Region Korba Chhattisgarh**. The detailed terms and conditions of your appointment, as agreed, will be communicated to you on the date of your joining the Organization. You are advised to join our organization on or before **06 June 2025**.

You are required to submit following documents at the time of your joining with us:

- Educational / Professional qualifications certificates
- Experience testimonials
- Date of Birth Certificates
- Four copies of recent passport sized photographs
- Aadhaar & PAN cards and/or Voter Id

You are required to undergo pre-employment medical checkup at your own expense and submit following medical report at the time of joining. The checkup has to be done by an accredited pathological lab only.

1. Blood Examination: Blood Group, RH Factor, HB, TLC, DLC, RBC, Platelet count
2. Lipid profile: Serum, cholesterol, S/Triglycerides, HDL, LDL
3. Hepatic Profile, SGPT, GSOT, Alkaline Phosphatase
4. Renal Profile, Blood Urea, S/Creatinine, Metabolic, Blood Sugar Fasting / PP, S/ Uric Acid
5. X-Ray Chest
6. Ultra Sound Whole Abdomen
7. Urine-Albumin, & Sugar, Microscopical Examination
8. Spirometry and Audiometry
9. Stool
10. ECG
11. Eye Test
12. You must get your pre-employment medical examination done in Chhattisgarh registered hospital only

Your Monthly Stipend will be **Rs.15000/- (Rupees Fifteen Thousand Only)**. In the event that you accept this Letter of Intent, please sign and return the duplicate copy as confirmation. Additionally, kindly inform us of your expected date of joining. We look forward to a long and successful association with you.

Sincerely
for and on behalf of the Management
ACB (INDIA) LIMITED

KALYAN KUMAR
GROUP HEAD -HUMAN RESOURCES

Received & Accepted
Ms.Insha Fatima

Regd. Office	: C-102, New Multan Nagar, Rohtak Road, New Delhi-110 056 (India) ☎ 011-25291566 Fax: 011-25291567
Works	: Dipka Washery, Post: Gevra Dist. : Korba (CG) 495452 ☎ 07815-274058/274059/274060 Fax: 07815-274740 : Pandarpauni Washery, Tehsil : Rajura, Dist.: Chandrapur (MS) 442 905 ☎ 07173-239080/239082 Fax: 07173-239083 : Chakabura Washery, Post : Jawali, Tehsil : Khargora Dist.: Korba (CG) ☎ 07759-285321
Regional Offices	: 3rd Floor, Ashok Pingle Bhawan (Vikas Bhawan), Near Nehru Chowk, Bilaspur (CG) 495001 ☎ 07752-230859 Telefax: 07752-222657 : 7-D, Anmol Apartments, Mecosabagh, Nagpur (MS)-440004 ☎ 0712-2558274 Fax: 0712-2560405